CALTRANS UTILITY POLICY:
For the Department's policy concerning public and privately owned utilities and utilities owned by the Department, please refer to Section 5-1.34 of the Standard Specifications for Construction of Highways and Bridges, Chapter 1600, or the Department's Encroachment Permit Manual. Compliance with the utility policy is mandatory for all projects.

A Utility Policy Certification must be completed for each project, regardless of whether high priority subsurface installations (formerly called High Risk Utilities) are within the project limits or not. The utility policy certification and the utility plans must be signed and stamped by a registered Civil Engineer.

With prior written submissions, the Department may accept utility work contained in the Encroachment Permit Manual (where permitted) and the Department's Work Plan. For projects exceeding $250,000, a Utility Policy Certification must be completed for each project, regardless of whether high priority subsurface installations (formerly called High Risk Utilities) are within the project limits or not.

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Utility Plans:
Separate utility plan sheets are to be included in the project plan set. On small projects, utility may be shown on the project plan sheet. This includes all public, private and dividend features and any utilities not shown on the project plan sheets, for the following reasons:

1. For visual representation on the plan view of the existing or relocated and new/planned facilities for a larger project, the utility plans must be provided on a separate plan sheet.

2. Separate utility plan sheets are required for the following reasons:
   - Provide a clear and distinct view of each utility on the plan sheet.
   - Ensure that all utility features are easily identifiable.
   - Ease of viewing and understanding the utility plans.
   - Facilitate effective communication between the project team.
   - Ensure compliance with local utility regulations.

Utility Profile, Details, and Quantities:
- Utility plan sheets are to be included as part of the project plan set. If there is utility work to be performed by the project contractor, this utility plan must be prepared by the utility owner or utility contractor.

UTILITY PLAN:
- For projects exceeding $250,000, a Utility Policy Certification must be completed for each project, regardless of whether high priority subsurface installations (formerly called High Risk Utilities) are within the project limits or not.

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When conducting positive location of a facility, do not exceed 100 feet between location discrepancies. See Section 5-1.34 of the Standard Specifications for Construction of Highways and Bridges, Chapter 1600, or the Department's Encroachment Permit Manual. Compliance with the utility policy is mandatory for all projects.

UTILITY NOTES:
- Utility plan sheets are to be used only when the project exceeds the Department's policy limit on existing or relocated utilities, as shown on the project plan sheets. If there are utility plan sheets, they should be used in accordance with the following Guidelines:

- Preference for reducing the number of utility plan sheets should be given to projects with high utility density, such as urban areas.

- Utility plan sheets should be used in the following cases:
   - Where the project exceeds the Department's policy limit on existing or relocated utilities.
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- Utility plan sheets should not be used in the following cases:
   - Where the project does not exceed the Department's policy limit on existing or relocated utilities.
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   - Where the project does not exceed the Department's policy limit on existing or relocated utilities.

When conducting positive location of a facility, do not exceed 100 feet between location discrepancies. See Section 5-1.34 of the Standard Specifications for Construction of Highways and Bridges, Chapter 1600, or the Department's Encroachment Permit Manual. Compliance with the utility policy is mandatory for all projects.

UTILITY PLAN:
- For projects exceeding $250,000, a Utility Policy Certification must be completed for each project, regardless of whether high priority subsurface installations (formerly called High Risk Utilities) are within the project limits or not.

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