Memorandum

To: DISTRICT DIRECTORS

From: ROBERT PIEPLOW
Acting Deputy Director
Project Delivery

Date: October 5, 2012

Subject: AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

Caltrans is committed to improving mobility for all travelers on the State highway system. Design Information Bulletin (DIB) 82 “Pedestrian Accessibility Guidelines for Highway Projects” provides ADA design guidance and standards to comply with various federal and state laws and regulations on pedestrian accessibility. It is imperative that every highway project be designed in accordance with DIB 82 to comply with applicable ADA requirements, including all Encroachment Permit projects, within the state highway right-of-way, regardless of the project’s sponsor. DIB 82 requires project engineers to certify at Ready-to-List (RTL) that the project plans and specifications comply with DIB 82.

Similarly, it is imperative that every such highway project complies with the ADA standards in DIB 82 prior to Construction Contract Acceptance (CCA). Therefore, the district directors are to meet with their deputy district directors for design and construction to establish district procedures to ensure they are compliant. The district established procedures must include as part of the process a statement signed by the lowest responsible level (e.g. the project engineer and resident engineer) certifying that the project “as-built” complies with the ADA standards in DIB 82. Certification may be delegated to the lowest responsible level at the discretion of the District. Effective October 16, 2012, the district certification will become a requirement before a project can achieve CCA or before the Notice of Completion is provided for a permit project.

If you have any questions, please contact Tim Craggs, Acting Design Division Chief at (916) 653-1027.

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cc: Deputy District Directors for Design
    Deputy District Directors for Construction
    Project Delivery Division Chiefs
    Steve Takigawa, Deputy Director, Maintenance and Operations
    Ed Lamkin, Acting Division Chief, Traffic Operations
    Darold Heikens, Program Manager, ADA Infrastructure

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