

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION
DESIGN ENGINEERING EVALUATION REPORT APPLICATION CHECKLIST

No.	Criteria	True	False
1	The project qualifies for a categorical/statutory exemption under the CEQA and a categorical exclusion under the NEPA, or the project has a completed and approved higher-level environmental document (IS/ND/MND, EIR, EA/FONSI, or EIS). The reason for the preparation of a higher-level environmental document must not be due to transportation related effects, and the project must not result in an increase in vehicle miles traveled (VMT).		
2	The project has a single-build alternative, and no other engineering analysis is required to evaluate or rule out other possible alternatives.		
3	The project does not require CTC action.		
4	The project doesn't involve any right of way conveyances from Caltrans to the local agencies (for example, dedications, relinquishments, modifications to right of way limits, etcetera).		
5	The project doesn't require FHWA approval for relinquishment or new public road connections involving a modification to the access control. (The new public road connection process is complex in that it requires Caltrans assess that the operations of the facilities have been protected and that the connection is in the best interest of the State. This recommendation must be formally submitted to the CTC, and if applicable, to FHWA for approval.)		
6	The project doesn't propose bridge widenings or constructing new structures (for example, earth retaining structures such as retaining walls, tiebacks, soil nails, sound walls, culverts, etcetera.) that are not per Caltrans Standard Plans.		

I hereby certify that the above information provided related to this project is true and correct to the best of my knowledge and belief. I further understand and agree that if information contrary to aforementioned table at any stage during the Caltrans review process or if the project scope changes the results of any of the above elements, project may have to be managed through a different Caltrans Review Process and may be subject to delays, revisions, or denials.

 Name of Applicant

 Signature of applicant

 Date

Instructions:

1. These criteria are used to determine the qualifications to use the Design Engineering Evaluation Report (DEER) as a project initiation and approval document. If all of the following conditions are met, and the project is not deemed to be complex by the Caltrans functional unit responsible for the oversight, the usage of the DEER is appropriate.
2. If additional information is needed on any of the elements listed in the checklist, please contact the appropriate DPO or Caltrans point of contact:
<https://dot.ca.gov/programs/traffic-operations/ep/district-contacts>
3. This checklist may be reviewed with the applicant at the initial consultation/pre-permit submittal meetings.

Abbreviations:

1. **IS:** Initial Study
2. **ND:** Negative Declaration
3. **MND:** Mitigated Negative Declaration
4. **FONSI:** Finding of No Significant Impact
5. **EIR:** Environmental Impact Report
6. **EIS:** Environmental Impact Statement
7. **CEQA:** California Environmental Quality Act
8. **NEPA:** National Environmental Policy Act
9. **FHWA:** Federal Highway Administration
10. **CTC:** California Transportation Commission
11. **DPO:** District Encroachment Permit Office