

TO			CONTRACT NUMBER		
FROM			COUNTY - ROUTE - Begin Postmile / End Postmile		
RESIDENT ENGINEER			PROJECT IDENTIFIER NUMBER		
CHANGE ORDER NUMBER		SUPPLEMENT NUMBER	CATEGORY CODE CJSB	FEDERAL NUMBER	
CHANGE ORDER COST IMPACT			CHANGE ORDER CONSIDERATIONS		
CHANGE ORDER AMOUNT \$ ☐ Increase ☐ Decrease ☒ No Cost		SUPPLEMENTAL WORK FUNDS PROVIDED \$ ☐ Yes ☐ No		IS HEADQUARTERS APPROVAL REQUIRED? ☐ Yes ☐ No	
CONTINGENCY BALANCE (Including this change) \$				IS THE REQUESTED CHANGE WITHIN THE PROJECT SCOPE? ☐ Yes ☐ No	
CHANGE ORDER TIME IMPACT			ARE THERE SUFFICIENT UNOBLIGATED CONTINGENCY FUNDS AVAILABLE? ☐ Yes ☐ No		
Original Contract Time working day(s)	Time Adjustment This Change working day(s) ☐ Deferred	Previously Approved Time Adjustments working day(s)		WILL THE TIME ADJUSTMENT CAUSED BY THIS REQUESTED CHANGE CAUSE NEGATIVE IMPACTS? ☐ Yes ☐ No	
Percentage Time Adjustment (Including This Change) %		Total Number of Unreconciled Deferred Time Change Orders (Including This Change) 		IS THE REQUESTED CHANGE IN ACCORDANCE WITH ENVIRONMENTAL DOCUMENTS? ☐ Yes ☐ No	
				IS THE REQUESTED CHANGE IN ACCORDANCE WITH PROJECT AGREEMENTS OR PERMITS? ☐ Yes ☐ No	
				DOES THE REQUESTED CHANGE REQUIRE A COST EFFECTIVENESS OR PUBLIC INTEREST FINDING? ☐ Yes ☐ No	
				IS THE REQUESTED CHANGE A RESULT OF A RISK IDENTIFIED IN THE PROJECT RISK REGISTER? ☐ Yes ☐ No	

THIS CHANGE ORDER PROVIDES FOR:

Replace American Association of State Highway and Transportation Officials (AASHTO) T 308 (Modified) with California Test 382 (CT 382) for hot mix asphalt (HMA) post-production aggregate gradation (PPG) testing.

Purpose

Implement a no-cost change order to replace AASHTO T 308 (Modified) with CT 382 at each occurrence in Section 39-2, "Hot Mix Asphalt," of the *Standard Specifications*.

Reason for Change

The 2024 *Standard Specifications* require the use of AASHTO T 308 (Modified) to determine PPG. During implementation, Caltrans identified that the AASHTO T 308 (Modified) procedure did not include a standardized methodology for developing ignition oven correction factors. As a result, correction factors have been developed using inconsistent procedures, leading to variability in PPG test results among laboratories.

The current CT 382 was modified to include a standard statewide procedure for developing ignition oven-specific correction factors. The procedure establishes correction factors that are specific to each ignition oven and each HMA job mix formula (JMF), improving the consistency and repeatability of aggregate gradation testing throughout the state. This contract change order replaces AASHTO T 308 (Modified) with CT 382 at each occurrence in Section 39, "Asphalt Concrete," of the *Standard Specifications*

This is an optional, no-cost change order that may be requested by either Caltrans or the contractor. The change order does not modify any acceptance criteria, specification limits, or contract requirements other than replacing the test method.

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It is mutually agreed there is no adjustment of cost as a result of this change order.

No time adjustment will be made, since the work described in this change order did not result in a critical delay.

CONCURRENCE BY			
PROJECT ENGINEER	DATE	PROJECT MANAGER	DATE
CONSTRUCTION ENGINEER	DATE	OTHER	DATE

FEDERAL PARTICIPATION			FUNDING SOURCE SEGREGATION	
☐ PARTICIPATING	☐ PARTICIPATING IN PART	☐ CHANGE ORDER FUNDED PER CONTRACT		
☐ NON-PARTICIPATING	☐ NON-PARTICIPATING (Maintenance)	☐ CHANGE ORDER FUNDED AS FOLLOWS		
☐ NO FEDERAL FUNDS				
ESTIMATE OF COSTS			FUNDING SOURCE	PERCENT
	THIS REQUEST	TOTAL TO DATE		
ITEMS				
ITEM ADJUSTMENTS				
FORCE ACCOUNT				
AGREED PRICE				
ADJUSTMENTS				
TOTAL	\$0.00	\$0.00		

I agree that by providing my electronic signature for this form, I agree to conduct business transactions by electronic means and that my electronic signature is the legal binding equivalent to my handwritten signature. I hereby agree that my electronic signature represents my execution or authentication of this form, and my intent to be bound by it.

District or Headquarters Prior Approval By		Submitted by	
NAME	DATE	SIGNATURE	DATE

GENERAL INFORMATION

- Form DOT CEM-4903, "Change Order Memorandum," is an internal Department document that must be prepared for each change order to document what the change is, the reason the change is being made and concurrences for the change.