

CHANGE ORDER NO.	SUPPL. NUMBER	CONTRACT NUMBER	CO-RTE-PM	FEDERAL NUMBER(S)

TO

, contractor

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. NOTE: This change order is not effective until approved by the engineer.

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account). Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. The last percentage shown is the net accumulated increase or decrease from the original quantity in the Bid Item List.

EXTRA WORK AT AGREED LUMP SUM PRICE:

Update the project's SWPPP [or WPCP, as applicable] to comply with the 2022 Construction General Permit (Order WQ 2022-0057-DWQ). Incorporate updated specifications and bid items based on Special Provision SS\_13\_N03-10-2025.

INCORPORATE THE FOLLOWING SPECIAL PROVISIONS (as applicable):

- SS\_13\_N03-10-2025
- 13-1\_A10-21-22\_transition — General
- 13-2\_A10-21-22\_transition — WPCP
- 13-3\_A10-21-22\_transition — SWPPP
- 13-4\_A10-21-22\_transition — Job Site Management
- 13-8\_A10-21-22\_transition — Temporary Active Treatment System
- 13-9\_A10-21-22\_transition — Temporary Concrete Washout

For the work involved in this change order, you will accept the agreed lump sum payment of \$\_\_\_\_\_. Payment is full compensation for furnishing the resources and activities required to complete the work.

DECREASE IN BID ITEM QUANTITY:

*Applicable only to projects outside the Lake Tahoe Hydrologic Unit.*

In accordance with Section 9-1.06, "Changed Quantity Payment Adjustments," of the *Standard Specifications*, you will receive no additional payment for the change in quantity on the following items:

Item XX, "Rain Event Action Plan"  
–XX each @ \$X.XX = –\$X,XXX.XX

EXTRA WORK AT FORCE ACCOUNT (if applicable):

In accordance with Section 4-1.05, "Changes and Extra Work," of the *Standard Specifications*, furnish the resources and activities required to complete the extra work described in this change order and as determined necessary by the engineer.

Extra work includes: **[describe work to be performed]**.

"You will be paid for all resources and activities to complete this work as specified in Section 9-1.04, "Force Account," of the *Standard Specifications*.

Estimate of Extra Work at Force Account: (\$X.XX)

## CHANGE ORDER SAMPLE

TIME ADJUSTMENT: \_\_\_\_\_

No time adjustment will be made since the work described in this change order did not result in a critical delay.

Estimated Cost: ☐ Increase ☐ Decrease \$

For this order, the time of completion will be adjusted as follows:

SUBMITTED BY

SIGNATURE

(PRINT NAME AND TITLE)

DATE

APPROVAL RECOMMENDED BY

SIGNATURE

(PRINT NAME AND TITLE)

DATE

ENGINEER APPROVAL BY

SIGNATURE

(PRINT NAME AND TITLE)

DATE

We, the undersigned contractor, have given careful consideration to the change proposed and agree to provide equipment, furnish materials, and perform the work specified above, and will accept as full payment the prices shown above. NOTE: If you do not sign this order, you are directed to proceed with the ordered work. You may file a Request for Information within the time specified.

CONTRACTOR ACCEPTANCE BY

SIGNATURE

(PRINT NAME AND TITLE)

DATE

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