

Memorandum

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a California Way of Life.*

To: DEPUTY DISTRICT DIRECTORS, Construction
DEPUTY DIVISION CHIEF, Structure Construction
CONSTRUCTION MANAGERS
SENIOR CONSTRUCTION ENGINEERS
RESIDENT ENGINEERS

Date: May 15, 2023

File: Division of Construction
CPD 23-2



From: RAMON HOPKINS, Chief
Division of Construction

Subject: **MANDATORY VALLEY FEVER AWARENESS TRAINING FOR 2023**

This directive reminds Caltrans Construction field employees that work in Valley Fever endemic counties that the annual Valley Fever awareness training must be completed for the year 2023 by June 1, 2023. Caltrans Division of Construction recommends that all Caltrans field employees, even those that do not work in Valley Fever endemic counties, take the training to learn more about preventing Valley Fever. This directive supersedes Construction Procedure Directive 22-8, "Mandatory Valley Fever Awareness Training for 2022."

California Labor Code Section 6709 requires construction employers to provide Valley Fever awareness training to all employees who work at job sites in endemic counties by May 1, 2020, and annually thereafter. Training must be provided before employees begin work that could cause substantial dust disturbance. Substantial dust disturbance creates airborne dust that is visible longer than one hour on any day. Counties are declared highly endemic if the annual case rate of Valley Fever is greater than 20 cases per 100,000 persons in a year. Currently, those counties are Fresno, Kern, Kings, Madera, Merced, Monterey, San Joaquin, San Luis Obispo, Santa Barbara, Tulare, and Ventura. If a county is added to the state Department of Public Health list, the mandatory training will not apply in the initial year of that county's listing; however, the mandatory training will apply to employers in that county in the year after the county is listed as highly endemic.

Online training developed by Caltrans' Office of Health and Safety can be found at:

<https://hs.onramp.dot.ca.gov/valley-fever-awareness-online-training>

Click on Access the Valley Fever Awareness Online Training at the bottom of the page to begin the training. Use Microsoft Edge as the browser to watch the training video. At the end of the 22-minute video training, a certificate of completion template is provided, which can be saved or printed as a PDF file. Employees and their supervisors must sign

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and date the certificate, which becomes part of the employee's training record. Do not use the LinkedIn Learning version as it will not generate a certificate of completion.

This training may be taken before registering for the training in the learning management system (LMS). To record this training in LMS, you may self-certify to record the session in LMS. The self-certification instructions are posted at:

<https://hs.onramp.dot.ca.gov/downloads/hs/files/VFA-Online-Training-Self-Certify-rev.pdf>

The CT LMS Training Coordinator mentioned in the instructions is your district construction training coordinator. The list of statewide Construction training coordinators is provided on Onramp:

<https://construction.onramp.dot.ca.gov/administrative-training-support/construction-training-coordinators>

To record your training for 30 minutes of work time into your timesheet, please enter the following: Unit: *Yours*, Project: *Yours*, Phase: *N*, Reporting Code: *G101974*, and Sub Object: *059*.

Supervisors must make sure that their employees, who are required or elect to take the training, complete and document the training in LMS by signing the certificate of training by June 15. This will satisfy the requirement of the mandatory annual training of this year. However, the Health and Safety intranet site will continue to provide the on-demand training to be taken at any time. A reminder to take the mandatory annual training will be sent before May 1 of next year, and the LMS may send an auto-generated reminder.

If you have questions about this directive, please contact Phillip Phan, Division of Construction, at Phillip.Phan@dot.ca.gov or (916) 594-4849.