

# **Welcome to DIME**



### What is DIME?

- Data Interchange for Materials Engineering (DIME) is a web-based application (available at dime.dot.ca.gov) developed by the California Department of Transportation, Materials Engineering & Testing Services (METS).
- DIME allows Caltrans staff and contractors to submit sample information and test data to Caltrans' database via the internet.

### Why use DIME, and what are the benefits?

- DIME is a critical part of the project delivery process to track quality and compliance metrics of structural and roadway materials used on California's highways.
- DIME is a centralized database to share material data with Caltrans project personnel. It has a user-friendly interface and built-in functionality to assist Caltrans staff.
- METS is working with the Division of Construction and district field laboratories to adopt DIME as the Statewide database by January 1, 2023 for all on-going and existing construction contracts.

### How to get started using DIME?

First, go to <u>DIME.dot.ca.gov</u> and follow the instructions to register for a **DIME Organization** Account. Once a DIME Administrator approves your request, you will receive email instructions on logging into DIME.

# What are DIME user roles and their general permissions?

- **Data Editor** can add and modify sample and test records
- Data Administrator has all the access rights of a data editor but can also verify, supersede, and delete test records
- Organizational Manager has all the access rights of a data administrator but can also manage users and actions relating to their organization account

# Organizational Manager(s) Data Administrator(s) Data Editor(s)

## Best practices for DIME Organization account structure:

- The **DIME Organization Account** is the name of your unit, i.e., CT D04 Concord Field Laboratory.
- The Organizational Manager is your unit's laboratory manager or of an equivalent position.
- The Data Administrator is your unit's engineering technician, lead, or of an equivalent position.
- The **Data Editor** is your unit's engineering technician or of an equivalent position.



