MEMORANDUM

To: DEPUTY DISTRICT DIRECTORS, Construction
    DEPUTY DIVISION CHIEF, Structure Construction
    CONSTRUCTION MANAGERS
    SENIOR CONSTRUCTION ENGINEERS
    RESIDENT ENGINEERS

From: RAMON HOPKINS, Chief
      Division of Construction

Date: October 13, 2021

File: Division of Construction
      CPD 21-18

Subject: CALTRANS CONTRACTOR SAFETY PREQUALIFICATION QUESTIONNAIRE

Safety is a top priority for the California Department of Transportation (Caltrans) and the most significant of the critical program elements identified at the 2020 Caltrans and Industry Safety Summit. The purpose of this directive is to inform resident engineers of a requirement of the nonstandard special provisions for contractors to complete safety survey questionnaires from September 15, 2021, through September 14, 2022.

The purpose of the Caltrans Contractor Safety Prequalification Questionnaire is to collect information for future analysis and implementation of a bidder safety prequalification. It will be a pilot project of the nonstandard special provisions and special notice for a one-year period on all projects, except Minor B contracts and emergency projects. The questionnaire submittal from the prime contractor and subcontractors will be required within 30 days of contract approval. Failure to provide a required safety questionnaire will result in a $1,000 payment deduction for each missing questionnaire.

The questionnaire is available at:

https://app.smartsheet.com/b/form/dd65ce4997c8411ba10f55b324ac2925

If you have questions or comments regarding this directive, please contact Ana Serrano, Division of Construction, at Ana.Serrano@dot.ca.gov or at (916) 764-9270.

“Provide a safe and reliable transportation network that serves all people and respects the environment”