

Memorandum

*Making Conservation
a California Way of Life.*

To: DEPUTY DISTRICT DIRECTORS, Construction
DEPUTY DIVISION CHIEF, Structure Construction
CONSTRUCTION MANAGERS
SENIOR CONSTRUCTION ENGINEERS
RESIDENT ENGINEERS

Date: October 13, 2021

File: Division of Construction
CPD 21-18



From: RAMON HOPKINS, Chief
Division of Construction

Subject: **CALTRANS CONTRACTOR SAFETY PREQUALIFICATION QUESTIONNAIRE**

Safety is a top priority for the California Department of Transportation (Caltrans) and the most significant of the critical program elements identified at the 2020 Caltrans and Industry Safety Summit. The purpose of this directive is to inform resident engineers of a requirement of the nonstandard special provisions for contractors to complete safety survey questionnaires from September 15, 2021, through September 14, 2022.

The purpose of the Caltrans Contractor Safety Prequalification Questionnaire is to collect information for future analysis and implementation of a bidder safety prequalification. It will be a pilot project of the nonstandard special provisions and special notice for a one-year period on all projects, except Minor B contracts and emergency projects. The questionnaire submittal from the prime contractor and subcontractors will be required within 30 days of contract approval. Failure to provide a required safety questionnaire will result in a \$1,000 payment deduction for each missing questionnaire.

The questionnaire is available at:

<https://app.smartsheet.com/b/form/dd65ce4997c8411ba10f55b324ac2925>

If you have questions or comments regarding this directive, please contact Ana Serrano, Division of Construction, at Ana.Serrano@dot.ca.gov or at (916) 764-9270.