To:     DEPUTY DISTRICT DIRECTORS, Construction  
       DEPUTY DIVISION CHIEF, Structure Construction  
       CONSTRUCTION MANAGERS  
       SENIOR CONSTRUCTION ENGINEERS  
       RESIDENT ENGINEERS  

From:  RAMON HOPKINS, Chief  
       Division of Construction  

Date:  December 17, 2020  

File:  Division of Construction  
       CPD 20-29  

Subject:  SAFETY STAND-DOWN FOR CONTRACTOR EMPLOYEE FATALITY

The purpose of this directive is to require Caltrans construction staff to conduct a safety stand-down at the beginning of their shifts due to a recent fatality involving a contractor.

On Wednesday night, December 16, 2020, a contractor employee was fatally injured when struck by a public motorist during a one-way traffic control closure while the employee was performing flagging for a striping operation in District 11, Route 94 in San Diego County.

Regrettably, this is the third contractor employee fatality involving a public motorist entering an active work zone since October of this year. This serves as a reminder to remain aware of your surroundings at all times, especially when working on foot in the work zone.

Section 2-106C, “Safety Stand-down,” of the Construction Manual defines requirements for implementing safety stand-downs after a significant safety incident. A safety stand-down must be conducted after a serious injury or fatality involving the public, a contractor, a consultant, law enforcement, or Caltrans staff, and should occur immediately after the event or at the beginning of the next shift. We highly encourage you to invite the contractor to participate. Use the Caltrans Form PM-S-0110, “Safety Meeting Report,” to document the safety stand-down.

If you have questions or comments regarding this directive, please contact Marvin Guinez, Division of Construction, at Marvin.Guinez@dot.ca.gov or at (916) 764-7957.