

DEPARTMENT OF TRANSPORTATION

Memorandum*Making Conservation**a California Way of Life.*

To: DEPUTY DISTRICT DIRECTORS, Construction
DEPUTY DIVISION CHIEF, Structure Construction
CONSTRUCTION MANAGERS
SENIOR CONSTRUCTION ENGINEERS
RESIDENT ENGINEERS

Date: September 24, 2020

File: Division of Construction
CPD 20-22

From: RACHEL FALSETTI, Chief
Division of Construction

Subject: **CODE OF SAFE PRACTICES UPDATE**

This directive informs Construction staff that the *Code of Safe Practices* (COSP) has been updated to include guidance on discussion of public health issues regarding Valley Fever and the coronavirus (COVID-19). It supersedes CPD 17-5, "Code of Safe Practices-September 2017," and CPD 20-6, "Code of Safe Practices Guidance Pertaining to Coronavirus (COVID-19)," in their entireties. The new guidance regarding Valley Fever was developed to comply with Title 8, California Code of Regulations, Section 3203, (8 CCR 3203) "Injury and Illness Prevention Program," 8 CCR 5141, "Control of Harmful Exposure to Employees," and 8 CCR 5144, "Respiratory Protection," as they relate to protection of workers from Valley Fever. The new COSP section includes engineering and administrative controls that should be implemented at field construction projects, as well as personal protective equipment that may be used to protect California Department of Transportation (Caltrans) employees from exposure to Valley Fever spores. The new guidance regarding COVID-19 was prepared to provide exposure prevention measures, workplace best practices, and safety protocols for worksite visitors during the COVID-19 pandemic, in addition to resources, information, education, and training regarding the virus.

The COSP is part of the Caltrans Injury and Illness Prevention Program and complies with the requirements of 8 CCR 1509, "Injury and Illness Prevention Program." The COSP defines standard safety practices for Caltrans staff involved with inspecting construction activities and operations on its projects. The COSP serves as a core safety document for Caltrans construction projects that each resident engineer must use. Additional sections may be inserted to develop a COSP specific to the project. Employees assigned to a project must read, sign, and date the project-specific COSP at the start of their assignment. The project-specific COSP must be posted at a conspicuous location at the job site office. The COSP is available on the Construction safety webpage at:

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<https://dot.ca.gov/programs/construction/safety-traffic>

If you have questions about this directive, please contact Phillip Phan, Division of Construction, at Phillip.Phan@dot.ca.gov or (916) 651-3621.

“Provide a safe, sustainable, integrated and efficient transportation system to enhance California’s economy and livability”