

Memorandum

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To: DEPUTY DISTRICT DIRECTORS, Construction
DEPUTY DIVISION CHIEF, Structure Construction
CONSTRUCTION MANAGERS
SENIOR CONSTRUCTION ENGINEERS
RESIDENT ENGINEERS

Date: June 12, 2020

File: Division of Construction
CPD 20-13


From: RACHEL FALSETTI, Chief
Division of Construction

Subject: **CERTIFIED FLAGGERS**

Coronavirus disease (COVID-19) has affected the availability of training for flaggers to become certified. This directive postpones the July 1, 2020 contract requirement that flaggers that are part of a traffic control system must be certified by an authorized flagger training provider.

The requirement for certified flaggers is in subsection 12-4.02C(9)(a)(iv) "Quality Assurance," of Section 12-4.02C(9), "Flagging," of the Revised *Standard Specifications* published April 17, 2020. For projects advertised after April 17, 2020, resident engineers must review the Revised *Standard Specifications* in the project special provisions to determine if the requirement for certified flaggers is included in the contract specifications. If the requirement is in the contract, issue a change order to delay the implementation of certified flaggers until July 1, 2021.

Attached to this directive are a sample change order memorandum and sample change order. This directive serves as delegation of authority from the Division of Construction for change order approval, except when change order language is altered.

If you have questions or comments regarding this directive, please contact Amjad Obeid Division of Construction, at Amjad.Obeid@dot.ca.gov or (916) 651-3619.

Attachments:

1. Sample Form CEM-4903, "Change Order Memorandum"
2. Sample Form CEM-4900, "Change Order"