

CHANGE ORDER MEMORANDUM

CEM-4903 (REV 06/2019)

Lock Form

DATE

TO			FILE	
FROM			CONTRACT NO. _____	
			CO-RTE-PM _____	
			FED NO. _____	
CHANGE ORDER NO.	SUPPLEMENT NO.	CATEGORY CODE	CONTINGENCY BALANCE (Including this change)	
			\$ _____	
CHANGE ORDER AMOUNT \$0.00			HEADQUARTERS APPROVAL REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO	
SUPPLEMENTAL FUNDS PROVIDED \$0.00			IS THIS REQUEST IN ACCORDANCE WITH ENVIRONMENTAL DOCUMENTS? <input type="checkbox"/> YES <input type="checkbox"/> NO	
ORIGINAL CONTRACT TIME _____ DAY(S)	TIME ADJUSTMENT THIS CHANGE _____ DAY(S)	PREVIOUSLY APPROVED TIME ADJUSTMENTS _____ DAY(S)	PERCENTAGE TIME ADJUSTED (Including this change) _____ %	TOTAL # OF UNRECONCILED DEFERRED TIME (Including this change) _____

THIS CHANGE ORDER PROVIDES FOR (Use additional pages as needed):

Reason for Change:

Section 5-1.14, "Safety Quality Control Manager," of the standard special provisions is revised to provide additional certification and qualification alternatives and clarifies other requirements. Changes in the revised specification include a designated full-time onsite Safety Quality Control Manager (SQCM) to superintend project safety for the duration of a contract while work is being performed. In addition to the required 5 years safety experience in a heavy construction industry, the revised specification allows for safety experience in heavy industrial, or oil and energy industries. Refer to the complete revised specification section attached to CPD 25-3.

Payment Method:

There is no cost or credit to the State by reason of this change.

Time Adjustment:

No time adjustment will be made because the work described in this change order did not result in a critical delay.

CONCURRED BY		ESTIMATE OF COST	
CONSTRUCTION ENGINEER/BRIDGE ENGINEER	DATE	THIS REQUEST	TOTAL TO DATE
PROJECT ENGINEER	DATE	ITEMS	
PROJECT MANAGER	DATE	FORCE ACCOUNT	
FHWA REP.	DATE	AGREED PRICE	
ENVIRONMENTAL	DATE	ADJUSTMENT	
MAINTENANCE	DATE	TOTAL	\$0.00
OTHER (SPECIFY)	DATE		\$0.00
HQ OR DISTRICT PRIOR APPROVAL BY	DATE	FEDERAL PARTICIPATION	
RESIDENT ENGINEER SIGNATURE	DATE	<input type="checkbox"/> PARTICIPATING <input type="checkbox"/> PARTICIPATING IN PART <input type="checkbox"/> NONE <input type="checkbox"/> NON-PARTICIPATING <input type="checkbox"/> NON-PARTICIPATING (Maintenance)	
		FEDERAL SEGREGATION (If more than one funding source or P.I.P. type)	
		<input type="checkbox"/> CHANGE ORDER FUNDED PER CONTRACT <input type="checkbox"/> CHANGE ORDER FUNDED AS FOLLOWS	
		FEDERAL FUNDING SOURCE	PERCENT

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