



Caltrans AGENDA

CALTRANS STATEWIDE SMALL BUSINESS COUNCIL MEETING

Friday, May 20, 2022 - 8:30 a.m. – 12:00 p.m.

PARTICIPANTS: David DeLuz, Council Chair; Steven Keck, Interim Director; Caltrans District Directors; Statewide Small Business Council Members; Caltrans Staff & Guests

This meeting will be conducted via WebEx.

WebEx Invitation – Contact carole.ching@dot.ca.gov

Item	Time	Topic and Presenter(s)	Purpose and Process
1.	8:30	Welcome and Council Member Roll Call – David DeLuz, Chair	Call to order; roll call.
2.	8:45	Agenda Review, Action Items, and Meeting Record Approval – Chair DeLuz <ul style="list-style-type: none"> Opening remarks/announcements Review the agenda and current Action Items Approval – March 18, 2022 Meeting Record Contractor Registry update and Coalition Strategy announcement. 	Set the direction for the meeting and approve the minutes from the previous meeting.
3.	9:05	Highlights from the Director's Office – Steven Keck, Interim Director	Provide a Caltrans-wide perspective.
4.	9:25	FHWA Update – Vincent Mammano	Provide timely information from our Federal partner.
5.	9:32	OCR Reports – Michelle Lopez-Hardie, Office Chief, Data Analysis, Supportive Services, and Outreach Branches	Provide highlights and clarification of OCR's quarterly reports.
6.	9:42	Mineta Summer Transportation Institute 2022 – Michelle Lopez-Hardie, Office Chief	Provide an overview of the Mineta Summer Transportation Institute hosted by San Jose State University.
7.	9:52	DGS Presentation, Commercially Useful Function (CUF) Abuse and Complaints , Carl Josephson, Compliance Manager, DGS	Provide clarification on CUF for DGS certified SBs and DVBEs.
8.	10:07	District SB Update In the interest of time, please limit questions to questions to the Districts and the District SB Update reports sent to members.	Provide an opportunity for district highlights and interaction with District Directors.
9.	10:17	Caltrans State Partner Reports [6 minutes each report] <ul style="list-style-type: none"> DGS – Danetta Jackson GO-Biz – Chris Earl HSR – Catrina Blair 	Provide timely reports from our State partners.
10.	10:35	BREAK – 5 minutes	Meeting will resume; do not "leave meeting".
11.	10:40	Committee Reports [7 minutes per report] <ol style="list-style-type: none"> Local Assistance/Professional Services – Albert Leung, Chair Commodities – Zeke Patten, Chair Construction – Pete Varma, Chair 	Provide each committee's update of their 2022 goals and objectives.
12.	11:01	African American DBE Participation Ad Hoc Committee – Jay King, Chair	Provide a progress report on this committee's work.
13.	11:08	SB1 Work Group – Matthew Ajiake, Chair	Provide a progress report on this committee's work.

14.	11:15	2022 SBC Topic #1: Improving and increasing relationship building through partnership and teaming strategies between SB/DBE/DVBE sub-contractors, primes, and Caltrans Districts – Large group discussion. Note: Input from Council members only unless Chair DeLuz calls upon a non-Council member to comment.	Discuss the first of three topics the Council has selected to focus on in 2022.
15.	11:45	New Business – Chair DeLuz	Action Item recap and new matters brought for consideration.
16.	11:50	Public Comment - Chair DeLuz Limited to 2 minutes per comment.	Opportunity for the public to comment.
17.	11:55	Closing Remarks – Chair DeLuz NEXT MEETING: July 22, 2022 via WebEx	Details about the upcoming meeting to be provided in June/July.
18.	12:00	Adjourn	

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