

**Division of Accounting  
OFFICE OF COMMODITY AND CONTRACT PAYABLES  
DIRECTORY OF CONTACTS  
December 2022**

<b>OFFICE CHIEF</b>	<a href="#"><u>Rajesh Rai</u></a>	(279) 234-2962
<b>Service Payables Branch</b>		
<b>BRANCH CHIEF</b>	<a href="#"><u>Sandy Si</u></a>	<b>Phone (279) 234-2842 FAX (916) 227-9736</b>
<a href="#"><u>Processing Vendor Payments</u></a> : Contracts, Leases, Legal Claims, Damage Claims, Construction-Major/Minor, Advances, CO-OP's, Training, Freight, Board of Control and Miscellaneous		
<b>Section</b>	<b>Section Chief</b>	<b>Phone #</b>
Service Payables I	Vacant	
Service Payables II	Vacant	
Service Payables III	<a href="#"><u>Yu Sum Wong</u></a>	(279) 234-2871

<b>Alpha Service Contract Distribution</b>	<b>Accountant</b>	<b>Phone #</b>	<b>Section</b>
<b>A</b>			
Aa – Ad	<a href="#"><u>Hanh Le</u></a>	(279) 234-2959	Service Payables III
Office of <b>Administrative</b> Hearings	<a href="#"><u>Hanh Le</u></a>	(279) 234-2959	Service Payables III
Ae – Az	(Please mail Invoices to MS 25 or e-mail to <a href="mailto:Service.Payable.III.Section@dot.ca.gov"><u>Service.Payable.III.Section@dot.ca.gov</u></a> if MS 25 cannot be used)		Service Payables III
A – Lease	<a href="#"><u>Fanny Hu</u></a>	(279) 234-2941	Service Payables III

<b>B</b>			
B Acronyms	<a href="#">Linh P Le</a>	(279) 234-2882	Service Payables I
<b>Alpha Service Contract Distribution</b>	<b>Accountant</b>	<b>Phone #</b>	<b>Section</b>
Ba	Vacant (Please mail Invoices to MS 25 or e- mail to Kala Jajoor if MS 25 cannot be used)	(279) 234-2876	Service Payables I
Be	<a href="#">Katherine Oda</a>	(279) 234-2987	Service Payables I
Bi & Bl	<a href="#">Kala Jajoor</a>	(279) 234-2876	Service Payables I
Bo	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
Br	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I
Bu	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I
B - Lease	<a href="#">Katherine Oda</a>	(279) 234-2987	Service Payables I
<b>C</b>			
Ca – Cn	<a href="#">Allan Harlow</a>	(279) 234-2972	Service Payables III
Co - Cz	<a href="#">Debbie Jee</a>	(279) 234-2783	Service Payables III
C – Lease	<a href="#">Debbie Jee</a>	(279) 234-2783	Service Payables III
CHP – California Highway Patrol	<a href="#">Linda Procida</a>	(279) 234-2973	Service Payables I
Citibank	<a href="#">Lisa Simpson</a>	(279) 234-2809	Service Payables III
Clean CA- Stipend District 1-6	<a href="#">Katy Saephan (Please e-mail invoices to Clean CA AAH – District 1-6@DOI</a>	(279) 234-2968	Service Payables II

<b>Alpha Service Contract Distribution</b>	<b>Accountant</b>	<b>Phone #</b>	<b>Section</b>
Clean CA- Stipend District 7- 12	<a href="mailto:Thao.Nguyen@dot.ga.gov">Thao Nguyen (Please e-mail invoices to Clean CA AAH – District 7-12@DOT)</a>	(279) 234-2775	Service Payables I
<b>D</b>			
D	<a href="#">Patricia Valencia</a>	(279) 234-2732	Service Payables III
D - Lease	<a href="#">Debbie Jee</a>	(279) 234-2783	Service Payables III
DPO	<a href="#">Allan Harlow</a>	(279) 234-2972	Service Payables III
Deceased Employee Benefits	<a href="#">Trin Widjaja</a>	(279) 234-2923	Service Payables II
<b>E</b>			
E	<a href="#">Kriti Raniga</a>	(279) 234-2934	Service Payables I
E – Lease	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
EDD – Employment Development Dept. Invoices	<a href="#">Kriti Raniga</a>	(279) 234-2934	Service Payables I
EFT – Lease	<a href="#">Debbie Jee</a>	(279) 234-2783	Service Payables III
<a href="#">EFT – Enrollment –Service Contracts</a>	<a href="#">Lisa Simpson</a>	(279) 234-2809	Service Payables III
<a href="#">EFT – Enrollment - Major Construction Contracts</a>	<a href="#">Kala Jajoor</a>	(279) 234-2876	Service Payables I
Escrow Accounts	<a href="#">Kala Jajoor</a>	(279) 234-2876	Service Payables I
Escheat	<a href="#">Trin Widjaja</a>	(279) 234-2923	Service Payables II
<b>F</b>			
F	<a href="#">Linh P Le</a>	(279) 234-2882	Service Payables I

<b>Alpha Service Contract Distribution</b>	<b>Accountant</b>	<b>Phone #</b>	<b>Section</b>
F – Lease	<a href="#">Katherine Oda</a>	(279) 234-2987	Service Payables I
FTB – Franchise Tax Board - Back up Withholdings (7%)	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
Freight	<a href="#">Irakliy Pachuliya</a>	(279) 234-2969	Service Payables II
<b>G</b>			
G	<a href="#">Irakliy Pachuliya</a>	(279) 234-2969	Service Payables II
G – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
<b>H</b>			
H	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I
H – Lease	<a href="#">Linda Procida</a>	(279) 234-2973	Service Payables I
<b>I</b>			
I	<a href="#">Kala Jajoor</a>	(279) 234-2876	Service Payables I
I – Lease	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
<b>J</b>			
J	<a href="#">Linh P Le</a>	(279) 234-2882	Service Payables I
J – Lease	<a href="#">Kala Jajoor</a>	(279) 234-2876	Service Payables I
<b>K</b>			
K	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
K – Lease	<a href="#">Kala Jajoor</a>	(279) 234-2876	Service Payables I
<b>L</b>			

<b>Alpha Service Contract Distribution</b>	<b>Accountant</b>	<b>Phone #</b>	<b>Section</b>
L	<a href="#">Jacinta Fang</a>	(279) 234-2721	Service Payables II
L – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
Labor Compliance – Major Construction Contracts	<a href="#">Katherine Oda</a>	(279) 234-2987	Service Payables I
Legal (Settlements, Tort)	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
Legislative Bills	<a href="#">Katherine Oda</a>	(279) 234-2987	Service Payables I
Levies	<a href="#">Katherine Oda</a>	(279) 234-2987	Service Payables I
Liens	<a href="#">Katherine Oda</a>	(279) 234-2987	Service Payables I
<b>M</b>			
M	<a href="#">George Onut</a>	(279) 234-2998	Service Payables II
M – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
Minor B (all alphas)	<a href="#">Kimberly Nguyen</a>	(279) 234-2947	Service Payables II
<b>N</b>			
Na - NI	<a href="#">George Onut</a>	(279) 234-2998	Service Payables II
Nm - Nz	<a href="#">Jacinta Fang</a>	(279) 234-2721	Service Payables II
N – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II

<b>Alpha Service Contract Distribution</b>	<b>Accountant</b>	<b>Phone #</b>	<b>Section</b>
<b>O</b>			
O	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
O – Lease	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
ORF Check Cancellation/Replenishment”	<a href="#">Trin Widjaja</a>	(279) 234-2923	Service Payables II
OWP PL Funds	<a href="#">Lisa Simpson</a>	(279) 234-2809	Service Payables III
<b>P</b>			
P	<a href="#">Vealeta Zhuk</a>	(279) 234-2770	Service Payables II
P – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
Personal Property Claims	<a href="#">Irakliy Pachuliya</a>	(279) 234-2969	Service Payables II
<a href="#">PISA Payments</a>	<a href="#">Linda Procida</a>	(279) 234-2973	Service Payables I
<b>Q</b>			
Q	<a href="#">Kimberly Nguyen</a>	(279) 234-2947	Service Payables II
Q – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
Q - MGAX	<a href="#">Vealeta Zhuk</a>	(279) 234-2770	Service Payables II
<b>R</b>			
R	<a href="#">Kriti Raniga</a>	(279) 234-2934	Service Payables I
R – Lease	<a href="#">Linda Procida</a>	(279) 234-2973	Service Payables I
Railroad (all alphas)	<a href="#">Trin Widjaja</a>	(279) 234-2923	Service Payables II

<b>Alpha Service Contract Distribution</b>	<b>Accountant</b>	<b>Phone #</b>	<b>Section</b>
Recology	Vacant (Please mail Invoices to MS 25 or e- mail to Kala Jajoor if MS 25 cannot be used)	(279) 234-2876	Service Payables I
Republic Service	Vacant (Please mail Invoices to MS 25 or e- mail to Kala Jajoor if MS 25 cannot be used)	(279) 234-2876	Service Payables I
<b>S</b>			
S – Sa	<a href="#">Richard Lam</a>	(279) 234-2889	Service Payables III
Sales and Use Tax	<a href="#">Kimberly Nguyen</a>	(279) 234-2947	Service Payables II
Sb – Sh	<a href="#">Debbie Jee</a>	(279) 234-2783	Service Payables III
Si - Sz	<a href="#">Fanny Hu</a>	(279) 234-2941	Service Payables III
S – Lease	<a href="#">Allan Harlow</a>	(279) 234-2972	Service Payables III
Stipend Payments	<a href="#">Kala Jajoor</a>	(279) 234-2876	Service Payables I
Stop Notices	<a href="#">Katherine Oda</a>	(279) 234-2987	Service Payables I
Student Assistant Contract (CCF & University Enterprises)	<a href="#">Patricia Valencia</a>	(279) 234-2732	Service Payables III
<b>T</b>			
Ta – Tl	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
Tm – Tq	<a href="#">Vealeta Zhuk</a>	(279) 234-2770	Service Payables II
Tr	<a href="#">Katy Saephan</a>	(279) 234-2968	Service Payables II

<b>Alpha Service Contract Distribution</b>	<b>Accountant</b>	<b>Phone #</b>	<b>Section</b>
Ts - Tz	<a href="#">Irakliy Pachuliya</a>	(279) 234-2969	Service Payables II
T - Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
Tax and Fee Administration	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
<b>1099 Caltrans Inquiry Line</b>	<a href="#">Thanh Thao Hoang</a>	(866)250-2086	Service Payables III
1099 Reporting	<a href="#">Thanh Thao Hoang</a>	(279) 234-2767	Service Payables III
27A – ORF Deficiency Claims	<a href="#">Patricia Valencia</a>	(279) 234-2732	Service Payables III
<b>U</b>			
U	<a href="#">Richard Lam</a>	(279) 234-2889	Service Payables III
U – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
Uniform Cleaning	Vacant (Please mail Invoices to MS 25 or e-mail to Kala Jajoor if MS 25 cannot be used)	(279) 234-2876	Service Payables I
<b>V</b>			
V	<a href="#">Trin Widjaja</a>	(279) 234-2923	Service Payables II
V – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
V (MGAX)	<a href="#">Vealeta Zhuk</a>	(279) 234-2770	Service Payables II
<b>W</b>			
W	<a href="#">Tiphany Loke</a>	(279) 234-2832	Service Payables II



<b>Alpha Service Contract Distribution</b>	<b>Accountant</b>	<b>Phone #</b>	<b>Section</b>
W – Lease	<a href="#">Debbie Jee</a>	(279) 234-2783	Service Payables III
W (MGAX)	<a href="#">Debbie Jee</a>	(279) 234-2783	Service Payables III
<b>X</b>			
X	<a href="#">Tiphany Loke</a>	(279) 234-2832	Service Payables II
X – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
<b>Y</b>			
Y	<a href="#">Tiphany Loke</a>	(279) 234-2832	Service Payables II
Y – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
<b>Z</b>			
Z	<a href="#">Tiphany Loke</a>	(279) 234-2832	Service Payables II
Z – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II

\*Service Payables Alpha Determination

<b>Commodity &amp; CAL-Card Payments Branch</b>		
<b>Branch Chief</b>	<a href="#">Lupe Vallejo</a>	<b>PHONE (279) 234-2734</b> <b>FAX (916) 227-8881</b>
<a href="#">Processing Vendor Payments:</a> CAL-Card, Purchase Orders & Support Encumbrance Policy		
<b>Commodity Payments - Section Chief</b>	<a href="#">Lenka Johnson</a>	<b>(279) 234-2811</b> <b>Fax (916) 227-4198</b>
<b>Commodity Payments (DPAC POs)</b>		
Support Encumbrance Policy	<a href="#">Saim Kayani</a>	(279) 234-2839
Lead Person – HQ (D20-95)	<a href="#">Marialena Vang</a>	(279) 234-2757
Payment Approving Sr. AO	<a href="#">Anwar Ali</a>	(279) 234-2874
District 1, 7 & 11	<a href="#">Sergei Pavlov</a>	(279) 234-2812
District 4, 8, 9 & 10	<a href="#">Liliya Oleshko</a>	(279) 234-2771
Vacant		
District 3, & 16	<a href="#">LaTonia Wardell</a>	(279) 234-2949
District 2, 5, 6 & 12	<a href="#">Jiaxin Lu</a>	(279) 234-2853
<b>Shop Payments - Section Chief</b>	Vacant	<b>Fax (916) 227-8881</b>
<b>Shop Payments (Division of Equipment POs)</b>		
Lead Person – POs	<a href="#">Maria Mercado</a>	(916) 639-8656
Lead Person – POs	<a href="#">Jade Xie</a>	(279) 234-2843
A, F, J, I, Q, U, W & Z	<a href="#">Priti Suthar</a>	(916) 698-7331
M, N & T	<a href="#">Tanessa Silvera</a>	(916) 639-8772
P, R & V	<a href="#">Vyacheslav (Slava) Zhuk</a>	(279) 234-2739
K, S & L	<a href="#">Trang Le</a>	(916) 639-9838
O	<a href="#">Robert Moctezuma</a>	(279) 234-2852
C, D, E, X & Y	<a href="#">Yat (Harry) Lam</a>	(279) 234-2847
B, H & G	<a href="#">Tu Le</a>	(279) 234-2990

<b>CAL-Card Payments – Section Chief</b>	<b><u><a href="#">Cindy Buhagiar</a></u></b>	<b>PHONE (279) 234-2748 Fax (916) 227-8881</b>
<b>CAL-Card, Courier, and Bulk Fuel Payments</b>		
Lead Person	Vacant	
Lead Person	<u><a href="#">Kawai (Wayne) Tsang</a></u>	(279) 234-2913
Lead Person – (SHOP District 1-12 & HQ)	<u><a href="#">Regina Sanchez</a></u>	(279) 234-2760
District – 4, & 5	<u><a href="#">Oksana Pavlov</a></u>	(279) 234-2861
District – 8, 11, 12, & HQ Levels	<u><a href="#">Geraldine Briones</a></u>	(279) 234-2866
District – 6, 7, 9, & 10	<u><a href="#">Alex Tang</a></u>	(279) 234-2815
District – 1, 2, & 3	<u><a href="#">Clair Cook</a></u>	(279) 234-2800

## Service Payables Alpha Determination

1. For invoices beginning with State, California State or other references to State; see [State of California Agency directory](#) for alpha determination.  
Example: State of California, Department of Insurance. This is an "I".
2. For invoices beginning with City, County or other reference to a City or County, the name of the City or County will be used for alpha determination.  
Example: City of Sacramento, Sacramento City. These are "S". Example: County of Los Angeles, Los Angeles County. These are "L".
3. For invoices which contain a last name in the title, the last name will be used for alpha determination. Example:  
Robert James, Company. This is "J". Example: William Smith. This is "S".
4. For invoices with no last name in the company title, the first name or reference will be used for alpha determination. Example: Ace Hardware. This is an "A".
5. For invoices with all last names, use first last name for alpha determination.  
Example: Boster, Kobayashi & Associates. This is a "Bo".  
Example: Brown & Caldwell. This is a "Br".
6. For invoices with University and U.C. Regents, use the City for alpha determination.  
Example: University of California, Berkley. This is "Be". Example:  
U.C. Regent, Irvine. This is "I".  
Example: California State University, Sacramento. This is "S".