

Division of Accounting
OFFICE OF COMMODITY AND CONTRACT PAYABLES
DIRECTORY OF CONTACTS
November 2024

OFFICE CHIEF	Rajesh Rai	(279) 234-2962
SERVICE PAYABLES BRANCH		
BRANCH CHIEF	Sandy Si	Phone (279) 234-2842 FAX (916) 227-9736
Processing Vendor Payments: Contracts, Leases, Legal Claims, Damage Claims, Construction-Major/Minor, Advances, CO-OP's, Training, Freight, Board of Control and Miscellaneous		
SECTION	Section Chief	Phone #
Service Payables I	Katherine Oda	(279) 234-2987
Service Payables II	Houa Her	(279) 234-2964
Service Payables III	Yu Sum Wong	(279) 234-2871

Contact by Vendor Alpha (**See Page 6 for Alpha Determination)	Accountant	Phone #	Section
A			
Aa – Ad	Richard Lam	(279) 234-2889	Service Payables III
Office of A dministrative Hearings	Richard Lam	(279) 234-2889	Service Payables III
Ae – Az	Fanny Hu	(279) 234-2941	Service Payables III
A - Lease	Fanny Hu	(279) 234-2941	Service Payables III
B			
B Acronyms	Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.1.Section@dot.ca.gov if MS 25 cannot be used)		Service Payables I

Ba	Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.1.Section@dot.ca.gov if MS 25 cannot be used)		Service Payables I
Be	Miwako Kanno	(279) 234-2902	Service Payables I
Bi & Bl	Trin Widjaja	(279) 234-2923	Service Payables I
Bo	Ame Cruz	(279) 234-2745	Service Payables I
Br	Penny Lee	(279) 234-2870	Service Payables I
Bu	Penny Lee	(279) 234-2870	Service Payables I
B - Lease	Trin Widjaja	(279) 234-2923	Service Payables I
C			
Ca – Cn	Hanh Le	(279) 234-2959	Service Payables III
Co - Cz	Debbie Jee	(279) 234-2783	Service Payables III
C – Lease	Debbie Jee	(279) 234-2783	Service Payables III
CHP – California Highway Patrol	Linda Procida	(279) 234-2973	Service Payables I
Clean CA- Stipend District 1-6	Vacant (e-mail invoices to Clean CA AAH – District 1-6@DOT)		Service Payables III
Clean CA- Stipend District 7-12	Vacant (e-mail invoices to Clean CA AAH – District 7-12@DOT)		Service Payables III
D			
D	Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.2.Section@dot.ca.gov if MS 25 cannot be used)		Service Payables II
D - Lease	Maggie Martinez	(279) 234-2991	Service Payables II
DPO	Allan Harlow	(279) 234-2972	Service Payables III
Deceased Employee Benefits	Gurmel Sheemar	(279) 234-2952	Service Payables II
E			
E	Kriti Raniga	(279) 234-2934	Service Payables I
E – Lease	Ame Cruz	(279) 234-2745	Service Payables I
EDD – Employment Development Dept. Invoices	Kriti Raniga	(279) 234-2934	Service Payables I

EFA/ELB	e-mail invoices to EFA.PaymentContract@dot.ca.gov	(279) 234-2947	Service Payables II
EFT – Lease	Patricia Valencia	(279) 234-2732	Service Payables III
EFT – Enrollment –Service Contracts	Lisa Simpson	(279) 234-2809	Service Payables III
EFT – Enrollment - Major Construction Contracts	Email to: PISA.EFT.OCCP@dot.ca.gov	(279) 234-2882	Service Payables I
Emergency Fuel Card – US Bank	Lisa Simpson	(279) 234-2871	Service Payables III
Escheat	George Onuf	(279) 234-2901	Service Payables II
F			
F	Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.3.Section@dot.ca.gov if MS 25 cannot be used)		Service Payables III
F – Lease	Trin Widjaja	(279) 234-2923	Service Payables I
FTB – Franchise Tax Board -Back up Withholdings (7%)	Penny Lee	(279) 234-2870	Service Payables I
Freight	Thao Nguyen	(279) 234-2775	Service Payables I
G			
G	Thao Nguyen	(279) 234-2775	Service Payables I
G – Lease	Penny Lee	(279) 234-2870	Service Payables I
H			
H	Penny Lee	(279) 234-2870	Service Payables I
H – Lease	Linda Procida	(279) 234-2973	Service Payables I
I			
I	Trin Widjaja	(279) 234-2923	Service Payables I
I – Lease	Ame Cruz	(279) 234-2745	Service Payables I
J			
J	Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.3.Section@dot.ca.gov if MS 25 cannot be used)		Service Payables III
J – Lease	Penny Lee	(279) 234-2870	Service Payables I

K			
K	Ame Cruz	(279) 234-2745	Service Payables I
K – Lease	Penny Lee	(279) 234-2870	Service Payables I
L			
L	Hugo Flores	(279) 234-2875	Service Payables II
L – Lease	Maggie Martinez	(279) 234-2991	Service Payables II
Labor Compliance – Major Construction Contracts	Ame Cruz	(279) 234-2745	Service Payables I
Legal (Settlements, Tort)	Maggie Martinez	(279) 234-2991	Service Payables II
Legislative Bills	Ame Cruz	(279) 234-2745	Service Payables I
Levies	Ame Cruz	(279) 234-2745	Service Payables I
Liens	Ame Cruz	(279) 234-2745	Service Payables I
M			
M	Khurram Saleem	(279) 234-2931	Service Payables II
M – Lease	Maggie Martinez	(279) 234-2991	Service Payables II
Meeting Planners Account – US Bank	Lisa Simpson	(279) 234-2809	Service Payables III
Minor B (all alphas)	Kimberly Nguyen	(279) 234-2947	Service Payables II
MODAL	Irakliy Pachuliya	(279) 234-2969	Service Payables II
N			
N	Hugo Flores	(279) 234-2875	Service Payables II
N – Lease	Maggie Martinez	(279) 234-2991	Service Payables II
O			
O	Miwako Kanno	(279) 234-2902	Service Payables I
O – Lease	Ame Cruz	(279) 234-2745	Service Payables I
ORF Check Cancellation/Replenishment	George Onut	(279) 234-2901	Service Payables II
OWP PL Funds	Lisa Simpson	(279) 234-2809	Service Payables III
P			
PA - PG	Gurmel Sheemar	(279) 234-2952	Service Payables II
PH - PZ	Khurram Saleem	(279) 234-2931	Service Payables II
P – Lease	Maggie Martinez	(279) 234-2991	Service Payables II
Personal Property Claims	Irakliy Pachuliya	(279) 234-2969	Service Payables II
PISA Payments	Email to: PISA.Construction.Payments.OCCP@dot.c.a.gov	(279) 234-2973	Service Payables I

Q			
Q	Kimberly Nguyen	(279) 234-2947	Service Payables II
Q – Lease	Kimberly Nguyen	(279) 234-2947	Service Payables II
Q - MGAX	Hugo Flores	(279) 234-2875	Service Payables II
R			
R	Kriti Raniga	(279) 234-2934	Service Payables I
R – Lease	Linda Procida	(279) 234-2973	Service Payables I
Railroad (all alphas)	Irakliy Pachuliya	(279) 234-2969	Service Payables II
Recology	Huawei Xu	(279) 234-2824	Service Payables I
Republic Service	Huawei Xu	(279) 234-2824	Service Payables I
S			
Sa – Sh	Patricia Valencia	(279) 234-2732	Service Payables III
Sales and Use Tax	George Onut	(279) 234-2901	Service Payables II
Si - Sz	Allan Harlow	(279) 234-2972	Service Payables III
S – Lease	Allan Harlow	(279) 234-2972	Service Payables III
Stipend Payments	Trin Widjaja	(279) 234-2923	Service Payables I
Stop Notices	Email to: Stop.Notice.OCCP@dot.ca.gov	(279) 234-2745	Service Payables I
Student Assistant Contract (CCF & University Enterprises)	Jianping Zhong	(279) 234-2876	Service Payables III
T			
T	Gurmel Sheemar	(279) 234-2952	Service Payables II
T - Lease	Gurmel Sheemar	(279) 234-2952	Service Payables II
Tax and Fee Administration	Gurmel Sheemar	(279) 234-2952	Service Payables II
1099 Caltrans Inquiry Line	Patricia Valencia	(279) 234-2732	Service Payables III
1099 Reporting	Patricia Valencia	(279) 234-2732	Service Payables III
27A – ORF Deficiency Claims	Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.2.Section@dot.ca.gov if MS 25 cannot be used		Service Payables II
U			
U	Tien Mai	(279) 234-2767	Service Payables III
U – Lease	Tien Mai	(279) 234-2767	Service Payables III

Uniform Cleaning	Huawei Xu	(279) 234-2824	Service Payables I
V			
V	Maggie Martinez	(279) 234-2991	Service Payables II
V – Lease	Maggie Martinez	(279) 234-2991	Service Payables II
W			
W	Tiphany Loke	(279) 234-2832	Service Payables II
W – Lease	Tiphany Loke	(279) 234-2832	Service Payables II
X			
X	Thao Nguyen	(279) 234-2775	Service Payables I
X – Lease	Penny Lee	(279) 234-2870	Service Payables I
Y			
Y	Thao Nguyen	(279) 234-2775	Service Payables I
Y – Lease	Penny Lee	(279) 234-2870	Service Payables I
Z			
Z – Lease	Penny Lee	(279) 234-2870	Service Payables I

****Service Payables Alpha Determination:**

- For invoices beginning with **State, California State** or other references to State use the Department's name
 - Example: State of California, Department of Insurance. This is an "I"
- For invoices beginning with **City, County** or other reference to City or County, use the City or County's name
 - Example: City of Sacramento, Sacramento City. These are "S"
 - Example: County of Los Angeles, Los Angeles County. These are "L"
- For invoices which contain a **last name** in the title, the last name will be used
 - Example: Robert James, Company. This is "J"
 - Example: William Smith. This is "S"
- For invoices with no last name in the **company title**, the first name or reference will be used
 - Example: Ace Hardware. This is an "A"
- For invoices with all **last name** or multiple last names, use first last name
 - Example: Brown & Caldwell. This is a "Br"
 - Example: Boster, Kobayashi & Associates. This is a "Bo"
- For invoices with **University and U.C. Regents**, use the City for alpha determination
 - Example: University of California, Berkley. This is "Be"
 - Example: U.C. Regent, Irvine. This is "I"

COMMODITY & CAL-CARD PAYMENTS BRANCH

BRANCH CHIEF	<u>Lupe Vallejo</u>	(279) 234-2734 FAX (916) 227-8881
<u>Processing Vendor Payments:</u> CAL-Card, Purchase Orders & Support Encumbrance Policy		
Commodity Payments - Section Chief	<u>Lenka Johnson</u>	(279) 234-2811 Fax (916) 227-4198
Commodity Payments (DPAC POs)		
Support Encumbrance Policy	<u>Marissa Seitz</u>	(279) 234-2785
Lead Person	<u>Marialena Vang</u>	(279) 234-2757
Payment Approving Sr. AO	<u>Anwar Ali</u>	(279) 234-2874
District 1, 7, 10, 11 & HQ 82-95	<u>Sergei Pavlov</u>	(279) 234-2812
District 4, 6, 8, 9, 16	<u>Liliya Oleshko</u>	(279) 234-2771
District HQ 20-81	<u>Jiaxin Lu</u>	(279) 234-2853
On Leave	<u>Thao Huynh</u>	(916) 662-2096
District 2, 3, 5, 12	<u>Thao Nguyen</u>	(279) 234-2949
Shop Payments - Section Chief	<u>Saim Kayani</u>	(279) 234-2839 Fax (916) 227-8881
Shop Payments (Division of Equipment POs)		
Lead Person – POs	<u>Jade Xie</u>	(279) 234-2843
Lead Person – POs	<u>Tanessa Silvera</u>	(916) 639-8772
Lead Person – POs	<u>Mai Yang</u>	(279) 220-4760
E, H, M, U	<u>Priti Suthar</u>	(916) 698-7331
N, P	<u>Danyil Kulyukin</u>	(916) 639-7851
D, F, G, X, Z	<u>Vyacheslav (Slava) Zhuk</u>	(279) 234-2739
I, J, O	<u>Trang Le</u>	(916) 639-9838
R, T, V, W	<u>Robert Moctezuma</u>	(279) 234-2852
K, L, S	<u>Van Ho</u>	(916) 639-7800
A, B, C, Q	<u>Abzal Saduakassov</u>	(279) 234-2990

CAL-Card Payments – Section Chief	<u>Miriam Ramirez</u>	(279) 234-2977 Fax (916) 227-8881
CAL-Card, Courier		
Lead Person	<u>Kawai (Wayne) Tsang</u>	(279) 234-2913
Lead Person – 3 (SHOP District 1-12 & HQ)	<u>Regina Sanchez</u>	(279) 234-2748
District – 4, 5 (Courier – FedEx)	<u>Oksana Pavlov</u>	(279) 234-2861
District – 2, 8 & HQ Levels (Courier – GLS)	<u>Geraldine Briones</u>	(279) 234-2866
District – 11 & 12	<u>Adam Aranda</u>	(916) 591-3669
District – 1,6,7,9 & 10	<u>Nancy Nguyen</u>	(279) 234-2800