

Division of Accounting  
OFFICE OF COMMODITY AND CONTRACT PAYABLES  
DIRECTORY OF CONTACTS  
July 2024

OFFICE CHIEF	<a href="#">Rajesh Rai</a>	(279) 234-2962
<b>SERVICE PAYABLES BRANCH</b>		
BRANCH CHIEF	<a href="#">Sandy Si</a>	Phone (279) 234-2842 FAX (916) 227-9736
<b><u>Processing Vendor Payments:</u> Contracts, Leases, Legal Claims, Damage Claims, Construction-Major/Minor, Advances, CO-OP's, Training, Freight, Board of Control and Miscellaneous</b>		
<b>SECTION</b>	<b>Section Chief</b>	<b>Phone #</b>
Service Payables I	<a href="#">Katherine Oda</a>	(279) 234-2987
Service Payables II	<a href="#">Houa Her</a>	(279) 234-2964
Service Payables III	<a href="#">Yu Sum Wong</a>	(279) 234-2871

Contact by Vendor Alpha <b>(**See Page 8 for Alpha Determination)</b>	Accountant	Phone #	Section
<b>A</b>			
Aa – Ad	<a href="#">Richard Lam</a>	(279) 234-2889	Service Payables III
Office of <b>A</b> dministrative Hearings	<a href="#">Richard Lam</a>	(279) 234-2889	Service Payables III
Ae – Az	<a href="#">Fanny Hu</a>	(279) 234-2941	Service Payables III
A - Lease	<a href="#">Fanny Hu</a>	(279) 234-2941	Service Payables III
<b>B</b>			
B Acronyms	<a href="#">Linh P Le</a>	(279) 234-2882	Service Payables I
Ba	<a href="#">Vy Do</a>	(279) 234-2772	Service Payables I
Be	Vacant (Please mail Invoices to MS 25 or e-mail to <a href="mailto:Service.Payables.I.Section@dot.ca.gov">Service.Payables.I.Section@dot.ca.gov</a> if MS 25 cannot be used)		Service Payables I

Bi & Bl	<a href="#">Trin Widjaja</a>	(279) 234-2923	Service Payables I
Bo	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
Br	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I
Bu	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I
B - Lease	<a href="#">Trin Widjaja</a>	(279) 234-2923	Service Payables I
<b>C</b>			
Ca – Cn	<a href="#">Tien Mai</a>	(279) 234-2767	Service Payables III
Co - Cz	<a href="#">Debbie Jee</a>	(279) 234-2783	Service Payables III
C – Lease	<a href="#">Debbie Jee</a>	(279) 234-2783	Service Payables III
CHP – California Highway Patrol	<a href="#">Linda Procida</a>	(279) 234-2973	Service Payables I
Clean CA- Stipend District 1-6	<a href="#">Vacant (e-mail invoices to Clean CA AAH – District 1-6@DOT)</a>		Service Payables II
Clean CA- Stipend District 7-12	<a href="#">Vacant (e-mail invoices to Clean CA AAH – District 7-12@DOT)</a>		Service Payables I
<b>D</b>			
D	<a href="#">George Onut</a>	(279) 234-2901	Service Payables II
D - Lease	<a href="#">George Onut</a>	(279) 234-2901	Service Payables II
DPO	<a href="#">Allan Harlow</a>	(279) 234-2972	Service Payables III
Deceased Employee Benefits	<a href="#">Gurmel Sheemar</a>	(279) 234-2952	Service Payables II
<b>E</b>			
E	<a href="#">Kriti Raniga</a>	(279) 234-2934	Service Payables I
E – Lease	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
EDD – Employment Development Dept. Invoices	<a href="#">Kriti Raniga</a>	(279) 234-2934	Service Payables I
EFA/ELB	<a href="#">e-mail invoices to EFA.PaymentContract@dot.ca.gov</a>	(279) 234-2947	Service Payables II
EFT – Lease	<a href="#">Patricia Valencia</a>	(279) 234-2732	Service Payables III
<a href="#">EFT – Enrollment –Service Contracts</a>	<a href="#">Lisa Simpson</a>	(279) 234-2809	Service Payables III
<a href="#">EFT – Enrollment - Major Construction Contracts</a>	Email to: <a href="#">PISA.EFT.OCCP@dot.ca.gov</a>	(279) 234-2882	Service Payables I
Emergency Fuel Card – US Bank	<a href="#">Lisa Simpson</a>	(279) 234-2871	Service Payables III

Escheat	<a href="#">George Onut</a>	(279) 234-2901	Service Payables II
<b>F</b>			
F	<a href="#">Linh P Le</a>	(279) 234-2882	Service Payables I
F – Lease	<a href="#">Trin Widjaja</a>	(279) 234-2923	Service Payables I
FTB – Franchise Tax Board -Back up Withholdings (7%)	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I
Freight	<a href="#">Thao Nguyen</a>	(279) 234-2775	Service Payables I
<b>G</b>			
G	<a href="#">Thao Nguyen</a>	(279) 234-2775	Service Payables I
G – Lease	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I
<b>H</b>			
H	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I
H – Lease	<a href="#">Linda Procida</a>	(279) 234-2973	Service Payables I
<b>I</b>			
I	<a href="#">Trin Widjaja</a>	(279) 234-2923	Service Payables I
I – Lease	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
<b>J</b>			
J	<a href="#">Linh P Le</a>	(279) 234-2882	Service Payables I
J – Lease	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I
<b>K</b>			
K	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
K – Lease	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I
<b>L</b>			
L	<a href="#">Hugo Flores</a>	(279) 234-2875	Service Payables II
L – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
Labor Compliance – Major Construction Contracts	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
Legal (Settlements, Tort)	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
Legislative Bills	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
Levies	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
Liens	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
<b>M</b>			
M	<a href="#">Khurram Saleem</a>	(279) 234-2931	Service Payables II
M – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
Meeting Planners Account – US Bank	<a href="#">Lisa Simpson</a>	(279) 234-2809	Service Payables III

Minor B (all alphas)	<a href="#">Kimberly Nguyen</a>	(279) 234-2947	Service Payables II
<a href="#">MODAL</a>	<a href="#">Irakliy Pachuliya</a>	(279) 234-2969	Service Payables II
<b>N</b>			
N	<a href="#">Hugo Flores</a>	(279) 234-2875	Service Payables II
N – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
<b>O</b>			
O	Vacant (Please mail Invoices to MS 25 or e-mail to <a href="mailto:Service.Payables.I.Section@dot.ca.gov">Service.Payables.I.Section@dot.ca.gov</a> if MS 25 cannot be used)		Service Payables I
O – Lease	<a href="#">Ame Cruz</a>	(279) 234-2745	Service Payables I
ORF Check Cancellation/Replenishment	<a href="#">Ella Guan</a>	(279) 220-4739	Service Payables II
OWP PL Funds	<a href="#">Lisa Simpson</a>	(279) 234-2809	Service Payables III
<b>P</b>			
PA - PG	<a href="#">Gurmel Sheemar</a>	(279) 234-2952	Service Payables II
PH - PZ	<a href="#">Khurram Saleem</a>	(279) 234-2931	Service Payables II
P – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
Personal Property Claims	<a href="#">Irakliy Pachuliya</a>	(279) 234-2969	Service Payables II
<a href="#">PISA Payments</a>	Email to: <a href="mailto:PISA.Construction.Payments.OCCP@dot.c.a.gov">PISA.Construction.Payments.OCCP@dot.c.a.gov</a>	(279) 234-2973	Service Payables I
<b>Q</b>			
Q	<a href="#">Kimberly Nguyen</a>	(279) 234-2947	Service Payables II
Q – Lease	<a href="#">Kimberly Nguyen</a>	(279) 234-2947	Service Payables II
Q	<a href="#">Hugo Flores</a>	(279) 234-2875	Service Payables II
<b>R</b>			
R	<a href="#">Kriti Raniga</a>	(279) 234-2934	Service Payables I
R – Lease	<a href="#">Linda Procida</a>	(279) 234-2973	Service Payables I
Railroad (all alphas)	<a href="#">Irakliy Pachuliya</a>	(279) 234-2969	Service Payables II
Recology	<a href="#">Vy Do</a>	(279) 234-2772	Service Payables I
Republic Service	<a href="#">Vy Do</a>	(279) 234-2772	Service Payables I
<b>S</b>			
Sa – Sh	<a href="#">Patricia Valencia</a>	(279) 234-2732	Service Payables III
Sales and Use Tax	<a href="#">George Onut</a>	(279) 234-2901	Service Payables II

Si - Sz	Allan Harlow	(279) 234-2972	Service Payables III
S – Lease	Allan Harlow	(279) 234-2972	Service Payables III
Stipend Payments	Trin Widjaja	(279) 234-2923	Service Payables I
Stop Notices	Email to: <a href="mailto:Stop.Notice.OCCP@dot.ca.gov">Stop.Notice.OCCP@dot.ca.gov</a>	(279) 234-2745	Service Payables I
Student Assistant Contract (CCF & University Enterprises)	Debbie Jee	(279) 234-2783	Service Payables III
<b>T</b>			
T	<a href="#">Gurmel Sheemar</a>	(279) 234-2952	Service Payables II
T - Lease	<a href="#">Gurmel Sheemar</a>	(279) 234-2952	Service Payables II
Tax and Fee Administration	<a href="#">Gurmel Sheemar</a>	(279) 234-2952	Service Payables II
<b>1099 Caltrans Inquiry Line</b>	Patricia Valencia	(279) 234-2732	Service Payables III
1099 Reporting	Patricia Valencia	(279) 234-2732	Service Payables III
27A – ORF Deficiency Claims	<a href="#">Ella Guan</a>	(279) 220-4739	Service Payables II
<b>U</b>			
U	Hanh Le	(279) 234-2959	Service Payables III
U – Lease	Hanh Le	(279) 234-2959	Service Payables III
Uniform Cleaning	<a href="#">Vy Do</a>	(279) 234-2772	Service Payables I
<b>V</b>			
V	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
V – Lease	<a href="#">Maggie Martinez</a>	(279) 234-2991	Service Payables II
<b>W</b>			
W	<a href="#">Tiffany Loke</a>	(279) 234-2832	Service Payables II
W – Lease	<a href="#">Tiffany Loke</a>	(279) 234-2832	Service Payables II
<b>X</b>			
X	<a href="#">Thao Nguyen</a>	(279) 234-2775	Service Payables I
X – Lease	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I
<b>Y</b>			
Y	<a href="#">Thao Nguyen</a>	(279) 234-2775	Service Payables I
Y – Lease	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I
<b>Z</b>			
Z – Lease	<a href="#">Penny Lee</a>	(279) 234-2870	Service Payables I

## **\*\*Service Payables Alpha Determination:**

- For invoices beginning with **State, California State** or other references to State use the Department's name
  - Example: State of California, Department of Insurance. This is an "I"
- For invoices beginning with **City, County** or other reference to City or County, use the City or County's name
  - Example: City of Sacramento, Sacramento City. These are "S"
  - Example: County of Los Angeles, Los Angeles County. These are "L"
- For invoices which contain a **last name** in the title, the last name will be used
  - Example: Robert James, Company. This is "J"
  - Example: William Smith. This is "S"
- For invoices with no last name in the **company title**, the first name or reference will be used
  - Example: Ace Hardware. This is an "A"
- For invoices with all **last name** or multiple last names, use first last name
  - Example: Brown & Caldwell. This is a "Br"
  - Example: Boster, Kobayashi & Associates. This is a "Bo"
- For invoices with **University and U.C. Regents**, use the City for alpha determination
  - Example: University of California, Berkley. This is "Be"
  - Example: U.C. Regent, Irvine. This is "I"

<b>COMMODITY &amp; CAL-CARD PAYMENTS BRANCH</b>		
<b>BRANCH CHIEF</b>	<a href="#"><u>Lupe Vallejo</u></a>	<b>(279) 234-2734</b> <b>FAX (916) 227-8881</b>
<b><u>Processing Vendor Payments:</u> CAL-Card, Purchase Orders &amp; Support Encumbrance Policy</b>		
<b>Commodity Payments - Section Chief</b>	<a href="#"><u>Lenka Johnson</u></a>	<b>(279) 234-2811</b> <b>Fax (916) 227-4198</b>
<b>Commodity Payments (DPAC POs)</b>		
Support Encumbrance Policy	<a href="#"><u>Marissa Seitz</u></a>	(279) 234-2785
Lead Person	<a href="#"><u>Marialena Vang</u></a>	(279) 234-2757
Payment Approving Sr. AO	<a href="#"><u>Anwar Ali</u></a>	(279) 234-2874
District 1, 7, 11 & HQ 82-95	<a href="#"><u>Sergei Pavlov</u></a>	(279) 234-2812
District 4, 6, 8, 9 & HQ 81	<a href="#"><u>Liliya Oleshko</u></a>	(279) 234-2771
District HQ 20-80	<a href="#"><u>Jiaxin Lu</u></a>	(279) 234-2853
District 2, 10, & 16	<a href="#"><u>Thao Huynh</u></a>	(916) 662-2096
District 3, 5, 12	<a href="#"><u>Thao Nguyen</u></a>	(279) 234-2949
<b>Shop Payments - Section Chief</b>	<a href="#"><u>Saim Kayani</u></a>	<b>(279) 234-2839</b> <b>Fax (916) 227-8881</b>
<b>Shop Payments (Division of Equipment POs)</b>		
Lead Person – POs	<a href="#"><u>Jade Xie</u></a>	(279) 234-2843
Lead Person – POs	<a href="#"><u>Tanessa Silvera</u></a>	(916) 639-8772
Lead Person – POs	<a href="#"><u>Mai Yang</u></a>	(279) 220-4760
E, H, M, U	<a href="#"><u>Priti Suthar</u></a>	(916) 698-7331
N, P	<a href="#"><u>Danyil Kulyukin</u></a>	(916) 639-7851
D, F, G, X, Z	<a href="#"><u>Vyacheslav (Slava) Zhuk</u></a>	(279) 234-2739
I, J, O	<a href="#"><u>Trang Le</u></a>	(916) 639-9838
R, T, V, W	<a href="#"><u>Robert Moctezuma</u></a>	(279) 234-2852
K, L, S	<a href="#"><u>Van Ho</u></a>	(916) 639-7800
A, B, C, Q	<a href="#"><u>Vacant</u></a>	

<b>CAL-Card Payments – Section Chief</b>	<b><u>Miriam Ramirez</u></b>	<b>(279) 234-2977 Fax (916) 227-8881</b>
<b>CAL-Card, Courier</b>		
Lead Person	<u>Kawai (Wayne) Tsang</u>	(279) 234-2913
Lead Person – 2, (SHOP District 1-12 & HQ)	<u>Regina Sanchez</u>	(279) 234-2748
District – 4, 5 (Courier – FedEx)	<u>Oksana Pavlov</u>	(279) 234-2861
District – 8, & HQ Levels (Courier – GLS)	<u>Geraldine Briones</u>	(279) 234-2866
District – 3, 6, 7	<u>Alex Tang</u>	(279) 234-2815
District – 1, 9,10,11 & 12	<u>Nancy Nguyen</u>	(279) 234-2800