

Division of Accounting
OFFICE OF COMMODITY AND CONTRACT PAYABLES
DIRECTORY OF CONTACTS
April 2024

OFFICE CHIEF	Rajesh Rai	(279) 234-2962
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COMMODITY & CAL-CARD PAYMENTS BRANCH

BRANCH CHIEF	Lupe Vallejo	(279) 234-2734 FAX (916) 227-8881
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Processing Vendor Payments: CAL-Card, Purchase Orders & Support Encumbrance Policy		
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Commodity Payments - Section Chief	Lenka Johnson	(279) 234-2811 Fax (916) 227-4198
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Commodity Payments (DPAC POs)		
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Support Encumbrance Policy	Marissa Seitz	(279) 234-2785
Lead Person	Marialena Vang	(279) 234-2757
Payment Approving Sr. AO	Anwar Ali	(279) 234-2874
District 1, 7, 11 & HQ 82-95	Sergei Pavlov	(279) 234-2812
District 4, 6, 8, 9 & HQ 81	Liliya Oleshko	(279) 234-2771
District HQ 20-80	Jiaxin Lu	(279) 234-2853
District 2, 10, & 16	Thao Huynh	(916) 662-2096
District 3, 5, 12	Thao Nguyen	(279) 234-2949

Shop Payments - Section Chief	Saim Kayani	(279) 234-2839 Fax (916) 227-8881
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Shop Payments (Division of Equipment POs)		
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Lead Person – POs	Jade Xie	(279) 234-2843
Lead Person – POs	Tanessa Silvera	(916) 639-8772
Lead Person – POs	Mai Yang	(279) 220-4760
A, F, J, I, Q, U, W, & Z	Priti Suthar	(916) 698-7331

M, N, & T	Vacant	
P, R, & V	Vyacheslav (Slava) Zhuk	(279) 234-2739
K, S, & L	Trang Le	(916) 639-9838
O	Robert Moctezuma	(279) 234-2852
C, D, E, X, & Y	Vacant	
B, H, & G	Tu Le	(279) 234-2990

CAL-Card Payments – Section Chief	Miriam Ramirez	(279) 234-2977 Fax (916) 227-8881
CAL-Card, Courier		
Lead Person	Kawai (Wayne) Tsang	(279) 234-2913
Lead Person – 2, (SHOP District 1-12 & HQ)	Regina Sanchez	(279) 234-2748
District – 4, 5	Oksana Pavlov	(279) 234-2861
District – 8, 11, & HQ Levels	Geraldine Briones	(279) 234-2866
District – 3, 6, 7, & 12	Alex Tang	(279) 234-2815
District – 1, 9 & 10	Nancy Nguyen	(279) 234-2800

SERVICE PAYABLES BRANCH

BRANCH CHIEF	Sandy Si	Phone (279) 234-2842 FAX (916) 227-9736
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[Processing Vendor Payments:](#) Contracts, Leases, Legal Claims, Damage Claims, Construction-Major/Minor, Advances, CO-OP's, Training, Freight, Board of Control and Miscellaneous

SECTION	Section Chief	Phone #
Service Payables I	Katherine Oda	(279) 234-2987
Service Payables II	Houa Her	(279) 234-2964
Service Payables III	Yu Sum Wong	(279) 234-2871

Contact by Vendor Alpha (**See Page 8 for Alpha Determination)	Accountant	Phone #	Section
A			
Aa – Ad	Richard Lam	(279) 234-2889	Service Payables III
Office of Ad ministrative Hearings	Richard Lam	(279) 234-2889	Service Payables III

Ae – Az	Fanny Hu	(279) 234-2941	Service Payables III
A - Lease	Fanny Hu	(279) 234-2941	Service Payables III
B			
B Acronyms	Linh P Le	(279) 234-2882	Service Payables I
Ba	Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.1.Section@dot.ca.gov if MS 25 cannot be used)		Service Payables I
Be	Katy Saephan	(279) 234-2968	Service Payables I
Bi & Bl	Trin Widjaja	(279) 234-2923	Service Payables I
Bo	Ame Cruz	(279) 234-2745	Service Payables I
Br	Penny Lee	(279) 234-2870	Service Payables I
Bu	Penny Lee	(279) 234-2870	Service Payables I
B - Lease	Trin Widjaja	(279) 234-2923	Service Payables I
C			
Ca – Cn	Tien Mai	(279) 234-2767	Service Payables III
Co - Cz	Debbie Jee	(279) 234-2783	Service Payables III
C – Lease	Debbie Jee	(279) 234-2783	Service Payables III
CHP – California Highway Patrol	Linda Procida	(279) 234-2973	Service Payables I
Clean CA- Stipend District 1-6	Vacant (e-mail invoices to Clean CA AAH – District 1-6@DOT)		Service Payables II
Clean CA- Stipend District 7-12	Vacant (e-mail invoices to Clean CA AAH – District 7-12@DOT)		Service Payables I
D			
D	George Onut	(279) 234-2901	Service Payables II
D - Lease	George Onut	(279) 234-2901	Service Payables II
DPO	Allan Harlow	(279) 234-2972	Service Payables III
Deceased Employee Benefits	Gurmel Sheemar	(279) 234-2952	Service Payables II
E			
E	Kriti Raniga	(279) 234-2934	Service Payables I
E – Lease	Ame Cruz	(279) 234-2745	Service Payables I

EDD – Employment Development Dept. Invoices	Kriti Raniga	(279) 234-2934	Service Payables I
EFA/ELB	e-mail invoices to EFA.PaymentContract@dot.ca.gov	(279) 234-2947	Service Payables II
EFT – Lease	Patricia Valencia	(279) 234-2732	Service Payables III
EFT – Enrollment –Service Contracts	Lisa Simpson	(279) 234-2809	Service Payables III
EFT – Enrollment - Major Construction Contracts	Email to: PISA.EFT.OCCP@dot.ca.gov	(279) 234-2882	Service Payables I
Emergency Fuel Card – US Bank	Lisa Simpson	(279) 234-2871	Service Payables III
Escheat	George Onut	(279) 234-2901	Service Payables II
F			
F	Linh P Le	(279) 234-2882	Service Payables I
F – Lease	Trin Widjaja	(279) 234-2923	Service Payables I
FTB – Franchise Tax Board -Back up Withholdings (7%)	Penny Lee	(279) 234-2870	Service Payables I
Freight	Thao Nguyen	(279) 234-2775	Service Payables I
G			
G	Thao Nguyen	(279) 234-2775	Service Payables I
G – Lease	Penny Lee	(279) 234-2870	Service Payables I
H			
H	Penny Lee	(279) 234-2870	Service Payables I
H – Lease	Linda Procida	(279) 234-2973	Service Payables I
I			
I	Trin Widjaja	(279) 234-2923	Service Payables I
I – Lease	Ame Cruz	(279) 234-2745	Service Payables I
J			
J	Linh P Le	(279) 234-2882	Service Payables I
J – Lease	Penny Lee	(279) 234-2870	Service Payables I
K			
K	Ame Cruz	(279) 234-2745	Service Payables I
K – Lease	Penny Lee	(279) 234-2870	Service Payables I
L			
L	Vacant (Please mail Invoices to MS 25 or e-mail to		Service Payables II

	Service.Payables.2.Section@dot.ca.gov if MS 25 cannot be used)		
L – Lease	Maggie Martinez	(279) 234-2991	Service Payables II
Labor Compliance – Major Construction Contracts	Ame Cruz	(279) 234-2745	Service Payables I
Legal (Settlements, Tort)	Maggie Martinez	(279) 234-2991	Service Payables II
Legislative Bills	Ame Cruz	(279) 234-2745	Service Payables I
Levies	Ame Cruz	(279) 234-2745	Service Payables I
Liens	Ame Cruz	(279) 234-2745	Service Payables I
M			
M	Khurram Saleem	(279) 234-2931	Service Payables II
M – Lease	Maggie Martinez	(279) 234-2991	Service Payables II
M – (MGAX)	Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.2.Section@dot.ca.gov if MS 25 cannot be used)		Service Payables II
Meeting Planners Account – US Bank	Lisa Simpson	(279) 234-2809	Service Payables III
Minor B (all alphas)	Kimberly Nguyen	(279) 234-2947	Service Payables II
MODAL – Program 30	Irakliy Pachuliya	(279) 234-2969	Service Payables II
N			
N	Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.2.Section@dot.ca.gov if MS 25 cannot be used)		Service Payables II
N – Lease	Maggie Martinez	(279) 234-2991	Service Payables II
O			
O	Katy Saephan	(279) 234-2968	Service Payables I
O – Lease	Ame Cruz	(279) 234-2745	Service Payables I
ORF Check Cancellation/Replenishment	Ella Guan	(279) 220-4739	Service Payables II
OWP PL Funds	Lisa Simpson	(279) 234-2809	Service Payables III
P			
PA-PG	Gurmel Sheemar	(279) 234-2952	Service Payables II
PA-PG (MGAX)	Gurmel Sheemar	(279) 234-2952	Service Payables II
PH - PZ	Khurram Saleem	(279) 234-2931	Service Payables II
PH – PZ (MGAX)	Vacant (Please mail Invoices to MS 25 or e-mail to		Service Payables II

	Service.Payables.2.Section@dot.ca.gov if MS 25 cannot be used)		
P – Lease	Maggie Martinez	(279) 234-2991	Service Payables II
Personal Property Claims	Irakliy Pachuliya	(279) 234-2969	Service Payables II
PISA Payments	Email to: PISA.Construction.Payments.OCCP@dot.c.a.gov	(279) 234-2973	Service Payables I
Q			
Q	Kimberly Nguyen	(279) 234-2947	Service Payables II
Q – Lease	Kimberly Nguyen	(279) 234-2947	Service Payables II
Q – (MGAX)	Kimberly Nguyen	(279) 234-2947	Service Payables II
R			
R	Kriti Raniga	(279) 234-2934	Service Payables I
R – Lease	Linda Procida	(279) 234-2973	Service Payables I
Railroad (all alphas)	Irakliy Pachuliya	(279) 234-2969	Service Payables II
Recology	Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.1.Section@dot.ca.gov if MS 25 cannot be used)		Service Payables I
Republic Service	Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.1.Section@dot.ca.gov if MS 25 cannot be used)		Service Payables I
S			
Sa – Sh	Patricia Valencia	(279) 234-2732	Service Payables III
Sales and Use Tax	George Onut	(279) 234-2901	Service Payables II
Si - Sz	Allan Harlow	(279) 234-2972	Service Payables III
S – Lease	Allan Harlow	(279) 234-2972	Service Payables III
Stipend Payments	Trin Widjaja	(279) 234-2923	Service Payables I
Stop Notices	Email to: Stop.Notice.OCCP@dot.ca.gov	(279) 234-2745	Service Payables I
Student Assistant Contract (CCF & University Enterprises)	Debbie Jee	(279) 234-2783	Service Payables III
T			

T	Gurmel Sheemar	(279) 234-2952	Service Payables II
T - Lease	Gurmel Sheemar	(279) 234-2952	Service Payables II
Tax and Fee Administration	Maggie Martinez	(279) 234-2991	Service Payables II
1099 Caltrans Inquiry Line	Patricia Valencia	(279) 234-2732	Service Payables III
1099 Reporting	Patricia Valencia	(279) 234-2732	Service Payables III
27A – ORF Deficiency Claims	Ella Guan	(279) 220-4739	Service Payables II
U			
U	Hanh Le	(279) 234-2959	Service Payables III
U – Lease	Hanh Le	(279) 234-2959	Service Payables III
Uniform Cleaning	Vacant (Please mail Invoices to MS 25 or e-mail to Service.Payables.1.Section@dot.ca.gov if MS 25 cannot be used)		Service Payables I
V			
V	Maggie Martinez	(279) 234-2991	Service Payables II
V – Lease	Maggie Martinez	(279) 234-2991	Service Payables II
V (MGAX)	Maggie Martinez	(279) 234-2991	Service Payables II
W			
W	Tiffany Loke	(279) 234-2832	Service Payables II
W (MGAX)	Tiffany Loke	(279) 234-2832	Service Payables II
W – Lease	Tiffany Loke	(279) 234-2832	Service Payables II
X			
X	Thao Nguyen	(279) 234-2775	Service Payables I
X – Lease	Penny Lee	(279) 234-2870	Service Payables I
Y			
Y	Thao Nguyen	(279) 234-2775	Service Payables I
Y – Lease	Penny Lee	(279) 234-2870	Service Payables I
Z			
Z	Thao Nguyen	(279) 234-2775	Service Payables I
Z – Lease	Penny Lee	(279) 234-2870	Service Payables I

****Service Payables Alpha Determination:**

1. For invoices beginning with State, California State or other references to State; see [State of California Agency directory](#) for alpha determination.
Example: State of California, Department of Insurance. This is an "I".
2. For invoices beginning with City, County or other reference to a City or County, the name of the City or County will be used for alpha determination.
Example: City of Sacramento, Sacramento City. These are "S".
Example: County of Los Angeles, Los Angeles County. These are "L".
3. For invoices which contain a last name in the title, the last name will be used for alpha determination.
Example: Robert James, Company. This is "J".
Example: William Smith. This is "S".
4. For invoices with no last name in the company title, the first name or reference will be used for alpha determination.
Example: Ace Hardware. This is an "A".
5. For invoices with all last names, use first last name for alpha determination.
Example: Boster, Kobayashi & Associates. This is a "Bo".
Example: Brown & Caldwell. This is a "Br".
6. For invoices with University and U.C. Regents, use the City for alpha determination.
Example: University of California, Berkley. This is "Be".
Example: U.C. Regent, Irvine. This is "I".
Example: California State University, Sacramento. This is "S".