



Steering Committee – Calmentor Program Quarterly Meeting

Thursday, February 27, 2025, 1:00 p.m. – 2:00 p.m.

AGENDA

Virtual

Meeting ID: 268 104 5190 | Password: 85945751370

[Zoom Access Link](#)

1. **Roll Call for Quorum and Agenda Approval** (5min) Steve Mendenhall, Chairperson
2. **Action Items** (10 Mins)
 - a. Approval of Regular [Meeting Minutes December 5 2024](#)
 - b. Approve 2024 [4th](#) Quarterly Program Database Reports
 - c. Updates of Program Website and Quarterly Reports (Lupe)
 - i. Website Update
 - ii. Number of Participant Applications Received to Date - 9
 - iii. Number of Approved Participants - 6
 - iv. [List of Mentor-Protégé pairs](#)
 - v. [List of Mentor-Protégé Agreements](#)
 - vi. [Number and List of Graduates](#)
 - vii. Membership Mailing List ([Mentors](#), [Graduate](#), [Protégé](#))
3. **Discussion Items** (45 mins)

Steering Committee Members

 - a. Annual Luncheon [Status](#) ([Proposals](#))
 - b. Asian Inc ([Financial Recap](#))
 - c. Caltrans Announcements
 - d. New Business
 - i. Steering Committee Tenure [Guidelines](#) (Chris)
 - ii. Establishment of Subcommittees for: Pairings/MOUs, Outreach, Fundraising
 - iii. Recruitment of New Members
 - iv. Maintenance of Membership Lists
 - v. Future Agenda Items Discussion
4. **Adjourn**