

## North Region Calmentor Meeting Minutes

02/19/2020 – 9AM

**In attendance:** Steve, Steven, Gina, Royce, Craig, Pat, Sarah and Trisha

- Meeting opened by Gina from Caltrans
- Introductions and information about staff change within Caltrans – new lead is Royce Fonseca from Caltrans. Jenna Matsumoto is no longer assisting with the program.
- **Event update on 03/18/2020...**
  - Royce went over information provided by Jenna which included confirmed speakers and action items by Caltrans. Below is an update of where we are with everything...
    - Confirmed speakers are: Steve Mendenhall, Melissa Figueroa, and an attendee from WSP per Marshall Moore.
    - Gina is still working on a speaker from Caltrans.
    - Steven is going to follow-up with the City of Sac for a speaker.
    - Royce will reach out to Debbie at ACEC to see if they have a speaker.
    - Debbie is purchasing the wine/gifts for the speakers.
    - Steven is purchasing the gift cards for the raffle and also paying for the hotel.
    - Steven will bring a laptop and projector. Royce will too just in case its needed.
    - Royce and Stacie will lead the registration table and provide the nametags.
    - Royce will work on getting the sign done at Repo with Caltrans for the entrance.
    - Royce and Stacie will resend out the flyer.
    - Royce will reach out to the speakers to determine if they have a presentation or not. It was suggested by Steve M. that we do verbal only for timing.
    - Royce will gather up the Calmentor presentation to have that ready for Steven.
- **Sponsors** – Gina stated she wasn't sure where Zahnab was previously on this but will research and get back to everyone.
- **Future Events** – Gina asked the Committee if they attend other events to speak about Calmentor as it's a great networking tool. Steve M. stated he attends many events and discusses Calmentor. Gina would like more outreach by the committee and to report back at our monthly meetings on those.
- **Caltrans Update** – Gina stated there are currently three contracts just posted on the Look Ahead Report. Outreaches are coming for those on 3/5/2020.

## **North Region Calmentor Meeting Minutes**

02/19/2020 – 9AM

- **Next meeting** – the committee agreed to have the next meeting the day prior to the event which would be on March 17<sup>th</sup>, 2020.