



Calmentor Steering Committee Monthly Meeting Minutes

June 19, 2019
9:00 AM – 10:00 AM

Attendees:

Aaron Morgan
Damon Dorn
Elizabeth Gaylord
Gina Reiland
Jenna Matsumoto
Luis Robles
Michelle Cross
Patricia Silva
Ricky Johnson
Shaun Vemuri
Stacie Gandy
Steve Mendenhall
Steven Robinson
Zahnab Chechi

Meeting Minutes:

1. Mentor/Protégé

- **New pairings/Follow-up Program**
 - No new pairings this month.
- **Pairings update**
 - Steve updated us on Chaudhary & Associates and RFE Engineering's pairing. He said RFE is very diligent, and they've been jumping through the steps. They should be ready to graduate by the end of this month.
 - Michelle updated us on Stantec and Bargas' pairing. They are still six months out. Both firms are meeting and moving along but need more time.
 - Gina mentioned that protégé firm, Neer & Veethi has been interested in pairing with a mentor firm. Gina said she will reach out to PSOMAS and NV5 on their behalf.

2. Funds



- The remaining account balance is 5,255.69.
 - We spent \$348.75 on breakfast during the May event.
 - We received a payout of \$187.44 for that event.

3. Events

- **Innovations in Transportation Event at Zocalo on July 24th**
 - Committee agreed that the attendance fee should be \$20.00 per person.
 - Luis Robles booked Diana Gomez from California High Speed Rail and is working on reserving one more speaker from San Joaquin Valley Clean Transportation Center.
 - Michelle is working on reserving a third speaker for the event.
 - Gina asked if there should be a speaker from Caltrans. Committee agreed that it would be a good idea to have one, preferably someone actively engaged in the future of transportation. Gina will reach out to someone.
 - Speakers will speak for 15 minutes each and then there will be a 20-minute Q&A session.
 - It was mentioned that Luis would make a great moderator and after I spoke with him, he agreed to the task.
 - Zahnab will work on the agenda and get it out to the Committee.
- **Future Events**
 - Peak interest for mentor/protégé program.
 - Conduct a daytime workshop.
 - Hold an event focused on networking. Can serve appetizers/cocktail style.

4. Committee Vacancies

- Fill vacancies and remove members who have missed 3 or more consecutive meetings.
- Michelle is working on peaking the interest of a couple people at Stantec. They will attend our next event.
- Steve mentioned mandating participation of current consultants contracted with Caltrans. Gina said she will look into it.

5. New Business

- **Contract Look Ahead**
 - Last Chance Grade – Project Specific to be advertised in the next two weeks.
 - D1 and D2 Design contract to be advertised next month.
 - D3 Construction to be advertised by mid-July.



The next Steering Committee meeting will be held
on Wednesday, July 17, 2019. ☺