



Calmentor Steering Committee Monthly Meeting Minutes

August 21, 2019
9:00 AM – 10:00 AM

Attendees:

Aaron Morgan
Damon Dorn
Elizabeth Gaylord
Gina Reiland
Jenna Matsumoto
Luis Robles
Michelle Tovar
Patricia Silva
Ricky Johnson
Sarah Cortez
Shaun Vemuri
Stacie Gandy
Steve Mendenhall
Steven Robinson
Zahnab Chechi

Meeting Minutes:

1. Mentor/Protégé

- **New pairings/Follow-up Program**
 - BC Engineering Group was accepted to the Calmentor North Region program as a protégé firm. They are a Civil Engineering and Land Planning firm.
- **Pairings update**
 - Steve is working on RFE Engineering's graduation letter.

2. Funds

- The remaining account balance is \$4,292.42.
 - We spent \$1580.04 at Zocalo for the July event.
 - We received a payout of \$636.77 for the event.

3. Events

- **Innovations in Transportation Event at Zocalo on July 24th**
 - We reviewed the survey feedback and discussed ways to improve for future events.



- **Next Event**

- Planned for the next event.
 - Tentative date for this event is mid-October.
 - The event will primarily focus on networking.
 - Location of the event is still being decided; however, Committee agreed that it should be in the Sac-region. Two possible locations were mentioned—Capitol Garage and a brewery near Spaghetti Factory (corner of Folsom and Hazel). Zahnab will look into those.
 - The focus of this event is to peak interest for the Calmentor North Region program.
 - Possible graduation: Chaudhary & Associates, Inc. and RFE Engineering.

- **Future Event**

- Steve mentioned a mock SOQ/RFQ panel interview as a topic for a future event. He suggested having one presenter and networking as well.

4. Committee Vacancies

- Patrick Lowry from Alta Vista Solutions joined Calmentor in July.
- Sara Cortez and Michelle Tovar from Stantec are taking over Michelle Cross' role (Pairings and MOUs). Zahnab will send them the Steering Committee Contract to sign.

5. New Business

- Jenna has replaced Gina as the interim Calmentor Chair and Caltrans CSU Chief.

The next Steering Committee meeting will be held on Wednesday, September 18, 2019. ☺