

The Memorandum will contain the following information:

- Interstate/Federal Project Number
- District, County, Route, Post
- Expenditure Authorization
- Right of Way Parcel Number
- Rental Agreement Number
- Identification of the Memorandum in large capital letters "PRE-ESCROW RENT"
- Name and Location of Payee
- Schedule Number for Schedule being transmitted
- Amount of Payment
- Number of payments made under this Rental Agreement, including this payment
- Total amount paid under this rental Agreement, including this payment

So long as the accompanying Schedule package contains a copy of the Rental Agreement and bill for payment, it is not necessary to attach a copy to the Memorandum.

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