

ATTACHMENT A

	Risk Title	Report Page Number	Risk Mitigation Summary
1	Resource Availability	3 to 4	The project management team has been reorganized with a Business Project manager and two additional full-time personnel leading the Information Technology and Business efforts. The project team will be further reorganized to dedicate full-time personnel with the appropriate skill-sets. Roles and responsibilities are being clearly established between all project personnel. Commitments have been secured from the Districts for dedicated resources to form core user groups that will be responsible for participating in the design, testing and training of PRSM. A Business Process consulting contract has been executed to augment the project team's capabilities.
2	Business Process Changes	4 to 6	Monthly meetings are regularly held with the PRSM District Implementation Managers to update them with project information. A PRSM Migration Challenges document was distributed to the Districts to clearly communicate known Business Process Changes and impacts on their existing Project Management applications. District feedback to this document is being evaluated and then project and interrelated District specific migration plans will be developed. Additional personnel will be added to the project team as necessary to address Business Change Management.
3	Business Rules	7	The known Business Rule changes have been documented in a PRSM Migration Challenges document. A core user group has been formed with District representatives to address any additional Business Rule decisions that need to be made when Caltrans participates in the Vendor's design reviews of PRSM.
4	Procurement Delays	8 to 9	The PRSM vendor has extended their price quote until January 15, 2009 and the contract must be executed by that time to ensure that there will be no additional price increases. The Department is monitoring the procurement schedule and when critical path activities are delayed is elevating the matter to the appropriate Executive Management for resolution.