

Memorandum

*Making Conservation
a California Way of Life.*

To: DEPUTY DISTRICT DIRECTORS, Construction
DEPUTY DIVISION CHIEF, Structure Construction
CONSTRUCTION MANAGERS
SENIOR CONSTRUCTION ENGINEERS
RESIDENT ENGINEERS

Date: January 26, 2022

File: Division of Construction
CPD 22-1



From: RAMON HOPKINS, Chief
Division of Construction

Subject: **RECYCLED MATERIALS REPORTING**

This directive provides guidance to resident engineers on new requirements for reporting recycled materials. Documentation for recycled materials is required by Senate Bill 1 Section 2030 (c) to promote recycling on construction projects.

Section 14-10.03, "Recycled Materials Reporting," of the Revised *Standard Specifications*, published on April 16, 2021, requires the contractor to complete and the resident engineer to sign the attached Form CEM-4403, "Recycled Materials Report." This guidance does not apply to construction contracts that do not include the Revised *Standard Specification*.

Form CEM-4403, "Recycled Materials Report," has been created to assist the contractor and the resident engineer to document, track, and report recycled material types and quantities for each project. The resident engineer must review the report for completeness and provide their signature for authorization. Copies of the completed form should be submitted to HQ.Recycling@dot.ca.gov and filed in Category 44 of the project records. The contractor's failure to submit a completed report will result in a \$10,000 deduction.

If you have questions or comments regarding this directive, please contact Sushma Lee, Division of Construction, at Sushma.Lee@dot.ca.gov or (916) 764-8809.

Attachments:

1. Section 14-10.03, "Recycled Materials Reporting," of the Revised *Standard Specifications*
2. Form CEM-4403, "Recycled Materials Report"

*"Provide a safe and reliable transportation network that serves all people
and respects the environment"*