

DRB Member / DRA Application Information

Dear Candidate for DRB/DRA:

Thank you for your interest in becoming a Caltrans Dispute Resolution Board member/Advisor. Applications are reviewed by the Caltrans Division of Construction's Alternative Dispute Resolution (ADR) Engineer with possible input from representatives of the Associated General Contractors, the Engineering & Utility Contractors Association, and the Southern California Contractors Association. The program is looking for candidates with substantial experience in or directly related to public works heavy highway construction projects with or on behalf of federal, state or local government agencies, particularly Caltrans.

Experience shall be a minimum of 10 years in any combination of the following:

- a) Supervisor, manager, or executive in public works heavy highway construction contracts with emphasis in resolution of disputes arising out of said contracts.
- b) Attorney representing parties in litigating or arbitrating public works heavy highway construction contract claims.
- c) Judge or arbitrator adjudicating or otherwise resolving public works heavy highway construction contract claims.

In addition to meeting the experience requirement, completing Caltrans provided DRB training, which covers Caltrans' DRB and DRA standard specifications and agreements, is required for becoming a DRB member. In other words, DRB/DRA training provided by another organization does not substitute this requirement.

Fill out and submit form CEM-6200, Candidate Application for Dispute Resolution Board (DRB) Member/Dispute Resolution Advisor (DRA), stating specific training and experience that would qualify you to serve as a DRB member. **Your current résumé must be attached to the application.** You may submit your application electronically via email to the Division of Construction's ADR Engineer, at ADR.Engineer@dot.ca.gov or may be mailed to, Division of Construction MS 44, P.O. Box 942874, Sacramento, CA 94274.

If you are placed on the DRB/DRA List, your résumé, phone number, and email address will be posted on the website for all interested parties to view and download unless you specifically request that it be provided by request only.

If your application is denied, you may contact the ADR Engineer directly to find out why your application was rejected. If you wish to appeal a decision, you may contact the Caltrans Construction Chief of the Office of Contract Administration.

If you have any questions, please feel free to contact the Caltrans Division of Construction ADR Engineer at the email listed above.

Thank you for your interest in becoming a DRB member / DRA!