

Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: December 12-13, 2007

Reference No.: 2.8b.(4) - **REVISED**
Action Item

From: CINDY McKIM
Chief Financial Officer

Prepared by: Terry Abbott
Division Chief
Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR LOCALLY-ADMINISTERED STIP PROJECTS, PER RESOLUTION G-06-08 WAIVER-07-34**

RECOMMENDATION:

The Department of Transportation (Department) recommends the California Transportation Commission (Commission) approve Waiver-07-34 extending the period of contract award for the time period identified for the project on the attached document.

ISSUE:

The Commission allocated **\$295,000** for the construction of **one** State Transportation Improvement Program (STIP) project identified on the attachment. The responsible agency has been unable to award the contract and does not anticipate awarding the contract by the deadline. The attachment describes the detail of the project and the explanation of the delay. The respective agency requests an extension, and the planning agency concurs.

BACKGROUND:

In June 2006, the Commission adopted Resolution G-06-08, which requires the agency implementing a project to request a time extension if the project will not be awarded within six months of the allocation. STIP Guidelines stipulate that the Commission may approve a waiver to the contract award deadline one time only for up to 20 months in accordance with Section 14529.8 of the Government Code.

Attachment

**Time Extension/Waiver – Project Contract Award Deadline
Local Streets and Roads Projects**

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount <i>Construction Only</i>	Allocation Date Resolution Number Number of Months Requested Extended Deadline CT Recommendation
1	County of Napa Napa County PPNO: 04-2130BA Las Amigas Road Class II Bike Lane	\$312,000	06/07/2007 FP-06-104 2 months 02/29/2008 Support
<p>The County of Napa (County) is requesting a two month extension to the period of contract award for the Las Amigas Road Class II Bike Lane TE project. The County is requesting this extension to allow time to obtain the required approvals from the Napa County Board of Supervisors and to address any unforeseen circumstances that may arise during the advertisement, bidding, or contract award process.</p> <p>The County is required to obtain approval from the Napa County Board of Supervisors for all phases of capital improvement projects. The County must obtain approval for project plans and specifications, project advertisement, bid opening, project award, and project completion; and each item must be submitted to the Clerk of the Board three weeks in advance of the Board of Supervisors meeting.</p> <p>The project is currently being advertised. The County anticipates advertising for four weeks and opening bids at the end of the advertisement period. Once a low bidder has been identified, the County must submit an item for project award to the Board of Supervisors for approval. The agency anticipates awarding the contract December 18, 2007, at the earliest.</p> <p>However, if the County encounters unforeseen delays during the advertisement or bidding process, the County will need time to address the issues before submitting the item to the Board of Supervisors; the next available board meeting is scheduled for January 2008. The County is requesting a two month time extension to February 29, 2008, to allow time to obtain the required approvals and address any issues.</p> <p style="text-align: center;">WITHDRAWN PRIOR TO CTC MEETING</p>			
2	City of Porterville Tulare County PPNO: 06-8680 Street and Road Rehabilitation	\$295,000	06/07/2007 FP-06-101 12 months 12/31/2008 Support
<p>The City of Porterville (City) is requesting a 12-month extension to the period of contract award for the Porterville Street and Road Rehabilitation project. This project was slated to overlay Henderson Avenue between Jaye Street and a San Joaquin Valley Railroad crossing, but upon closer examination of the project area, the City determined that Henderson Avenue is in need of total reconstruction and overlaying Henderson Avenue would not be an efficient use of the funds.</p> <p>Full funding to reconstruct Henderson Avenue is not budgeted in Fiscal Year (FY) 2007-08. The City anticipates that full project funding will be available in FY 2008-09. The City of Porterville requests a 12-month extension to the period of contract award for the project so that FY 2008-09 funding can be secured and a new design can be implemented.</p>			