

Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: June 10-11, 2009

Reference No.: 2.8d.(2)
Action Item

From: CINDY McKIM
Chief Financial Officer

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Mass Transportation

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT DEVELOPMENT
EXPENDITURES FOR LOCALLY-ADMINISTERED STIP PROJECTS,
PER STIP GUIDELINES
WAIVER-09-25**

RECOMMENDATION:

The California Department of Transportation (Department) recommends the California Transportation Commission (Commission) approve a 12-month extension request, to June 30, 2010, for the period of project development expenditure for the South Novato Transit Facility project (PPNO 2128A).

ISSUE:

On September 7, 2006, the Commission approved Resolution MFP-06-05 allocating \$150,000 to the Marin County Transit District (MCTD) for the South Novato Transit Facility project. MCTD has been unable to complete the environmental phase by the deadline due to a change in the project scope following the completion of the alternative analysis, which showed a need for a different project than expected. This change includes a reconfiguration of the project and will now consist of multiple improvements at three major bus transfer locations, rather than the creation of just one transit hub as originally proposed.

Currently, the project phase is 50 percent complete, and the period for public review is expected to be completed by February 2010. An additional four months (to June 30, 2010) will be needed to complete the environmental documents.

BACKGROUND:

Current State Transportation Improvement Program guidelines stipulate that funds allocated for local project development must be expended by the end of the second fiscal year following the fiscal year in which the funds were allocated. The Commission may approve waivers to the timely use of funds deadline one time only for up to 20 months in accordance with Government Code Section 14529.8.