

# Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: June 10-11, 2009

Reference No.: 2.8b.(2)  
Action Item

From: CINDY McKIM  
Chief Financial Officer

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Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR LOCALLY ADMINISTERED STIP PROJECTS ON THE STATE HIGHWAY SYSTEM, PER RESOLUTION G-06-08 WAIVER-09-27**

## **RECOMMENDATION:**

The California Department of Transportation (Department), on behalf of Trinity County, recommends that the California Transportation Commission (Commission) extend the period of contract award for two months, to August 31, 2009, for the construction of an emergency access to the fire station located on Route 299 in Weaverville (PPNO 2419, EA 0E5201).

## **ISSUE:**

On December 11, 2008, the Commission allocated \$75,000 for one State Transportation Improvement Program (STIP) project on Route 299. In accordance with Resolution G-06-08, the deadline to award contracts for projects allocated on December 11, 2008, is June 30, 2009. Trinity County will not be able to meet the deadline and is requesting a time extension for the period of contract award.

Contract award for this project has been postponed due to the delay caused in finalizing the structural calculations for the installation of the light poles. These calculations are required in order for Trinity County to request the encroachment permit. Trinity County's consultant engineer had a difficult time locating the manufacturer's specifications, as-builts, and construction details for the existing light poles. Trinity County will advertise the project once the calculations are complete and the encroachment permit has been issued. Advertise date is planned for June 24, 2009. Bid opening date is planned for July 15, 2009.

## **BACKGROUND:**

In June 2006, the Commission adopted Resolution G-06-08, making the six-month period to award a permanent requirement under the STIP Guidelines.