

Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: June 6-7, 2007

Reference No.: 2.8b.(1)
Action Item

From: CINDY McKIM
Chief Financial Officer

Prepared by: Terry Abbott
Division Chief
Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR LOCALLY-ADMINISTERED STIP PROJECTS, PER RESOLUTION G-06-08 WAIVER-07-15**

RECOMMENDATION:

The Department of Transportation (Department) recommends the California Transportation Commission (Commission) approve Waiver-07-15, extending the period of contract award for the Santa Fe Depot Restoration project (PPNO 06-B002G) to January 31, 2008.

ISSUE:

In November 2006, the Commission allocated \$631,000 to the City of Fresno (City) for the construction phase of the Santa Fe Depot Restoration Transportation Enhancement project. This phase of the Santa Fe Depot project will construct site improvements that include an entry plaza, canopies, site lighting, and landscaping. However, the complexities of the multiple phases and funding sources that make up this project have caused extended review and approval times associated with the Request for Authorization to Proceed (E-76). As a result, the E-76 was not approved by Federal Highway Administration (FHWA) until April 2007, which is not enough time for the City to advertise the project and award a contract prior to the May 2007 deadline.

In order for the City to allow the required advertising, bidding, and awarding time, the City will need approximately five months. An additional three months will be needed to provide adequate time for the City to amend its budget to reflect a 2007-08 fiscal year award date. The City is requesting an eight-month time extension to the period of contract award to extend the deadline from May 31, 2007, to January 31, 2008.

BACKGROUND:

In June 2006, the Commission adopted Resolution G-06-08, which requires the agency implementing a project to request a time extension if the project will not be awarded within six months of the allocation. STIP Guidelines stipulate that the Commission may approve a waiver to the contract award deadline one time only for up to 20 months in accordance with Section 14529.8 of the Government Code.