

Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: November 8-9, 2006

Reference No.: 2.8b.(3)
Action Item

From: CINDY McKIM
Chief Financial Officer

Prepared by: Gale Ogawa
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Mass Transportation

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD, PER
RESOLUTION G-05-07, STATE TRANSPORTATION IMPROVEMENT PROGRAM
GUIDELINES
WAIVER-06-42**

RECOMMENDATION:

The Department of Transportation (Department) recommends the California Transportation Commission (Commission) approve an eight-month extension request, to June 30, 2007, for the period of contract award for the Hanford Intermodal Transfer Site Improvements project (PPNO 8526).

ISSUE:

On April 27, 2006, the Commission approved Resolution MFP-05-12 allocating \$340,000 to the Kings County Area Transit Public Agency (KCAPTA) for the Hanford Intermodal Transfer Site Improvements project (PPNO 8526). The KCAPTA was not able to meet the contract award deadline of six months established under the FY 2005-06 STIP/SHOPP Allocation Plan and Criteria and is requesting a time extension to June 30, 2007, for the period of contract award. Commission approval of this request is needed to allow additional time to update the project plans and provide additional agency review time.

BACKGROUND:

Resolution G-05-07, State Transportation Improvement Program (STIP) Guidelines, adopted by the Commission on September 29, 2005, stipulates that a contract must be awarded within twelve months of the date of allocation for funds allocated for construction. The guidelines further stipulate that the Commission may approve waivers to the timely use of funds deadline one time only for up to 20 months in accordance with Government Code section 14529.8.

The original project schedule for the Intermodal Transfer Site Improvements project (PPNO 8526) was predicated on the project receiving a Public Works Department administrative review. The Hanford City Council is now requesting that the Downtown Improvement Association and Parking and Traffic Commission review the project's site plans prior to KCAPTA moving forward with a construction contract. This added review is being required to ensure that the project plans incorporate an older train ticket office moved on site by the City of Hanford in late July 2006. Additional time is needed to incorporate the added structure into the plans and to allow time for review by the other groups.