

# Memorandum

To: CHAIR AND COMMISSIONERS

CTC Meeting: July 13-14, 2005

Reference No.: 2.8c.  
Action Item

From: CINDY McKIM  
Chief Financial Officer

Prepared by: Gale Ogawa  
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Mass Transportation

Ref: **REQUEST TO EXTEND THE PERIOD OF PROJECT COMPLETION, PER  
RESOLUTION G-01-31, RURAL TRANSIT SYSTEM GRANT PROGRAM GUIDELINES  
WAIVER-05-19**

## **ISSUE**

Resolution G-01-31, Rural Transit System Grant Program (RTSGP) Guidelines, adopted by the California Transportation Commission (Commission) on October 4, 2001, stipulates that RTSGP projects shall be completed by June 30, 2004.

The City of Red Bluff has requested a twenty (20) month extension for project completion to February 28, 2006 for \$32,000 in RTSGP funds for an expansion vehicle purchase project.

## **RECOMMENDATION**

The Department of Transportation (Department) recommends approval of the extension request.

## **BACKGROUND**

On April 3, 2002, the Commission approved Resolution G-02-01, allocating \$32,000 in Rural Transit System Grant Program project funds to the City of Red Bluff for an expansion vehicle purchase project.

The vehicle procurement has been delayed due to the State's financial constraints and the inability of the Commission to allocate matching STIP funds. Red Bluff has received an extension to the budget authority for the RTSGP funds from the Department of Finance, and a request has been submitted for allocation of the matching STIP funds at the August 2005 Commission meeting.