

Memorandum

To: Chair and Commissioners

Date: November 23, 2004

From: Diane C. Eidam

Reference Number 4.9
Action

Ref: 2004 Annual Report to the Legislature

Issue:

Should the Commission adopt the 2004 Annual Report to the Legislature pursuant to suggested changes to be summarized by Commission staff at the December Commission meeting?

Recommendation:

Commission staff recommends that the Commission approve the 2004 Annual Report to the Legislature pursuant to suggested changes and authorize the Chair to provide the final review and approval prior to submittal of the final document to the Legislature.

Background:

Government Code Section 14535 requires that the Commission “adopt and submit to the Legislature by December 15 each year, an annual report summarizing the Commission’s prior-year decisions in allocating transportation capital outlay appropriations, and identifying timely and relevant transportation issues facing the State of California.” The Annual Report consists of the following:

- Discussion of significant transportation issues expected to be of concern to the public and Legislature.
- Explanation and summary of major policies and decisions adopted by the Commission during the previously completed State and Federal fiscal year, with an explanation of any changes in policy associated with the performance of its duties and responsibilities over the past year.
- Discussion and summary of loans and transfers from the State Highway Account, cash-flow and project delivery impact of the loans and transfers, as well as guidance provided by the Commission to the Department of Transportation.

A draft of the 2004 Annual Report has been provided to each Commissioner for their review and comment. Staff surveyed individual Commissioners to obtain their questions, comments and or/suggested changes. Staff will summarize these changes at the December 9 Commission meeting and seek final Commission action to adopt the report pursuant to those changes so that the report can be finalized, printed and transmitted to the Legislature.

Commissioners are encouraged to bring their copies of the draft report to the December 9 meeting for reference.