

State of California  
Business, Transportation and Housing Agency  
Department of Transportation

PROJECT BUSINESS MATTERS  
Request for Waiver – Contract Award  
Action Item

Prepared by  
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CTC Meeting: August 22-23, 2001

Agenda Item: 2.8e.

*Original Signed By* \_\_\_\_\_  
MARK LEJA  
Acting Chief Financial Officer  
August 1, 2001

**WAIVER REQUEST – CTC RESOLUTION G-99-25**  
**GUIDELINES FOR ALLOCATING, MONITORING AND AUDITING OF**  
**FUNDS FOR LOCAL ASSISTANCE PROJECTS**

**PROPOSITION 116 BOND PROGRAM**  
**WAIVER-01-49**

**ISSUE**

Resolution G-99-25, *Guidelines for Allocating, Monitoring and Auditing of Funds for Local Assistance Projects*, adopted by the California Transportation Commission (Commission) on August 18, 1999, stipulates that allocated funds must be encumbered by the award of a contract within twelve (12) months of the date of the allocation; and recipients have up to 36 months after award of the contract to complete a construction or vehicle purchase project. The Commission applied these requirements to projects funded by the Proposition 116 program.

For the Proposition 116 project listed on Attachment I, the deadline for the contract award is rapidly approaching. The project sponsors have requested a time extension to allow sufficient time to resolve outstanding issues that have delayed the completion of the project.

**RECOMMENDATION**

The Department of Transportation (Department) recommends the Commission approve the waiver request listed on Attachment I for the time period indicated.

Attachment I reflects the project for which the Department supports the agency's request.

**SUMMARY**

The Commission has allocated \$231,316 for the project listed on Attachment I. Attachment I describes the delays that have resulted in the extension request.

Attachment

AUGUST 2001  
REQUEST FOR WAIVER TO CTC RESOLUTION G-99-25  
COMMISSION'S GUIDELINES FOR ALLOCATING, MONITORING, AND AUDITING OF  
FUNDS FOR LOCAL ASSISTANCE PROJECTS

Recipient Project Description	Res. No./ Date	Amount Allocated	Approved Reimburs. Through 7/31/01	Prog. Yr.	Recipient's Stated Reason for Delay	Extension Request	Department Recommendation
<b>Tehama County</b> Purchase of Transit Vehicles	BFP-00-02 7/20/00	\$231,316	\$0	00/01	These P116 funds match STIP funds programmed in July 2000. The STIP amount was expected to be PTA funds, which did not require coordination with the FTA 5311 deadline. In April 2001, the agency was informed that STIP funds had to be federalized. The agency has been informed PTA funds will be available. Agency expects to submit allocation request in October 2001.	6 months 7/20/01 - 12/20/01	Support. Time extension will make P116 funds available to match PTA funds, expected to be voted at the October 2001 meeting.
<i>Subtotal</i>		<i>\$231,316</i>	<i>\$0</i>				
<b>SUPPORT Total</b>		<b>\$231,316</b>	<b>\$0</b>				