Red Route Summary Table Revision Checklist

Use this checklist and the Route Classification Guide for a Red Route Summary Table revision request (forward two copies of everything). In order to determine if your request is justified and qualified pursuant to applicable extra-legal transport requirements, you must provide all applicable information, including the following:

I. ( ) Memo from the district(s) in which the route(s) are located, signed by the Traffic Operations manager or Truck Services manager (copy to Traffic Operations manager), with the following information:
   A. ( ) Route information pertaining to the area being classified:
      i. ( ) Type of route (two lane divided, expressway, etc.)
      ii. ( ) Limits using postmiles and/or cross streets.
      iii. ( ) Cross sectional dimensions (before and after construction if applicable)
      iv. ( ) Shoulder width
   B. ( ) Effective date of revision (i.e. date when change can be made).
   C. ( ) Detailed reason for the revision.
   D. ( ) Statements that:
      i. All applicable issues were addressed and all subject matter experts, affected parties and other pertinent personnel were contacted for input and any comments received were considered.
      ii. Truck movement was/was not considered (if not, why not).
   E. ( ) Recommendation containing all necessary information and in the same format as a Red Route Summary Table entry.

II. ( ) A copy of this checklist.

A request may be made in person or by electronic or regular mail (faxed submittals are not accepted). Allow a minimum of 30 calendar days for a decision. Decision notification is by letter. If you have any questions, call 916-654-3093 regarding a "Red Route Summary Table revision."