



**Caltrans Division of Transportation Planning  
Workforce Development Branch**

# Transportation Planning Field Academy Fact Sheet

<b>Background</b>	<p>The Workforce Development Branch (WDB) offers a Transportation Planning Field Academy annually for transportation planners, engineers, related staff, and partner agencies in the 12 Caltrans Districts and the planning and modal Divisions in Headquarters.</p> <p>The Field Academy provides students with hands on experience in different modes of transportation to give them a better understanding of multimodal, integrated, and sustainable transportation.</p>
<b>Mission Statement</b>	<p>WDB provides quality customer service, training, and guidance to Planning and Modal staff to promote a highly-skilled, professional workforce.</p>
<b>Goals &amp; Objectives</b>	<ul style="list-style-type: none"> <li>➤ Provide participants with information on best practices</li> <li>➤ Create networking opportunities</li> <li>➤ Provide practical hands on experience with various modes of transportation and transportation issues, uses, and awareness in the field</li> <li>➤ Assist students in their career development and succession planning</li> <li>➤ Offer students more knowledgeable and balanced point of view in planning projects</li> </ul>
<b>Target Audience</b>	<p>Transportation Planners, related staff, and partner agencies.</p>
<b>Eligibility Requirements</b>	<p>Basic Transportation Planning Academy attendance is a prerequisite. Repeat field academy attendance based on date/location of last academy (before 2007) Students can attend one field academy in the north and one in the south. Students must be nominated by your Caltrans Professional Development Liaison</p>
<b>Date/Location</b>	<p>Date: May 18-22, 2015</p> <p>Meeting Site/Lodging: Waterfront Hotel at Jack London Square 10 Washington Street, Oakland, CA</p>
<b>Expenses Covered</b>	<ul style="list-style-type: none"> <li>➤ Course Cost</li> <li>➤ Lodging</li> <li>➤ Breakfasts and lunches</li> <li>➤ Some travel costs are covered for Caltrans employees, if reserved through Concur.</li> </ul>
<b>Expenses not covered</b>	<ul style="list-style-type: none"> <li>➤ Staff time</li> <li>➤ Vehicle travel and parking</li> <li>➤ Hotel charges for students that live locally (within 50 miles of class)</li> </ul>
<b>Travel</b>	<ul style="list-style-type: none"> <li>➤ Caltrans employees - Train and air travel is covered by WDB</li> <li>➤ Partner agencies - Travel is not covered</li> <li>➤ Carpools are encouraged</li> </ul>