

**Final**

**COLUSA COUNTY TRANSPORTATION COMMISSION**

**OVERALL WORK PROGRAM**

**FOR**

**TRANSPORTATION PLANNING**

**FISCAL YEAR 2009 - 2010**

**MAY 2009**



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**I. INTRODUCTION:**

Transportation planning for Colusa County is the responsibility of the Colusa County Transportation Commission (CCTC). The public agencies that coordinate transportation planning through the CCTC are the Cities of Colusa and Williams, Colusa County, California Department of Transportation and the U.S. Forest Service.

The CCTC has had this responsibility since July 1973 and directed coordination of activities through the preparation and adoption of a Regional Transportation Plan (RTP). As required by Section 134 of Title 23 of the United States Government Code Section 650809 (b), CCTC updated the RTP in 2008 and it was adopted during the regular CCTC December meeting.

The Region is predominately rural in nature, 1,153 square miles, with many scattered small communities. The current estimated population is 21,910, with a very low density. The growth rate is about 2.0% per year. Transportation and the regional economy are oriented to farming, ranching and recreation. There are approximately 716 miles of maintained roads in the County, 27 miles in the City of Colusa, 26 miles in the City of Williams, and 160 miles of Forest Service roads.

A slow transition to industrial development along the Interstate 5 corridor is occurring. The southern portion of the County has been the focus of residential growth along Interstate 5 near Arbuckle and County Line Road. The level and type of work in the OWP reflect the nature of the region.

This OWP details the planning activities and resources to be expended during Fiscal Year 2009/2010 for continuation of transportation planning.

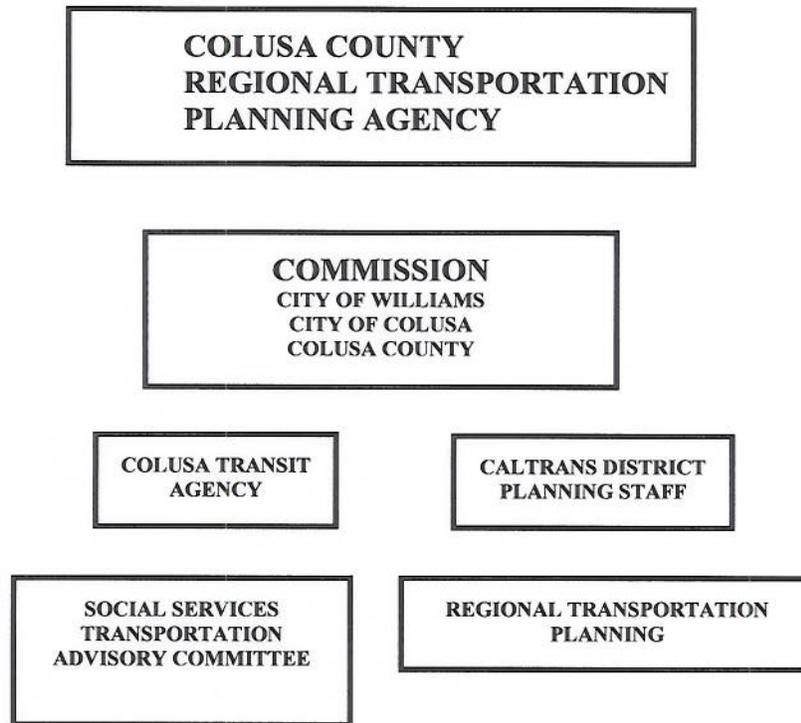
**II. ORGANIZATION AND MANAGEMENT:**

The CCTC was designated as a Regional Transportation Planning Agency by the Secretary of the California Business, Transportation and Housing Agency. It consists of three members of the County Board of Supervisors and three members appointed by the Mayors of the Cities of Colusa and Williams. The CCTC meets monthly at the Colusa County Board of Supervisors meeting room.

The CCTC does not have a formalized Technical and Citizens Advisory Committee structure. Due to the rural nature of the area and cooperative efforts of City and County Public Works Departments, Caltrans and the California Highway Patrol, the technical review role is informal and ongoing.

The Social Services Transportation Advisory Committee (SSTAC) is established to provide Unmet Needs information to CCTC. The determination of the members of SSTAC is made using Social Service Transportation Inventory Implementation Guide and Survey Tool, a product of the California Association for Coordinated Transportation. The Transportation Development Act unmet needs hearing, regional plan preparation and adoption, and other CCTC activities are announced in the local newspaper.

**ORGANIZATION CHART**  
**COLUSA COUNTY REGIONAL TRANSPORTATION**  
**PLANNING AGENCY**



**III. WORK PROGRAM:**

Annually, the Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA) provide Regional Transportation Planning Agencies with planning emphasis areas (PEAs) that are to be considered during development of the overall work programs. However, for the 09/10 OWP cycle there are no PEAs to be considered. The Federal Planning Factors in Title 23 of the United States Code, section 134(f) (revised in SAFETEA-LU section 6001(h)) are to be incorporated in the OWP. The eight planning factors are as follows:

- Support the economic vitality of the area, especially by enabling global competitiveness, productivity, and efficiency;
- Increase the safety of the transportation system for motorized and nonmotorized users;
- Increase the security of the transportation system for motorized and nonmotorized users
- Increase the accessibility and mobility of people and for freight;
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
- Enhance the integration and connectivity of the transportation system, across and between the modes, for people and freight;

- Promote efficient system management and operation; and
- Emphasize the preservation of the existing transportation system.

During the development of the Work Elements for the 2009/2010 Overall Work Program, eight planning factors were considered by staff. Tasks identified in each work element are intended to take in consideration address the planning factors.

### **1. Transportation Administration: W.E. 1.01**

The CCTC is the best way for consultation to occur with the local officials and Tribal Governments. The CCTC consists of three members from the County Board of Supervisors and three members from the Councils of the two Incorporated Cities. CCTC meetings are regularly attended by members of Caltrans.

Public Works staff has attempted to engage the Colusa Band of Wintun Indians in discussions regarding transportation needs for the Colusa Band's casino and hotel. The planned expansion of this facility will require continued discussions of transportation needs within the casinos sphere of influence.

### **2. Safety and Security in the Transportation Planning Process: W.E. 1.02**

Safety for motorized users is related to road surface condition. Colusa County and the incorporated Cities have a high proportion of miles for the population served. Records show that the centerline miles of road in Colusa County have changed very little in the last twenty years, but the real dollars available for infrastructure maintenance has not kept pace with inflation and need for repairs. This situation has received some relief through the passage of the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006.

Many projects require high dollar amounts applied to environmental concerns that reduce the project or overall program implementation. The expenditures have led to fewer road surfaces that are repaired and safety is therefore impacted. The planning strategy to address this issue is to use the County's funds for rehabilitation of the existing road surfaces.

Non-motorized users are located primarily in the two incorporated cities and small rural communities. Traffic volumes are relatively low, and Non-motorized user safety is relatively high. The pedestrian facilities in the Cities are generally adequate. In the small rural communities, low traffic volume, wider roads, and developed shoulder areas provide a high level of safety for Non-motorized users.

Colusa County Public Works and the associated Road Department utilize a radio system that allows a wide range of communication with other agencies. This system has been developed over several years as the result of flooding and forest fires. The radio system allows communication with local law enforcement, Office of Emergency Services, California Department of Forestry, the U.S. Forest Service, and short range with the California Highway Patrol. This communication ability has proven very useful in a variety of situations. Response to emergency situations is improved and therefore increases public safety.

Western Colusa County is bordered by the Sacramento River with two flood control weirs within the County. A breach in the river levee could have potential disastrous effects. Constant patrols and repairs to any area that develop boils or washes have served well to prevent problems.

### **3. Increase the Accessibility and Mobility of People and Freight: W.E. 2.01**

Colusa County Transit provides service for the County on five separate routes, on a "Dial-A-Ride" basis. The transit operates from 7:30 A.M. to 5:00 P.M., five days a week, on three routes and on a lesser basis on the other two routes. Transit has completed a 5313 System Wide Planning Study that was utilized for analysis of needs for routes, facilities, personnel, and equipment.

Transit currently provides Medical Transport Services for residents in need of transportation to medical services outside of Colusa County. Transportation is provided to Yuba City, Chico, Woodland, Sacramento, and Roseville where needed services are available.

The County is served by the Colusa Airport, which can accommodate small planes. No commercial passenger service is available at this airport. This airport serves the crop duster services, that operated in this agriculture dominate County, and private aircraft.

The primary accessibility and mobility option for people and freight is the highway system. The rural nature of the County and low population density make most other unsubsidized transportation options uneconomical.

The legislative bodies of the State, County and Cities are responsible for managing and operating their respective portions of the transportation system. Colusa County Transportation Commission is the legislative body for the Regional Transportation Planning Agency (RTPA). The RTPA facilitates interagency coordination.

The State is responsible for developing and implementing management systems as part of the planning process. These activities are coordinated through the Caltrans Management System Coordinating Advisory Committee.

### **4. Caltrans Activities Within Colusa County To Promote Consistency in Transportation Systems: W.E. 3.01**

Colusa County Public Works, CCTC, and Caltrans must maintain a close working relationship. Public Works works closely with Caltrans local maintenance crews and with District 3 personnel. Many of the problems Colusa County faces on the local level are shared by local Caltrans crews.

District 3 Planning has worked well with Public Works and CCTC and there is a consistent free flow of information between the entities. This open communication allows for interaction between the Commission and Caltrans Project Management in matters regarding project specific. This process also provides local input into the District 3 operations within the County.

**5. Promote Efficient System Management and Operation: W.E. 4.01**

Colusa County and the two incorporated Cities are small, rural, close knit communities. Transportation staff, related staff and Caltrans staff are very familiar with each other and their responsibilities. The County has a good working relationship with the Colusa Band of Wintun Indians regarding transportation needs for both of the Colusa Band's Rancheria sites and planned expansion of the existing casino. CCTC will also pursue government-to-government relations with the Cortina Indian Rancheria.

Transit conducts annual meetings with the Social Services Advisory Council to determine Needs and Unmet Needs for Transit. The results of the meeting is brought before CCTC in a public hearing for Needs and Unmet Needs. During the CCTC meeting all of the Needs and Unmet Needs are reviewed to determine Transit's ability to meet the Needs and Unmet Needs.

Transit has operated various programs to increase ridership over the last several years. The largest problem facing Transit is the rural nature of Colusa County. Colusa County's population is spread over a large area with small populations. This makes multiple route service on a schedule economically infeasible. The Dial-a-Ride system has worked well. This allows a dispatcher the opportunity to coordinated riders and buses.

**6. Emphasize the Preservation of the Current System: W.E. 5.01**

The County completed the Pavement Management Study (PMS) in 2007. Annual inspections are performed to keep the PMS data current and facilitate generation of recommended treatments reports.

The GIS system for the County is in the process of completion. The GIS system and the actual transportation system has located infrastructure items with GPS. The program used hand-held GPS units to locate infrastructure for placement into the GIS map system. Items being included are signage, bridges, culverts, small structures, proposed projects, encroachment permits, maintenance sections, etc.

The development of this system would allow for the complete review of all infrastructure that is within any project or maintenance. Review of this map would allow staff to understand all infrastructure items and the related costs that may be within a project. The GPS base station purchased in FY 2004/05 is installed and now in use. The County purchase of a mobile base station during the 2007/2008 Fiscal Year

has increased engineering staff capabilities. The mobile station will allow use of the survey equipment in more remote areas of the County.

#### **IV. MISCELLANEOUS PLANNING AND STRATEGY AREAS**

##### **1. Special Studies**

Special studies to address significant transportation problems or regional issues. Examples include:

Preparation of transportation financing studies which examine alternative local financing techniques.

Enter data into the GIS Mapping System from the use of hand-held GPS units to plot infrastructure onto the GIS mapping system. Continue working toward the completion of the GIS mapping of the County. Included within the GIS are the various layers associated with aviation within the County.

Analysis of the existing eligible and officially designated Scenic Highways of the region for economic impacts and current protection plans for effectiveness and enforcement.

Participation in development of interregional facilities to provide for the fire, life and safety needs of the region.

Continuing Engineering and Traffic Studies to further understand the public use of the road systems and needs for rehabilitation projects.

##### **2. Advanced Transportation Systems Program**

The goals of this program are to improve safety, transportation services, the environment, the economy, reduce energy use and coordinate proposed studies to avoid duplication.

Examples include:

- Travel Information Systems
- Automated Highways
- Personalized Public Transportation

##### **3. Public Participation**

The CCTC encourages public participation as prescribed by Title 23 Section 135 of the United States Code and Title 135 Section 450.212 of the Code of Federal Regulations. Citizens and special interest groups involvement with planning and projects include the following activities as appropriate: individual contact, public meeting, public notices of

review periods, workshops, public surveys, public hearings and advisory committees. CCTC will also conduct outreach efforts to traditionally under-represented and under-served populations such as the elderly, disabled, low-income, and minority (Black, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander) community groups and their leaders. The Public Participation Policy has been completed and staff are working toward implementation.

#### **4. Discretionary Priorities**

Discretionary proposals should address significant regional transportation needs that are beyond the ongoing planning activities addressed by the priorities in Section III. Discretionary projects should address high priority transportation concerns for which existing resources are not available. It is permissible for adjoining regions to jointly propose studies of significant interregional transportation corridors or transportation concerns.

##### Rural Regional Transportation Planning Agency (RTPA) Priorities

Rural RTPA discretionary priorities include:

Corridor studies or operational studies to propose recommended solutions to critical regional transportation concerns. These regional concerns should be justified based on transportation problems identified in the RTP or in Caltrans system planning products.

Identification and analysis of long-range transportation problems and the identification of long-range financial needs. Examples would include environmental analysis to determine sensitive areas within the infra-structure; road closures due to flooding; and pavement management.

Studies to address unique rural transportation concerns which impact the regional transportation system. Examples include seasonal traffic concerns of rural vacation areas, improvement of road structure and the significance of heavy truck traffic on the rural system, drainage near and along County roads, and the impact of local development on the transportation system.

The following work elements detail the activities proposed to respond to the work program priorities. While all of the State priorities are included within the work elements, it should be restated that Colusa is a rural, agricultural area with a low population. The level and detail of work, and the end products, for each element will be consistent with the development and complexity of the region.

#### **V. WORK ELEMENTS:**

##### **Work Element: 1.01 TRANSPORTATION ADMINISTRATION**

###### **Purpose:**

To ensure that all administrative, review and planning responsibilities of the Colusa County Transportation Commission are met in a thorough and timely manner.

**Work Activities:**

1. Provide administrative support, planning responsibilities, and safety reviews in cooperation with other transportation planning agencies, including Tribal Governments for the CCTC and its advisory committees (meetings, agendas, minutes, notices, budget, etc.)
2. Prepare 2010/2011 Overall Work Program, Quarterly Reports, contract for/oversee/review annual OWP Audit, and TDA Audit.
3. Prepare TDA documentation, review adopted definition of “unmet needs” and needs “reasonable to meet”. Review and approve TDA claims. Administer transit programs.
4. Implement a completed formal Public Participation Policy as prescribed by Title 23 Section 135 of the United States Code and Title 135 Section 450.21 of the Code of Federal Regulations.
5. Participate, in cooperation with other transportation planning agencies and Tribal governments, in planning and related transportation activities, (special studies, workshops, public hearings, cooperative projects etc.)
6. Staff will track legislation pertinent to transportation planning processes. No planning funds will be used for lobbying efforts.
7. Hold public hearings to satisfy State and Federal mandates. The notification process includes posting at the County buildings and notification of meetings as provided in the Public Participation Policy. Additionally, CCTC will also conduct outreach efforts to traditionally under-represented and under-served populations such as the elderly, disabled, low-income, and minority (Black, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander) community groups and their leaders.

**Previous and Continuing Work:**

The aforementioned activities are ongoing.

**2009/2010 Products and Approximate Completion Dates:**

2008/2009 Annual Audit .....	January, 2010
2010/2011 Annual OWP.....	Draft March, 2010
.....	Final May, 2010
2009/2010 Annual “Unmet Transit Needs Process”	
.....	Jan.-May 2010
Implementation a Public Participation Policy for the planning process .....	June 2010
Preparation of agendas, minutes, notices, quarterly reports etc.....	Continuing
Updates to manuals, PMS, RTIP, etc.....	Continuing
Document outreach efforts with traditionally under-represented and under-served populations and their community leaders. ....	Continuing
Document Tribal government-to-government relations. ....	Continuing

**Funding Sources:**

State & Regional Planning Assistance Funds	\$35,000	LTF <u>  0</u>
TOTAL		\$35,000

**Work Element: 1.02 SAFETY AND SECURITY IN TRANSPORTATION PLANNING PROCESS.**

**Purpose:**

To ensure that all users and providers of transportation systems within Colusa County are confident in modes and means of transportation services.

**Work Activities:**

1. Review existing procedures for operators and riders of Colusa County Transit.
2. Review disaster preparedness documents and plans to determine the need for revision.
3. Provide public participation and input into any revisions to procedures, documents, or plans.
4. Coordinate and consult with Tribal Governments.

**2009/10 Products and Approximate Completion Dates:**

Review disaster and safety plans and documents. . . . . June 2010

**Funding Sources:**

State & Regional Planning Assistance Funds	\$ 2,500	LTF	<u>0</u>
TOTAL			\$ 2,500



**Work Element: 3.01 CALTRANS ACTIVITIES WITHIN COLUSA COUNTY  
TO PROMOTE CONSISTENCY IN TRANSPORTATION SYSTEMS**

**Purpose:**

To provide coordination, support and tracking for planning/project responsibilities between Caltrans, Tribal Governments, Colusa County Transportation Commission (CCTC), County of Colusa and its local agencies.

**Work Activities:**

1. Completion of all pre-programming strategic studies and scoping documents.
2. Completion of all system planning documents such as the Transportation Corridor Concept Reports for State Routes 16, 45, and Interstate 5, used by Caltrans and its transportation partners to assist in the programming of transportation improvements.
3. Review of all local development proposals potentially impacting the State Highway System.
4. Regional Planning: Participate in and assist Caltrans' transportation partners with various regional planning projects, such as blueprint planning, corridor studies, project study reports, and special studies.
5. Perform oversight for projects on the State Highway System.
6. Coordinate and Consult with Tribal Governments

**Previous Work:**

- Reviewed and approved the 2008 Regional Transportation Plan.
- Completed State Route 20 Transportation Corridor Concept Report.
- Reviewed, local development review proposed projects, OWP amendments and invoices, RTP, Audit and RTIP/STIP.
- Participated in various local planning meeting/workshops.

**2009/2010 Products and Approximate Completion Dates:**

The following work will be completed on a continuous basis:

System Planning: Transportation Corridor Concept Reports for all State Highways, District System Management Plan, Transportation System Development Plan.

Advance Planning: Pre-programming studies (project initiation documents such as Project Study Reports) to program resources for capital projects. Review Advanced Planning Project Study Reports.

Regional Planning: Review/approve 2009/2010 OWP and amendments, process 2009/2010 OWP amendments and invoices, audits, RTP amendments and respond to various issues on an as-requested basis.

Local Development Review Program: Review & make recommendations to lead agencies regarding necessary mitigation measures to maintain operating integrity of State Highway System in concert with local development plans.

Oversight for development and construction of projects on the State Highway System.

**CALTRANS REGIONAL PLANNING ACTIVITIES WITHIN COLUSA COUNTY FOR  
FY 2009/10**

Activity	Description	Products
System Planning	Completion of System Planning products used by Caltrans and its transportation partners.	<ul style="list-style-type: none"> <li>• District System Management Plan</li> <li>• Transportation Corridor Concept Reports for the following State Routes: 16, 45 and I-5</li> <li>• Transportation System Development Plan</li> </ul>
Advance Planning	Completion of pre-programming studies (e.g.; project initiation documents such as Project Study Reports) to program resources for capital projects.	To be determined in consultation with CCTC.
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> <li>• 2030 RTP Amendments</li> <li>• Assist with Blueprint Planning Program</li> <li>• Approve Overall Work Program (OWP), OWP Agreement, and appropriate amendments</li> <li>• Participate on various policy and technical committees related to all facets of the regional planning process</li> <li>• Oversight for Projects on the State Highway System</li> <li>• Assist with mapping resources</li> <li>• California Transportation Plan Update</li> <li>• Various Transit Activities</li> </ul>
Local Development Review Program	Review of all local development proposals potentially impacting the State Highway System	Assistance to lead agencies in their fulfillment of the CEQA process to ensure the identification and mitigation of local development impacts to the State Highway System.

**Work Element: 4.01 PROMOTE EFFICIENT SYSTEMS MANAGEMENT AND OPERATIONS.**

**Purpose:**

Continue to increase coordination and communication among state, federal, local, Tribal and non-governmental agencies in transit/transportation planning.

**Work Activities:**

1. Assess need and opportunities for improved coordination and communication among state, federal, local governments, Tribal Governments and non-governmental agencies for transit/transportation.
2. Review and evaluate existing coordination with Colusa County Transit, providers of human services transportation and private-for-profit-operators.
3. Assess opportunities and needs for coordination of ride-sharing, bicycles, rail, bus, and air transportation.
4. Provide information to the public on regional transit/transportation planning. Including conducting outreach efforts to traditionally under-represented and under-served populations such as the elderly, disabled, low-income, and minority (Black, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander) community groups and their leaders.
5. Coordinate transportation issues and projects with Caltrans, CHP, Forest Service, Transit providers, Tribal Governments, Cities and adjacent Counties.

**Previous Work:**

2008 Final Regional Transportation Plan.

Continuing coordination of activities described as Work Activities above.

**2009/10 Products and Approximate Completion Dates:**

- Explore feasible transit/transportation options/  
alternatives with current service provider  
and local/non-local government .....Continuing
- Coordination of Transportation Services within  
the Cities, County and Others .....Continuing
- Facilitate private & public involvement in transit/  
transportation planning .....Continuing
- Conduct public hearings & workshops on transit/  
transportation issues.....Continuing
- Document Tribal government-to-government relations .....Continuing
- Document outreach efforts and meetings with traditionally under-represented and  
under served populations and their community leaders.....Continuing

**Funding Sources:**

State & Regional Planning Assistance Funds	\$17,500	LTF <u>  0</u>
TOTAL		\$17,500

**Work Element: 5.01 EMPHASIZE THE PRESERVATION OF THE CURRENT SYSTEM.**

**Purpose:**

Provide an integrated GIS mapping system that will provide an accurate location of all existing transportation infrastructure items within the County that allows the planning of new projects and continuing maintenance.

**Work Activities:**

1. Purchase of computer upgrades for engineering and support staff, update Broadband services for GIS and software.
2. Collect data for continued input into the integrated GIS system. Data collection of all transportation infrastructure utilizing GPS hand-held equipment for transportation planning.
3. Conduct Countywide studies to determine needs for rehabilitation projects that preserve the current system.

**Previous Work:**

2007/2008 Pavement Management Study (PMS) on County roads.

2007/2008 Review of PMS data and computer entry.

**2009/2010 Products and Approximate Completion Dates:**

Collection of GPS data locations .....Continuing  
GPS data entry for replacement and new projects ..... Continuing  
Information collection for input into the  
integrated GIS mapping and planning system .....Continuing  
Conduct Countywide studies ..... Continuing  
Upgrades to computers and planning software.....June 2009

**Funding Sources:**

State & Regional Planning Assistance Funds	\$70,000	LTF <u>0</u>
Total		\$70,000

**VI. SUMMARY OF FUNDING AND AGENCY EXPENDITURES**

Colusa County Transportation Commission FY2009/2010. No other sources of planning funds are being used in FY2009/2010, such as STIP, TDA, TEA, etc.

<b>Work Element</b>	<b>Regional Planning</b>	<b>Total 09/10</b>
1.01 Administration	35,000	35,000
1.02 Safety and Security	\$2,500	\$2,500
2.01 Accessibility/Mobility	\$22,000	\$22,000
3.01 Caltrans Activities	-0-	-0-
4.01 Promote Efficient Management/Operations	\$17,500	\$17,500
5.01 Emphasize Preservation	\$70,000	\$70,000
<b>TOTALS</b>	<b>\$147,000</b>	<b>\$147,000</b>