

This sample resolution for an A&D grant is written for a county-owned airport. It can easily be changed for use with an airport that a city or district operates. The font size and page margins have been modified so that the example fits on a single page. These should be adjusted for a "final" version as well as incorporating any changes to accommodate local formatting requirements.

RESOLUTION NO. _____

A resolution of the _____ County Board of Supervisors authorizing the submittal of an application, acceptance of an allocation of funds and execution of a grant agreement with the California Department of Transportation, for an Acquisition & Development grant and certifying the availability of the County's share of matching funds.

WHEREAS, the California Transportation Commission has adopted the [year] Aeronautics Program for airport improvement projects; and

WHEREAS, the California Department of Transportation, pursuant to the Public Utilities Code and California Aid to Airports Program (CAAP) regulations, requires local government approval authorizing the application and certifying the availability of 10% matching funds, a sum from other than state or federal sources; and

WHEREAS, the County of _____ is submitting an application for [brief project description], which is included in the [year] Aeronautics Program, at the [airport name] Airport;

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of _____, State of California:

1. Authorizes filing the application for the project in the [year] Aeronautics Program.
2. Authorizes accepting the allocation of funds for the project at [airport name] Airport.
3. Certifies the availability of the County's ten percent (10%) matching funds.
4. Authorizes execution of the Grant Agreement; and

BE IT FURTHER RESOLVED, that the Board of Supervisors of the County of _____ does hereby authorize [name and title of person authorized] to sign any documents required to apply for and accept these subject funds on behalf of the County of _____.

I hereby certify the foregoing resolution was introduced and read at the regular meeting of the County Board of Supervisors of the County of _____ on the ____ day of _____, 20__, and the resolution was duly adopted at said meeting by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

(name) _____, Chairperson
_____ County Board of Supervisors

ATTEST:

(name), _____ Clerk of the Board of Supervisors,
County of _____ State of California