



2010 SARC Annual Report

California Department of Transportation, District 7

Alternative Names(s): Caltrans District 7, DOT - District 7

Agency Type(s): CalTrans Facilities

100 South Main Street
Los Angeles, CA 90012

Total Employees: 3,056

CalRecycle Representative

Edward Reidhead

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(562) 981-8314

Annual Report Status: Submitted

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Contacts

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Teresa Gutierrez - Recycling Coordinator

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Address

100 South Main Street
Los Angeles, CA 90012

Facilities

1) District Office (1,963 employees)

Facility Address

100 South Main Street
Los Angeles, CA 90012

Carmen Roberts

carmen_roberts@dot.ca.gov

Phone: (213) 897-0089

Fax: (213) 897-0815

Contact Address

100 South Main Street
Los Angeles, CA 90012

2) Maintenance - North Region #3 (164 employees)

Facility Address

28820 N. Old Road
Valencia, CA 91355

Wallie Jordan

Wallie_Jordan@dot.ca.gov

Phone: (661) 775-5465

Fax: (661) 775-5497

Contact Address

23922 San Fernando Road
Newhall, CA 91321



3) Maintenance - West Region #2 (156 employees)

Facility Address
4821 Adohr Lane
Camarillo, CA 93012

James Fowler
James_Fowler@dot.ca.gov
Phone: (805) 389-1565
Fax: (805) 445-2983

Contact Address
4821 Adohr Lane
Camarillo, CA 93012

4) Maintenance - Special Crews Region #4 (217 employees)

Facility Address
7300 East Bandini Blvd.
Commerce, CA 90040

Robert Vennard
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Phone: (213) 620-3110
Fax: (213) 620-2075

Contact Address
7300 E. Bandini Blvd.
Commerce, CA 90040

5) Maintenance - East Region #4 (130 employees)

Facility Address
1940 S Workman Mill Road
Whittier, CA 90601

John Janton
John_Janton@dot.ca.gov
Phone: (562) 692-0823
Fax: (562) 692-7903

Contact Address
1940 S. Workman Mill Road
Whittier, CA 90601

6) Maintenance - South Region #5 (169 employees)

Facility Address
5360 W. Imperial Highway
Los Angeles, CA 90045

Christine Anderson
Christine_Anderson@dot.ca.gov
Phone: (310) 342-6161
Fax: (310) 342-6144

Contact Address
5360 W. Imperial Hwy
Los Angeles, CA 90045

7) Surveys Newhall Field Office (13 employees)

Facility Address
25111 Old Road
Newhall, CA 91321

Ralph Ricketson
Ralph_Ricketson@dot.ca.gov
Phone: (213) 897-9640
Fax: (213) 897-4313

Contact Address
100 South Main Street
Los Angeles, CA 90012

8) Surveys Ventura Field Office (8 employees)

Facility Address
156 Garden Street
Ventura, CA 91381

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Phone: (213) 897-9640
Fax: (213) 897-4313

Contact Address
100 South Main Street
Los Angeles, CA 90012

9) Ventura Sattelite District Office (1 employees)

Facility Address
950 Country Square
Ventura, CA 91381

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Fax: (213) 897-4313

Contact Address
100 South Main Street
Los Angeles, CA 90012

10) Surveys - East Field Office (18 employees)



State Agency Reporting Center (SARC)

Facility Address
750 Royal Oaks Dr.
Monrovia, CA 91016

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Fax: (213) 897-4313

Contact Address
100 South Main Street
Los Angeles, CA 90012

11) Surveys - South Field Office (17 employees)

Facility Address
12501 E. Imperial Hwy
Norwalk, CA 90650

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Contact Address
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Los Angeles, CA 90012

12) Surveys - Woodland Hills Office (4 employees)

Facility Address
23369 Leonora Dr.
Woodland Hills, CA 91367

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Contact Address
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13) Construction - Diamond Bar Field Office (10 employees)

Facility Address
721 Brea Canyon Road, Suite #6
Walnut, CA 91789

Fekade Mesfin
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Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

14) Construction - Downey Field Office (27 employees)

Facility Address
11229 S. Woodruff Avenue
Downey, CA 90241

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Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

15) Construction - Glendale Field Office (12 employees)

Facility Address
2090 Fern Lane
Glendale, CA 91208

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Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

16) Construction - Covina Field Office (15 employees)

Facility Address
1041 W. Badillo St., Ste 112
Covina, CA 91722

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Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

17) Construction - Long Beach Field Office (11 employees)



State Agency Reporting Center (SARC)

Facility Address
17912 Crusader Avenue, Suite 101
Cerritos, CA 90703

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Contact Address
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Los Angeles, CA 90012

18) Construction - Norwalk Field Office (12 employees)

Facility Address
14620 Carmenita Road
Norwalk, CA 90650

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Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

19) Construction - South Bay Field Office (12 employees)

Facility Address
18730 S. Wilmington Ave., Suite 103
Rancho Dominguez, CA 90220

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Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

20) Construction - Sylmar Field Office (11 employees)

Facility Address
13171 Telfair Ave., Suite 101 & 102
Sylmar, CA 91320

Fekade Mesfin
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Phone: (213) 897-0096
Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

21) Construction - Thousand Oaks Field Office (18 employees)

Facility Address
1525 Rancho Conejo Blvd., Suite 102
Thousand Oaks, CA 91320

Fekade Mesfin
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Fax: (213) 897-0073

Contact Address
100 S. Main St.
Los Angeles, CA 90012

22) Construction - Valencia Field Office (5 employees)

Facility Address
25061 W. Avenue Stanford, Suite 70
Valencia, CA 91355

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Fax: (213) 897-0073

Contact Address
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Los Angeles, CA 90012

23) Construction - Lancaster Field Office (5 employees)

Facility Address
45120 13th West
Lancaster, CA 93534

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Contact Address
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24) Construction - West L. A. Field Office (11 employees)



Facility Address
 12975 W. Culver Blvd
 Los Angeles, CA 90066

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 Fax: (213) 897-0073

State Agency Reporting Center (SARC)

Contact Address
 100 S. Main St.
 Los Angeles, CA 90012

25) 1-405 Design Build (9 employees)

Facility Address
 6060 Center Drive, #200
 Los Angeles, CA 90045

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 Fax: (213) 897-0073

Contact Address
 100 S. Main St.
 Los Angeles, CA 90012

26) Construction-Baldwin Park (7 employees)

Facility Address
 1201 BALDWIN PARK BLVD
 Baldwin Park, CA 91706

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 Phone: (213) 897-0096
 Fax: (213) 897-0073

Contact Address
 100 S. Main St.
 Los Angeles, CA 90012

27) Construction-Pacoima/Burbank (12 employees)

Facility Address
 9225 cranford ave.
 Pacoima, CA 91331

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 Phone: (213) 897-0096
 Fax: (213) 897-0073

Contact Address
 100 S. Main St.
 Los Angeles, CA 90012

28) Construction-Rosemead (11 employees)

Facility Address
 902 San Gabriel Blvd.,
 Rosemead, CA 91770

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 Phone: (213) 897-0096
 Fax: (213) 897-0073

Contact Address
 100 S. Main St.
 Los Angeles, CA 90012

29) Construction-El Monte (8 employees)

Facility Address
 3212 ROSEMEAD BLVD #100
 El Monte, CA 91731

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 Phone: (213) 897-0096
 Fax: (213) 897-0073

Contact Address
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 Los Angeles, CA 90012

Program Information

Program	Existing	Planned/Expanding
Salvage Yards	X	
Beverage Containers	X	
Cardboard	X	



Glass	X	
Newspaper	X	
Office Paper (white)	X	
Office Paper (mixed)	X	
Plastics	X	
Scrap Metal	X	
Other Materials	X	
Commercial pickup of compostables	X	
Tires	X	
Scrap Metal	X	
Wood waste	X	
Concrete/asphalt/rubble (C&D)	X	
Tires	X	

Total Tonnage Disposed: 88,341.4

Total Employees: 3,056

Total Additional Factor (Visitors): 39,975

Annual Per Capita Disposal (pounds/employee/day): 158.4

50% Equivalent Per Capita Disposal Target (pounds/employee/day): 321.3

Annual Additional Factor Per Capita Disposal (pounds/person/day): 12.1

Additional Factor 50% Equivalent Per Capita Disposal (pounds/person/day): 0.0

Hazardous Materials

Note: Hazardous waste, including universal waste, may NOT be disposed as ordinary trash.

Program	Existing	Planned/Expanding
Electronic Waste	X	
Batteries	X	
Paint	X	

Promotional Programs

This section of the annual report presents the methods in which your agency informed both employees and customers served that a recycling program was being implemented. Below are identified the programs you reported were continued or implemented during 2010.

1) Web Page

- 2) Office Paper Recycling Guide
- 3) Fact Sheets

Procurement Activities Implemented in 2010

This section of the annual report presents your compliance with the State Agency Buy Recycled Campaign (SABRC). The activities identified below were reported as implemented or continued during 2009. (Note: Completing this section does not meet the [SABRC reporting requirements](#) (PCC Section 12162(b)).

- 1) Department-Wide Recycled-Content Procurement (RCP) Policy
- 2) Annual Submittal of SABRC Report

Question/Answer

1) IN THE TEXT BOX BELOW, PLEASE PROVIDE ANSWERS TO A and B.

We would like to understand what is still being thrown away and help you find ways to increase recycling.

Please describe the types of waste that are thrown away.

What difficulties or obstacles have you had with finding ways to recycle these wastes?

(A) The types of materials disposed of in landfills this year are basic refused from food products that employees consume and those that our building cafeteria generates, but the greater tonnage is from construction debris that cannot be re-used on freeway construction projects that we administer. The total tonnage for this activity is tons which consisted of Portland cement rubble, asphalt concrete, metal beam guard rail wood from trees and landscape vegetation.

(B) The materials mentioned above cannot be re-used.

2) SELECT YES OR NO FROM THE DROP DOWN LIST BELOW. IF YOU SELECT YES, YOU MUST DESCRIBE IN THE TEXT BOX BELOW.

Were there any changes in your recycling/waste reduction programs during the report year? For example, did you start, discontinue, or make significant changes to your recycling/waste reduction programs?

No

3) IN THE TEXT BOX BELOW, PLEASE ANSWER THE FOLLOWING QUESTION.

If the per capita disposal for the current report year is greater than the per capita disposal from the previous report year, then, to the best of your ability, explain why there was an increase. (To find these numbers, look for "View Report" in the left menu and click either "Current Year" or "Previous Year" to display a report summary.)

The per capita disposal for the current report year is lesser that the per capita disposal from the previous report.

4) IN THE TEXT BOX BELOW, PLEASE PROVIDE ANSWERS TO A AND B.

In Section III, you entered total tons disposed (thrown away at a landfill) by your agency/facility during the report year. Having an accurate method to consistently calculate this number each year is important because it is used in the calculation to determine the report year per capita disposal for your agency/facility.

Examples of types of methods that may be used include, but are not limited to, conducting a waste generation study, using actual disposal weights provided by a trash hauler, or estimating using weight-to-volume conversions.

Explain the method you, or the person that provided you with this number, used to calculate the total tons disposed. Please provide a detailed explanation of the method so that it could be used in the event someone else from your agency/facility had to produce the same number.

Is this the same method used for last year's report? If not, explain the reason for the change.

(A). The people that provided me the information are the contact person of the specific division. In the beginning of this project I requested the total # of employees and the total tons disposed of each division.

(B). I used the same method as last year.

5) IN THE TEXT BOX BELOW, PLEASE PROVIDE ANSWERS TO A AND B.

In Part I of this report, you entered the number of employees for your agency/facility. This information is usually available from your human resources or payroll department. Having an accurate method to consistently calculate this number each year is important because it is used in the calculation to determine the report year per capita disposal for your agency/facility.

(Note: If your agency submits a modified report, per capita disposal is not calculated, but the number of employees is important in verifying your continued eligibility to submit a modified report).

IN THE TEXT BOX BELOW, PLEASE PROVIDE ANSWERS TO A AND B.

Explain the method you, or the person that provided you with this number, used to calculate the number of employees (e.g. total number of full time employees, full time equivalents, total number of full and part time employees, etc.). Please provide a detailed explanation of the method so that it could be used in the event someone else from your agency/facility had to produce the same number.

Is this the same method used for last year's report? If not, explain the reason for the change.

(A) First, I requested and received this information from different divisions of the person who is in charged of this annual report. Then I used a spreadsheet in Excel to set up this report.

(B) I used the same format last year and made some modifications in the spreadsheet.

6) IN THE TEXT BOX BELOW, PLEASE PROVIDE ANSWERS TO A AND B. (Skip to the next question if you did not enter a non-employee population in Part I.)

NOTE: If there was not an option in Part I to report an additional population, but you believe doing so would be valuable, or if you provided this in the past, but no longer wish to do so, please contact your CalRecycle representative to discuss the merits of adding or deleting this option for future reports.

If your agency/facility also has a non-employee population (such as students, visitors, inmates, residents, patients, etc.) that significantly contributes to the waste your agency/facility creates, Part I of this report asks you for a number for that population. This information is in addition to your employee information - it does not replace it.

Explain the method you (or the person that provided you with this number) used to calculate that number (e.g. full time equivalent students, average number of patients during the report year, etc.). Please provide a detailed explanation of the method so that it could be used in the event someone else from your agency/facility had to produce the same number.

Is this the same method you used for last year's report? If not, explain the reason for the change.



(A) I requested the visitor information from Carmen Roberts who is the Staff Services Manager of the Facilities Operations Unit.

(B) Yes.

7) Additional information you wish to provide in your annual report.

I can only give you the best answer that I could. As it is not all the division contact people are "green" enough and willing to submit infor or answer questions about this annual report.