

DEPARTMENT OF TRANSPORTATION  
DPD - SDS1 (REV. 5/78)

Structure \_\_\_\_\_

Dist. \_\_\_ Co. \_\_\_ Rt. \_\_\_ P.M. \_\_\_

Date \_\_\_\_\_

SPECIFICATION ENGINEER:

The following items are called to your attention as possibly requiring special consideration in preparing specifications.

Submitted by \_\_\_\_\_

Design Section No. \_\_\_\_\_

	Date _____
1. Design Section	JOB _____
2. Estimates Section	_____
3. Specifications Section	_____
4. Planning Coordination Section	E.A. _____

This project is now in the final stage of preparation for advertising. This stage requires Structures to immediately forward enhanced copies of the contract tracings to Headquarters.

Therefore please make the final corrections and/or review of the contract tracings so that they may be forwarded to Headquarters by \_\_\_\_\_.

PLEASE KEEP THIS MEMO WITH THE TRACINGS AND HAND CARRY TO THE NEXT PERSON. PLEASE BE SURE TRACINGS ARE SIGNED.

1. Design Section  
 Tracings complete, accumulated corrections made, new rack sets obtained and old marked-up rack sets included with tracings. Tracings have been signed by senior & supervisor.

Remarks: \_\_\_\_\_

2. Estimates Section  
 Quantities typed on tracings and checked.  
 Estimate: (a) Previously forwarded, no revisions required.  
                   (b) Revised, new blue attached.

3. Specifications Section  
 Tracings and marked rack set compared.  
 Specifications: (a) Previously forwarded, no revisions required.  
   (b) Revised in Headquarters.

Remarks: \_\_\_\_\_

4. Planning Coordination Section  
 Enhanced copies of tracings and/or revised blue estimate sent to Headquarters.

Remarks: \_\_\_\_\_