

PTM General Engineering Service Inc.  
P. O. Box 7745 Riverside, Ca. 92513-7745  
Contractor's License # 891265 Class A; C-10; C-31;

February 3, 2016

02-04-16A11:22 RCVD

Mr. Cory Binns, Deputy  
Department of Transportation Office Engineer  
P.O. Box 168041, MS43  
Sacramento, Ca 95816-8041

Re : B.O. 01.27.2016 CDOT 08-1C7404

Mr. Binns:

We are in receipt of your letter dated February 3, 2016 notifying PTM they are supposedly non-responsive for not submitting DBE information by the 4<sup>th</sup> business day by 4pm.

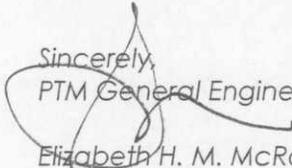
**Please be advised we had a courier deliver the documents by 2.53pm on February 2, 2016. They received a stamped document with the time of delivery. Per Virginia at Golden State Courier - 916.925.1471, she indicated the person at Dept. of Transportation was aware of how the envelope was addressed and placed it in a "Bid Box." Apparently Cal Trans personnel was placing everything in this container.**

I am attaching a copy of the documents we delivered with a copy of the addressee label on the envelope. This is the same address we have sent other dbe documents to in the past as confirmed with Cal Trans. Please review the information and advise if your position will change. The courier will be sending you proof by email from her end by tomorrow morning.

I typically email Ms. Smith the day of delivery but I didn't this time. This would have not made a difference because the dbe documents need to be sent to the address and not emailed or faxed. I only do this to obtain some relief I tried. Please see the attached letter addressing confirmation with Cal Trans.

If you need to speak to me call me directly at 951.722.5678 or email at [Elizabeth@ptm-eng.com](mailto:Elizabeth@ptm-eng.com).

Sincerely,  
PTM General Engineering Service Inc.

  
Elizabeth H. M. McRae  
President/CFO

✓Cc: Ms. Mulissa Smith  
Golden State Courier

Encl.

Phone: 951.710.1000 Fax: 951.710.1006

STATE OF CALIFORNIA - CALIFORNIA STATE TRANSPORTATION AGENCY

EDMUND G. BROWN JR. Governor

**DEPARTMENT OF TRANSPORTATION**

DIVISION OF ENGINEERING SERVICES

OFFICE ENGINEER

P. O. BOX 168041, MS-43

SACRAMENTO, CA 95816-8041

PHONE (916) 227-6280

FAX (916) 227-6282

TTY 711

www.dot.ca.gov



02-04-16A11:22 RCTB

*Serious drought.  
Help save water!*

February 3, 2016

Facsimile: (951) 710-1006

Elizabeth H. Mendoza  
PTM General Engineering Services, Inc.  
5942 Acorn St  
Riverside, CA 92504

08-1C7404  
08-Riv-74-43.2/43.4  
B.O. 01/27/2016

Dear Ms. Mendoza:

The Department of Transportation (Caltrans) received a bid submitted by PTM General Engineering Services, Inc. (PTM) for contract number 08-1C7404 on January 27, 2016. By this letter, Caltrans notifies PTM that its bid is nonresponsive since PTM did not comply with the contracts Revised Standard Specification Section 2-1.33D (2) (b) Contracts with a DBE Goal, which states in part:

*"DBE Commitment and DBE Good Faith Efforts Documentation Submittal Deadline: No later than 4:00 pm on the 4th business day after bid opening."*

PTM failed to submit the DBE Commitment form, written confirmations, and Good Faith Efforts documentation by 4:00 p.m. on the 4th business day after bid opening.

Based on the above, Caltrans will proceed to award this contract to the lowest responsible bidder, provided that all requirements have been met.

Your attention is directed to Section 3-1.04 of the 2010 Standard Specifications. Caltrans is not obligated to offer an extension of the award period for a nonresponsive bid. Should you wish to extend your bid while resolving a nonresponsive finding, you must send your request to the Office Engineer no later than 4:00 p.m., two business days prior to the expiration of your bid.

If you have any questions, please contact Mulissa Smith, Contract Awards Branch Chief, at (916) 227-6228.

Sincerely,

**CORY BINNS**  
Deputy Division Chief (I)  
Office Engineer  
Division of Engineering Services

*"Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability"*

08



**Caltrans**

STATE OF CALIFORNIA  
DEPARTMENT OF TRANSPORTATION

02-04-16A11:22 RCVD

## FORMS FOR BID

FOR CONSTRUCTION ON STATE HIGHWAY IN RIVERSIDE COUNTY IN HEMET FROM  
0.1 MILE WEST TO 0.1 MILE EAST OF HEMET STREET  
In District 08 On Route 74  
Under

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*Notice to Bidders and Special Provisions* dated January 4, 2016

*Standard Specifications* dated 2010

Project plans approved November 2, 2015

*Standard Plans* dated 2010

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To be submitted jointly with  
Electronic *Bid* book dated January 4, 2016

Identified by

Contract No. 08-1C7404

08-Riv-74-43.2/43.4

Project ID 0813000008

Federal-Aid Project

ACHSSTPG-P074(061)E

Bids open Wednesday, January 27, 2016

Dated January 4, 2016  
AADD

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STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION  
**DBE - COMMITMENT**  
 DES-OE-0102.10D (REV 12/2014)

CONTRACT NO: 08-1C7404

BID AMOUNT: \$ 274,444.00

BID OPENING DATE: 01.27.2016

BIDDER'S NAME: PTM General Engineering Services, Inc.

DBE GOAL FROM CONTRACT %: 16

DBE PRIME CONTRACTOR CERTIFICATION <sup>1</sup> :	TOTAL NUMBER OF ALL SUBCONTRACTS (DBE & NON-DBE):	TOTAL VALUE OF ALL SUBCONTRACTS (DBE & NON-DBE):
	2	63503.00

BID ITEM NO.	ITEM OF WORK AND DESCRIPTION OF SERVICES TO BE SUBCONTRACTED OR MATERIALS TO BE PROVIDED <sup>2</sup>	WORK CATEGORY CODES <sup>2</sup>	NAME OF DBEs (Must be certified on the date bids are opened. Include Caltrans' certification no., DBE address, and phone number. Show 2nd and lower tier subcontractors)	AMOUNT (\$)
Ptn. #33	Ptn. of electrical material.	Code D3690	Lyteforms 13841 Roswell Ave. #A Chino, CA 91710 909.636.4297	77300.00
	( $77300.00 \times 60\% = \$46480.00$ )			

Show all DBE firms being claimed for credit, regardless of tier. Attach written confirmation from each DBE shown stating that it will be participating in the contract to perform the specific work shown for the specific amount agreed to.

The names of the 1st tier DBE subcontractors and items of work must be consistent with the Subcontractor List (Pub Cont Code § 4100 et seq.).

<sup>1</sup>Each DBE prime contractor must enter its certification number and show all work to be performed by DBEs, including work performed by its own forces.

<sup>2</sup>If 100% of an item is not to be performed or furnished by the DBE describe the exact portion of the item to be performed or furnished.

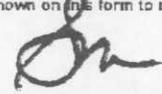
<sup>3</sup>Use Work Category Codes from the California Unified Certification Program database.

Total Claimed Participation

\$ 46480.00

16.89 %

The bidder acknowledges that it is committed to use the DBEs shown on this form to meet the contract goal (49 CFR 26.53).



Signature of Bidder

02.02.2016  
Date

951.722.5678  
(Area Code) Tel. No.

Elizabeth H. M. McRae, President  
Person to Contact (Please Type or Print)





# LYTE FORMS

13841 Roswell Ave Unit A  
Chino, California 91710

Ph 909-680-8123  
lyteforms@gmail.com

DBE: 37133

Date: January 27, 2016

To : PTM General Engineering Services, Inc.

Email: elizabeth@ptm-eng.com

Attn: Elizabeth - Estimating Dept.

Fax: 951-710-1006

Re: Date of Bid: January 27, 2016

Description: CDOT 08-1C7404 In Hemet on Rte 74 in Riverside County

Dear PTM:

We are pleased to quote the following:

B/I #	Description	Unit Measure	Unit Cost	Extension
33	Poles, Anchor Bolts	LS	40,500.00	40,500.00
33	Signals	LS	14,600.00	14,600.00
33	VDS	LS	22,200.00	22,200.00
			Total:	77,300.00 Plus tax, includes shipping

Sincerely,  
Jane Lee



STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION  
**DBE GOOD FAITH EFFORTS DOCUMENTATION**  
 DES-0E-0102.11A (REV 12/2014) **Goals Met**

Bidder's Name: PTM General Eng. Svcs. Inc.  
 Contract No.: 08-1C7404

2. List the names of certified DBEs and all the dates on which they were solicited to bid on this project. Include the items of work offered and the dates and methods used for following up initial and follow-up solicitations to determine with certainty whether the DBEs were interested. Attach copies of solicitations: e-mail messages, telephone records, fax confirmations, etc.

Name of DBE Solicited	Date of Initial Solicitation	Items of Work Offered	Follow Up Methods and Dates

3. For each item of work made available, indicate whether the Bidder provided plans and specifications specific to the items of work being offered. List the selected firm and its status as a DBE, the DBEs that provided quotes, the price quote for each firm, and the price difference for each DBE if the selected firm is not a DBE. Provide copies of each DBE and Non-DBE quote submitted to the Bidder whenever a Non-DBE firm was selected over a DBE for work on the Contract.

**Goals Met**

Items of Work	Provided Plans/ Specifications for Work Offered Yes/No	Name of Selected Firm	DBE or Non-DBE	Name of Rejected Firm	Quote (\$)	Price Difference (\$)
	<input type="checkbox"/> YES <input type="checkbox"/> NO					
	<input type="checkbox"/> YES <input type="checkbox"/> NO					
	<input type="checkbox"/> YES <input type="checkbox"/> NO					
	<input type="checkbox"/> YES <input type="checkbox"/> NO					
	<input type="checkbox"/> YES <input type="checkbox"/> NO					
	<input type="checkbox"/> YES <input type="checkbox"/> NO					
	<input type="checkbox"/> YES <input type="checkbox"/> NO					
	<input type="checkbox"/> YES <input type="checkbox"/> NO					
	<input type="checkbox"/> YES <input type="checkbox"/> NO					

If the firm selected for the item is not a DBE, provide the reasons for the selection on a separate sheet and attach names, addresses, and phone numbers for the firms listed above. Provide evidence as to why additional agreements could not be reached for DBEs to perform work.

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION  
**DBE GOOD FAITH EFFORTS DOCUMENTATION**  
DES-0E-0102.11A (REV 12/2014)

Bidder's Name: PTM General Eng. Svcs, Inc.  
Contract No. 08-1C7404

4. Describe the Bidder's outreach efforts to identify and solicit the interest of all certified DBEs that have the capability to perform the work of the Contract. Provide copies of supporting documents. Goals Met

Description of Outreach	Date	Location (if applicable)	Results

5. Describe the Bidder's efforts made to provide interested DBEs with adequate information about the plans, specifications, and requirements of the Contract to assist them in responding to a solicitation. Identify the DBEs assisted, the type of information provided, and the date of the contracts. Provide copies of supporting documents. Goals Met

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Describe the Bidder's efforts made to assist interested DBEs in obtaining bonding, lines of credit, or insurance. Identify the DBEs assisted, the type of assistance offered, and the dates. Provide copies of supporting documents. Goals Met

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Describe the Bidder's efforts made to assist interested DBEs in obtaining necessary equipment, supplies, materials, or related assistance or services excluding supplies and equipment the DBE purchases or leases from the prime contractor or its affiliate. Identify the DBEs assisted, the type of assistance offered, and the dates. Provide copies of supporting documents. List efforts made to assist interested DBEs in obtaining bonding, lines of credit, insurance, necessary equipment, supplies, materials, or related assistance or services, excluding supplies and equipment the DBE subcontractor purchases or leases from the prime contractor or its affiliate. Identify the DBE assisted, the assistance offered, and the date. Provide copies of supporting documents. Goals Met

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. List the names of agencies and the dates on which they were contacted to provide assistance in contacting, recruiting, and using DBE firms. If the agencies were contacted in writing, provide copies of supporting documents. Goals Met

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Include additional data to support a demonstration of good faith efforts. Goals Met

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\_\_\_\_\_  
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NOTE: USE ADDITIONAL SHEETS OF PAPER IF NECESSARY.

**ADA Notice** For individuals with sensory disabilities, this document is available in alternate formats. For information, call (916) 445-1233, TTY 711, or write to Records and Forms Management, 1120 N Street, MS-88, Sacramento, CA 95814

02-04-16A11:23 RCVD

PTM General Engineering Services, Inc.  
5942 Acorn St.  
Riverside, CA 92504

Department of Transportation  
Office of Engineer – Contracts Award & Services  
1727 30<sup>th</sup> Street., MS43  
Sacramento, CA 95816