



Construction Policy Bulletin

CPB 12-1 Use of “Other Days”

References:	<i>2010 Standard Specifications</i>	Section 1-1.07, “Definitions” Section 8-1.05, “Time”
	<i>2006 Standard Specifications</i>	Section 8-1.07, “Liquidated Damages”
	<i>Construction Manual</i>	Section 3-805A(2), “Time Extensions” Section 3-806B, “Shortage of Material”

Effective Date: February 16, 2012

Approved: 
MARK LEJA
Chief
Division of Construction

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Background

Section 8-1.07, “Liquidated Damages,” of the 2006 *Standard Specifications* provides reasons for granting time extensions to the contract. These contractual time extensions have been incorporated into the definition of a working day in the amendments to the 2006 *Standard Specifications* and the 2010 *Standard Specifications*. These contractual changes require procedural changes in Section 3-8 of the *Construction Manual*.

Existing Procedure

Time extensions may be granted with change orders or by using “other days.” Sections 3-805A(2), “Time Extensions,” and 3-806B, “Shortage of Material,” of the *Construction Manual* describe requirements for granting “other day” time extensions, such as for a shortage of material. “Other day” time extensions are recorded on form CEM-2701.

New Procedure

Days worked during the contract are either a working day or a nonworking day. “Other day” time extensions are no longer allowed and all time adjustments require a change order.

Use the revised and attached form CEM-2701 to record working or nonworking days for all ongoing and new construction contracts. The column used for entering “Other day” time extensions on the revised form CEM-2701, “Weekly Statement of Working Days,” is eliminated. You can find the form at <http://www.dot.ca.gov/hq/construc/forms.htm>

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If you have questions or comments about this bulletin, please contact Perry Mayer, Division of Construction, at perry_mayer@dot.ca.gov or (916) 653-2032.

Attachment: CEM-2701, “Weekly Statement of Working Days”