



**Statewide Small Business Council Meeting  
Minutes – January 20, 2012**  
Caltrans District 11 Headquarters  
4050 Taylor Road  
San Diego, CA 92110

**Statewide Council Members Present**

Camacho, Julian	HCA
Chaudhary, Arvin	ACEC-CA
Chavez, Chris	HCA
Chen, Lynn	CACP
Cunningham, Lee	CWOE
Friedman, Candace (Alt.)	CWOE
Garcia, Rodrigo	SHPE
Golliet, Gene	SDVOB
Guerrero, Paul	CAL-SBE
Guzman, Robert	SHPE-LA
Halm, Eric	AAAE, So. Cal
Hernandez, Richard	SHPE-LA
Hou, Johnathan	ABA
Hunsaker, Debbie	GFACC
Jackson, Jeffrey	BRIDGE
James, John (Alt.)	NAMCSC
Johnson, Bernard	SDRMSDC
Jordan, Fred	SFBCC
LaCome, Diana	NCA
Llewellyn, Rebecca	WCOE
McGhee, James (Alt.)	SFBCC
McGlover, Stephen	CCCC
Ortiz, Leonard	LBA
Patten, Jr., Ezekiel	BBA
Ramirez, Frank	NAG
Tam, Lucia (Alt.)	CACP
Vargas, Jesus	SJCHCC
Yu, Ming Chen (Alt.)	AAAE, SFO

**Caltrans Staff Present**

Dougherty, Malcolm	Acting Director
Rodriguez, Blanca	Chair/OBEO Acting Deputy Director
Blas, Will	District 7
Boulware, LaSonja	District 11
Carlos, Ramon	OBEO
Cather, Ross	District 11
Ching, Carole	OBEO
Dayak, Silvia	District 10 (teleconference)
Figge, Bill	District 11
Gojuangco, Erwin	District 11
Haynes, Nickie	District 11
Hernandez, America	District 11
Knox, Thomas	District 7
Ledesma-Ribera, Debora	District 11
McManus, Mike	District 11
Negri, Francesca	DPAC
Padilla, Robert	OBEO
Primacio, Rose	District 11
Pulido, Lauren	District 10 (teleconference)
Santucci, Liz	District 11
Schaffer, Janet	District 11
Shell, Angela	Construction
Sultan, Mohsen	Local Assistance
Valle, Bill	District 11

**Guests**

Backlund, Rick	FHWA
Carrera, Angel	DGS
Richardson, Elaine	SANDAG
Yokota, Lance	FHWA (teleconference)

**Public Participants**

Delgado, Robert	Ghirardelli & Associates
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*Note: Some attendees did not sign in.*

## **Welcome/Introductions/Opening Remarks**

Ms. Blanca Rodriguez, Acting Deputy Director, Office of Business and Economic Opportunity (OBEO), California Department of Transportation (Caltrans)/Statewide Small Business Council (SBC) Chair, called the meeting to order at 8:45 a.m. Ms. Rodriguez welcomed Statewide SBC members, Caltrans staff, and guests, and expressed special appreciation to Ms. La Sonja Boulware and her team for hosting the SBC meeting to San Diego. Ms. Rodriguez thanked the committees for their work, and thanked Acting Director Malcolm Dougherty for his presence. All attendees (in the room and via teleconference) were asked to introduce themselves.

Mr. Mike McManus, District 11 Deputy District Director, Construction, welcomed members and Caltrans staff, and guests to San Diego. He announced that while District Director Laurie Berman is on assignment, Mr. Bill Figge, Deputy District Director, Planning, will be the Acting District Director. Mr. McManus spoke of the flyer publicizing District 11 construction projects worth \$126 million to be sent to SBC members through OBEO.

### Acting Director Dougherty's Comments

Mr. Dougherty began his comments by thanking the council members for taking the time to attend the meeting, and said he looked forward to hearing the reports of the committee meetings held the day before.

OBEO continues working on Disparity Study II (DS-II), which now has a program manager on board, Ms. Anna Silva. Questions regarding DS-II should be directed to Ms. Silva. Mr. Dougherty mentioned that a series of Stakeholders Discussion Group (SDG) meetings will be conducted in northern and southern California along with a series of public hearings to be held in each district. Ms. Silva is in the process of crafting the schedule of those public hearings and has also been collecting data from each district. Mr. Dougherty thanked District 11 for its cooperation with providing the required data.

Re: State budget, Mr. Dougherty is expecting more specifics in regards to the May revise related to project delivery. The dollar amount changes from year to year, but with money expected as the result of Prop 1B, the situation is looking positive. There are many challenges, but Mr. Dougherty reminded the council that Caltrans is a special funded agency because of its mission and ability to create jobs.

Currently, there is a proposal to separate Caltrans from the Business, Transportation and Housing Agency. Mr. Dougherty said this could be a favorable change and good for the progression of the high speed rail. This change, however, would not be entertained or initiated until after the budget is passed.

District 11 Deputy Director Laurie Berman is leading the team that is working in conjunction with a consulting firm, SSTI, to conduct a "self assessment" of how Caltrans can improve the way it does business. One of the areas mentioned by Mr. Dougherty is how to expedite project delivery. The team will meet with the consultants to finalize details. Mr. Dougherty mentioned that having an external entity work with the team will bring a different perspective to the table.

Ms. La Sonja Boulware, District 11 Manager, Small Business, thanked the council for being at their district office and covered general housekeeping items (emergency evacuation procedures and routes for the room; restroom location; designated outdoor smoking area; the need to use lids on their coffee cups while in the building). She also reminded everyone of the \$6 combo lunch special that the Crossroads Café had put together especially for the members.

The following discussion with Mr. Dougherty followed:

1. Council Member Paul Guerrero would like to participate in the SDG group; he stated that the Hispanic population was not being considered. Mr. Dougherty replied that Caltrans will be working very closely with FHWA so that the study is inclusive.
2. Council Member Ezekiel Patten asked, "Why can't we get a breakdown of Caltrans commodity purchases?" Mr. Dougherty suspected that it may be a matter of timing, since the calendar year has just concluded. A breakdown of the previous calendar year should be available. Council Member Stephen McGlover stated that Bid Sync was not able to do this, to which Mr. Dougherty noted that the accounting system may also be an issue.
3. Council Member Rodrigo Garcia is very concerned about the composition of the DS-II SDGs and that it is fair in its representation. Mr. Dougherty replied that a total of six SDG meetings, three in the north and three in the south, will be conducted to discuss DS-II. Certified DBEs are being invited in each area. Council Member Rebecca Llewellyn stated that she was called recently and participated in the survey. She encouraged all those who receive a call from the consultants to respond. Mr. Garcia asked if BBC, the consultant for DS-II might attend a SBC meeting, to which Mr. Dougherty said that he did not see a problem with that.
4. Council Members Stephen McGlover and Diana LaCome stated that at least one SBC member should be participating in the SDG meetings, to which Council Member Lee Cunningham agreed.
5. Mr. Dougherty said he will work with Ms. Rodriguez to make sure that happens.
6. Re: Changing the name of the Office back to Civil Rights – Mr. Dougherty stated that this matter is still under discussion and that he is seeking background information regarding the reasoning and logic for making the change initially. Mr. Dougherty is not opposed to the change, but he is also taking into consideration the need to be in alignment with the Governor's agenda.
7. Council Member Debbie Hunsaker congratulated Caltrans for officially awarding its 180 ramp project to a contractor, R.L. Brossamer, who went above and beyond to contact SBs to participate.

### **ITEM 1 – Approval of November 18, 2011, Meeting Minutes (amended)**

Motion: Council Member Stephen McGlover

Second: Council Member Diana LaCome

Discussion:

1. Correction per Mr. Guerrero: page 4, third line from the bottom – should read "legal finding", not "opinion."
2. Corrections to clarify 91 percent per Mr. Lance Yokota, FHWA: will send this to Ms. Carole Ching to add to the minutes.
3. Mr. Angel Carrera, Department of General Services (DGS), should not be listed as a Council Member; his name should be moved to the right hand column listing Caltrans and other government staff.
4. Council Member Robert Guzman asked who Council Member Sam Hassoun represents: GLA or AGC? Members responded that GLA is Mr. Hassoun's SB, and that he is associated with AGC, where, as Council Member Rebecca Llewellyn stated, he has been a consistently strong advocate for SBs. Mr. McGlover asked how AGC became so active in SBC, to which Mr. Dougherty responded that their presence at the table is very important.
5. Mr. Dougherty stated that the SBC charter needs to be reviewed.

Nays: None

Abstains: None

Approved by consensus with amendments.

Chair Blanca Rodriguez covered the following items:

- Meeting Schedule for 2012
  - o Ms. Rodriguez stated that this is a tentative schedule and, as the document states, is subject to change.
  - o Noted that the time for the meeting has been extended from 11:30 a.m. to 12 p.m.
  - o Pointed out by Mr. Guerrero that the July meeting has “traditionally” been held in Stockton. Ms. Rodriguez responded that she will reconsider the venue for the July meeting.
  - o Question raised about holding the May meeting in District 8 – why not District 7, which has nearly one fourth the population of the state? Mr. Dougherty responded that District 7 hosted the meeting last year, and that the intent was to vary locations from year to year.
- Handout, “Accessing ‘Look Ahead Projects’ on the Internet” – included as a reminder on how to access information from all districts on their projects, which can change from day to day.
- Handouts from the districts can be found in the left hand pocket of the meeting portfolios.
- Uniform report submitted to FHWA – overall goal had been set at 13 percent; Caltrans was able to attain 7.19 percent. Mr. Yokota commented that this was about half of what the goal should be. Mr. Dougherty mentioned that he is still waiting for information from other states that FHWA was going to provide. Mr. Rick Backlund, FHWA, stated that he would get that information to Mr. Dougherty shortly.
- SB button on Caltrans external Web site – noted that External Affairs has placed a button for SB at the bottom, right-hand corner of the Caltrans external Web site home page.
- Question raised regarding the level of participation from African American firms – Mr. Dougherty stated that this has already been discussed and it was found that denial was not the issue. Mr. Yokota confirmed that this has been discussed in the past and added that set asides are used when there are no other means available. Mr. Yokota recognizes the drop in African American participation, but that levels rise when there are goals in place. Per Ms. Rodriguez, participation from African American firms is at 1 percent and represents \$27 million in contracts. This percentage represents an increase from 0.3 percent, considered a trend upwards. Council Member Fred Jordan asked Mr. Dougherty what the A&E Board uses as its criteria when it selects contractors, adding that he felt the Board was subjective in its selection process. Mr. Jordan continued to say that there should be no excuse for not having more African American construction contractors. Mr. Dougherty responded that he would need to get more data on how many have participated in the process. It would be an issue if they have participated but not been selected. The number of certified contractors is not the same as the number of contractors in the community; at this time, approximately half have been certified. Mr. Guerrero pointed out that the cost of certification is a challenge, especially if the SB is not selected.

## **ITEM 2 – Committee Meeting Reports**

Ms. Rodriguez noted that she received a request during the last SBC meeting to rotate the order of the committee presentations. This meeting reflects this change with the Commodities Committee presenting first.

**Commodities** – Mr. Stephen McGlover, Committee Chair

- Brochure – completed.
- Awards increased to \$270,000
  - o Procurement Fair name change – Ms. Rodriguez stated that OBEO is going forward with changing the name of the event from “Small Business Exchange” back to “Procurement Fair.”
  - o IT is back as participants.
  - o Clarified that the limit of \$5,000 on Cal Cards is for professional services, not for commodities.
- Number of certified firms – how do the numbers from last year compare to previous years?
- Ms. Francesca Negri, DPAC, has agreed to meet with the committee.

- Request participation of OBEO staff on the Commodities Committee – Mr. Dougherty said he will look into this.
- Off ramping – the committee will discuss this with Mr. Jim Butler, DGS, Deputy Director, Procurement Division.
- Mission goals include:
  1. Increase participation in the Procurement Fairs.
  2. Educating the contractors in the districts on Procurement Fairs. - encouraging buyers to prepare ahead of the Procurement Fairs – save up funds a month or so before the fair so they will have the means to purchase during these events.
  3. Unbundling contracts.
- Ms. Negri added that while each district can purchase items on their own, she is looking into doing more bulk statewide purchasing, and has been working with Headquarters to stock their warehouses.
- Catalog from DPAC – Ms. Negri will send this to Mr. McGlover. Ms. LaCome then requested that the catalog be sent to all members to which Ms. Negri agreed.
- DPAC staff participating in the Commodities Committee meetings – Ms. Negri will arrange for this and suggests that staff from DGS also be included; this should bring about more flexibility in purchasing.

**Local Assistance – Mr. Julian Camacho, Committee Chair**

Principal areas of focus:

1. Seek improved visibility of local agency DBE business opportunities in the districts by work/commodity classification [Mr. Mohsen Sultan, Local Assistance, provided input.]
2. Monitor accountability of local agency recipient authority – focus on “big money” recipients.
3. Review and understand good faith effort (GFE) application and practices.
  - a. Requirement of a GFE memorandum to be submitted to Caltrans for purposes of transparency and accountability similar to what is required by OBEO.
  - b. Face-to-face training on GFE – per Mr. Sultan, they began implementing this in September with two classes held in District 7; 80 local agencies attended with many local Caltrans staff also participating; scheduled to hold training in District 3 at the end of the month followed by trainings held in other districts.
4. Monitor DBE CFR 49 training of recipient agencies.
  - a. The committee will soon be selecting members to participate in a review process.
  - b. First step is to develop a panel which reviews the metrics of the submittal and determines how close the firm is to meeting or exceeding contractual commitments.
  - c. Second committee – questions are asked of the firm; recommendations are issued.
  - d. Third committee - assesses the lowest bidder in specific.
5. Discover successful DBEs in the local agency market and get their feedback.

Other related discussion:

- Accelerating goal setting guidance – discussed this with Mr. Yokota; projected to move on this by the end of March.
- Report of Potential Opportunities for FY 2012 – spreadsheet of District 11 projects presented by Ms. Debora Ledesma-Ribera, District 11 Local Assistance; this is a portion of a major report that is sent to FMIS (Federal Management Information System) on a periodic basis. Ms. Ledesma-Ribera is available to help the committee put together whatever information is needed from the district, as is her manager, Erwin Gojuangco, District Local Assistance Area Engineer. Ms. Nickie Haynes, District 11 DBE Coordinator, is also able to produce reports tailored to the committee’s needs.
- Letter going out to local agencies per Mr. Sultan – main purpose is to ask local agencies to increase their DBE participation and ensure that it is reported.

- Mr. Camacho added that one way to motivate good work is recognition and that it is so important to “touch” local agencies to let them know that their work is appreciated.

Mr. Sultan provided information on Caltrans advertised construction projects up to December 31, 2011.

1. DVBE project goal, 0.5 percent; certified commitment from contractors – 1.1 percent.
2. UDBE project goal 5.7 percent; certified commitment from contractors – 7.1 percent.
3. Projects with no goals – 7
4. Projects with GFE – 9
5. Projects that have met goals – 16
6. Projects that have exceeded goals – 111
7. Total number of projects – 143
8. GFE denials – 12
9. Link to award tracker – <http://www.dot.ca.gov/hq/esc/oe/download.php?id=awdtrk>
10. Mr. Dougherty stated that he expects that the numbers will improve in the near future.

Mr. Patten asked about the Caltrans prompt payment plan

1. Currently, contractors must pay a \$75 fee in order to participate in this payment plan.
2. There is a 15 to 20 day turnaround time – can this be expedited?
3. Mr. Dougherty said he would look into this.

Mr. Guerrero raised a question regarding compliance monitoring: Who pays for it? Ms. Angela Shell, Labor Compliance Program, stated that the program was put into place by the State Legislature in 2009 and went into effect on January 1, 2012.

- o It monitors state-funded, not federal, projects.
- o It charges one fourth of one percent; the breakdown of this charge structure can be found on the Department of Industrial Relations (DIR) Web site.<sup>1</sup>
- o It does not apply to Caltrans projects.
- o There are many more details related to compliance monitoring, which, due to time constraints, she would be happy discuss outside the meeting.
- o Local agencies must comply with this program for any project begun after January 1, 2012.
- o Includes any bond-funded project, 1A or 1B; anything that specifically requires compliance monitoring.
- o If a state agency funds a project, it must pay DIR any necessary charges or seek approval for their own labor compliance arrangement.
- o If the federal government funds the project, the agency coordinating it is responsible for arranging compliance monitoring.

#### **Construction – Ms. Diana LaCome, Committee Chair**

1. Ms. LaCome stated that there were 17 participants in the Construction Committee meeting.
2. Ms. LaCome announced that she will be stepping down from her position as Committee Chair and shared that the new chair will be Council Member Debbie Hunsaker.
3. The committee reviewed action items from the past year and identified the following areas to be addressed this year:
  - a. Environmental justice – requested a presentation to fully understand the process of environmental justice implementation from the planning stages (selection of projects) through the environmental studies/reviews and the construction phases of the project.
  - b. Preliminary and stop notices – are there any laws or changes in existing laws impacting implementation of preliminary and stop notices?

<sup>1</sup> DIR – log on to [www.dir.ca.gov](http://www.dir.ca.gov) for detailed information regarding compliance monitoring.

- c. OBEO – collection of data that identifies DBEs, SBs, DVBEs listed on Bidders Lists and Lien filings.
  - Can the data collection process be standardized and collected by all districts?
  - Special effort should be made to identify all DBEs, SBs, and DVBEs on all tiers of proposed projects.
  - Request update on race neutral status of Hispanics.
  - What contracts have DBEs been most successful in attaining?
  - Does Caltrans collect data on DBE participation per license category?
 Mr. Dougherty commented that work is already being done on this.
- d. Prime contractors who continually bid and do not meet goals – who makes the decision to award to the second lowest bidder that does meet the goal? Mr. Dougherty stated that OBEO issues recommendations, not the District Directors.
- e. Owner Controlled Insurance Program (OCIP) – need to revisit. Overall, is OCIP beneficial to DBEs? OCIP does not offer “offsite insurance coverage.” Therefore, DBE employees traveling to and from the DBE yard to the project are not covered through OCIP. As a result, the DBE must carry additional offsite insurance to cover these employees. Council Member Johnathan Hou suggested that this be discussed outside the meeting at the administrative level.
- f. Design/Build - liability is now shifting from the owner (Caltrans) to the primes and subs.
  - Is there any way that this liability can be made less an obstacle for SBs and DBEs?
  - Could partnering be a means to assist SBs and DBEs?
  - Construction pilot project – how can members participate in this?
 Per Mr. Dougherty, ten projects are in process; anticipate gleaning lessons learned from which Caltrans can evaluate and ultimately implement change.
- g. Caltrans budget for the DBE program – how much of the budget is actually being spent on implementing 49 CFR, Section 26.51 for outreach, certification, etc.? Perhaps the amount designated for areas that are not “working well” can be re-allocated to support implementation of 26.51. Mr. Dougherty said that they will look into this.
- h. Caltrans Design/Build pilot projects – is there a way to include DBEs in these projects?
  - How does goal setting fit into the projects?
  - Can the Construction Committee be kept informed of these projects as they develop?
  - Ms. Rodriguez responded that she will keep the Construction Committee abreast of the pilot projects.
- i. Explore the 5 percent goal on federal contracts for women owned SBs – what is the impact, if any, on the Department of Transportation DBE program?
- j. Disparity Study II – encourage members to participate wherever and whenever possible in the process and make themselves available. The Construction Committee requests that the council be informed regarding public hearings, meetings, etc. Noted that DS-II is scheduled to be completed by June 2012; is there any effort to adjust preliminary race neutral/race conscious DBE classifications during the study period?
- k. Safety issues
  - Decrease the mph limit by 10 miles in construction areas; use changeable message signs (CMS).
  - Mr. Dougherty stated that Caltrans has been working with CHP through COZEEP and MAZEEP automated speed enforcement pilot project. Mr. McManus said that it would be possible to initiate a further reduction of 10 miles per hour in San Diego.
  - Lane buffers (6 feet from open traffic) are currently being used on a trial basis in District 11; could this be considered for implementation in all districts?
- l. Certification process – Ms. Candace Friedman, alternate for Ms. Cunningham, stated that Nevada only requires two days to certify and does not require a site visit. Currently, there is no backlog in certification, but it still takes six months to complete the full process.

- Ms. Llewellyn stated that certification has more steps to complete than most realize. It is a “big package” that requires completion of all its parts.
  - Ms. Rodriguez stated that the Certification Unit is now fully staffed and has the capacity to conduct more onsite reviews.
  - Mr. Dougherty said that Caltrans is looking into streamlining and providing more services in this area.
- m. Presentation on all 2012 new laws to the full council – presentation should include implications of the new laws and Caltrans implementation of changes as required.
  - n. Representative of SBC to sit on the AGC-Caltrans Statewide Liaison Committee – the Construction Committee noted that a representative of AGC currently sits on the Construction Committee; the committee would like reciprocal representation.
  - o. Support for conducting the next SBC meeting at AGC.
  - p. Re: 49 CFR, Section 26.39<sup>2</sup> – members of the Construction Committee would like to help. [See PDF attachment of this regulation.] This section is critical for SBs, including DBEs, because it deals with race neutral set asides, i.e., \$1 million, and multi-year design/build or other large contracts.
  - q. The Construction Committee requests to review the new SBE plan to be submitted to FHWA.
  - r. Training in electronic bidding, i.e., BidSync, Caltrans construction bidding, for DBEs and SBs – training should include other state agencies, where appropriate.
  - s. Structure of the committee – to be more efficient in covering the major areas of the state, the committee has established vice chairs of north, central, and south regions, who will meet every other month. Reports gathered from the vice chairs will be consolidated by Ms. Hunsaker into one report presented to the full council.
    - Northern CA: San Francisco North – Ms. LaCome
    - Central CA: Mr. Guerrero
    - Southern CA: San Diego Greater Metropolitan – Ms. Llewellyn; Los Angeles – Council Member Lynn Chen
    - Roles and responsibilities of the vice chairs will be developed within the next two months and shared with the council. The vice chairs are expected to work closely with existing committee chairs of the local Caltrans districts.

**Professional Services** – Council Member Johnathan Hou reported on behalf of Mr. Eddy Lau, Committee Chair

1. Mr. Hou opened by issuing an apology to Ms. Rose Primacio, District 11 DSBL, for the challenges encountered in finding a meeting place for their committee meeting.
2. Mr. Hou stated that 15 members participated in the meeting, including Ms. Negri, Ms. Zoe Bayar, DPAC (teleconference), and Ms. Janice Salais, Certification (teleconference).

Mr. Hou reviewed the 2011/2012 period:

1. New work code C8715 – OBEO Certification has recently added this new work code, which provides a designation for engineer consultants.
2. Gerald Desmond Bridge
  - a. 11 percent DBE goal.
  - b. Mr. Hernandez will be the task force chair; will begin their work with fact finding; Council Members Eric Halm and Arvin Chaudhary to assist.
  - c. A matrix will be developed to clarify who is responsible for what.
  - d. Mr. Dougherty commented that the task force should include goals set for all the design/build contracts going out.

<sup>2</sup> 49 CFR Section 26.39, *Fostering small business participation* – implemented as of January 28, 2011.

3. UDBE and DBE goal tracking – is a function of OBEO.
4. A&E contracts with Caltrans – bid contracting vs. fixed rate; per Ms. Bayar, fixed rates will not impact A&E contract negotiations.
5. A&E contracts – out of 14, 10 are federally funded, 4 are state funded.
6. Upcoming contracts published in the Look Ahead Report:
  - Two geotechnical contracts (north and south) - \$6 million each for six years. The committee urges District 59 to unbundle the contract for SBE participation. Current incumbents include URS, Fuguro West, and Kleinfelder.
7. Improve outreach for upcoming contracts – the committee urges Caltrans to conduct its outreach at least two months before publishing solicitation. Currently District 6 conducts its outreach two months before advertising, which the committee considers a good model for other districts to follow.
8. Bench contracts for A&E – Mr. Ortiz asked if Caltrans would support the bench contract concept. Mr. Dougherty responded that more information was needed.
9. DPAC briefing policy – completed.
10. Consultants selection manual – is there one available, because currently, the selection process is very subjective.
11. Emergency contracts – to be handled by Messrs. Hernandez and Johnson.

### **ITEM 3 – Caltrans District Updates**

#### **District 11 (San Diego) – La Sonja Boulware, Small Business Manager**

[See handouts placed in the left pocket of the meeting portfolios.]

1. Handouts included:
  - a. DBE, DVBE, and SB utilization for FY 2011/2012; GFEs that met requirements are now included and shaded green.
  - b. Outreach events update.
  - c. Flyer, “Contracting with Caltrans,” February 13, 9:00 a.m. to 11:30 a.m. – this is a new outreach effort.
  - d. Flyer, “Save the Date” for 2012 Small Business Exchange, March 21, 9:00 a.m. to 12:00 p.m.
2. Additional handouts distributed by SANDAG for its upcoming projects and Local Assistance, “Potential Opportunities for FY 2012.”
3. Ms. Boulware added that there will be an additional procurement fair in Imperial County.
4. Ms. Boulware reported on the contracts awarded from July 1, 2011 through January 9, 2012:
  - a. Federal contracts
    - o 5 projects awarded - \$18,748,287.32
    - o UDBE commitment - \$872,899.61; 5%
    - o DBE commitment - \$0.0- 0%
    - o 2 contracts met GFE requirements
  - b. State contracts
    - o 6 projects awarded - \$10,941,5613.71
    - o DVBE commitment - \$614,743.22; 6%
    - o SB commitment - \$534,822.60; 5%

#### **District 7 (Los Angeles) – Thomas Knox**

[Refer to the documents distributed: District 7 Remarks and the District 7 Los Angeles and Ventura Counties 12-Month Look Ahead]

1. Mr. Knox opened by saying that District 7 fully embraces the advancement of Small and Disadvantaged Business Enterprises in Los Angeles and Ventura Counties.
2. Mr. Knox went over the document, “District 7 Remarks.”
  - a. Past and future events.

- b. Federal and state contracts.
  - c. A&E contracts active in FY 2011/2012.
  - d. DS-II public hearing to be held on March 22 at District 7 Office.
  - e. Heads up for the upcoming CalMentor meeting in May or June; members should email Mr. Knox if they would like to attend.
3. Mr. Guzman commented that he would like to see the SB council reactivated in District 7.
  4. Mr. Knox introduced Mr. Will Blas, who has come on board as the District 7 DSBL.

#### **District 10 (Stockton) – Silvia Dayak and Lauren Pulido**

1. Past and future events
  - a. DBE Certification Workshop held on December 6, 2011, from 9:00 to 11:30 a.m. at the Small Business Development Center in Stockton.
  - b. Mandatory pre-bid meeting is scheduled for the State Route 219 Phase II project on March 1, 2012, in Stanislaus County.
  - c. Public hearing for the DS-II is scheduled to take place on March 14, 2012, from 12:00 p.m. to 2:00 p.m. at the Small Business Development Center in Stockton.
  - d. Mock Contracting Workshop will be held on April 11, 2012, at the District 10 office in Stockton.
2. District 10 has been actively involved in providing outreach to certified SBs on Minor B projects.

#### **Public Comment**

1. Mr. Guzman – regarding the DS-II process: stated there was a lack of representation of Hispanic and African American owned firms. He pointed out that primes from out-of-state will get contracts then bring in their own sub-contractors. He asked where the DBEs were.
2. Ms. Llewellyn challenged all to testify at the upcoming DS-II public hearings.
3. Mr. Guerrero asked for the schedule of DS-II public hearings.
4. Ms. Lucia Tam, Alternate for Ms. Chen, announced an event coming up on July 7; a flyer will be forthcoming.
5. Ms. LaCome thanked Mr. Juan Diaz, Alternate for Council Member Josie Calderon, for hosting a gathering for the council yesterday evening.
6. Council Member Jeffrey Jackson asked Mr. Dougherty about the status of TERO (Tribal Employment Rights Ordinance or Office).<sup>3</sup>
7. Mr. Hernandez distributed a “save the date” flyer for the upcoming SHPE-Los Angeles Chapter Business Awards Luncheon, Friday, January 27, 11:30 a.m. to 1:30 p.m.
8. Mr. McGlover distributed a brochure publicizing the upcoming “Construction and Associated Careers Awareness Day” to be held on Thursday, March 11, from 9:00 a.m. to 4:00 p.m.; focuses on youth to provide current information about construction career education, job training, and employment.
9. Mr. Dougherty acknowledged District 11 Acting Director Bill Figge in the audience.

**Meeting adjourned:** 12:15 p.m.

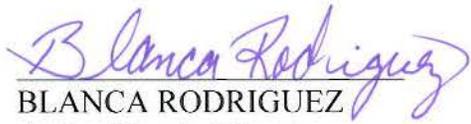
**Next meeting:** March 16, 2012, in Sacramento; more specific details regarding location of meeting TBA.

#### **Attachments:**

1. Report from District 7 (PDF)
2. 49 CFR Section 26.51 (PDF)
3. 49 CFR Section 26.39 (PDF)

<sup>3</sup> The primary purpose of the TERO program is to enforce tribally enacted Indian Preference law to insure that Indian/Alaska Native people gain their rightful share to employment, training, contracting, subcontracting, and business opportunities on and near reservations and native villages.

**Approved by:**



BLANCA RODRIGUEZ

Acting Deputy Director

Office of Business and Economic Opportunity

California Department of Transportation