

CALTRANS TRAVEL TIP 2002-08
FRINGE BENEFITS
(October 28, 2002)

This note has been approved by Cindy McKim, Chief of the Division of Accounting, to be sent to All Caltrans E-Mail Users by the Travel Policy Section. The Caltrans Travel Tip is intended to communicate the Department's travel policies quickly and efficiently to all Caltrans employees.

Because of the Budget Impasse, some of you may see a tax adjustment or an increase in tax adjustments in your October 31, 2002 payroll warrant. The tax adjustments are related to reimbursed travel expenses claimed for July, August, and September 2002 that are considered fringe benefits. Per the State Controller's Office and the Internal Revenue Service, fringe benefits are taxable and reportable income to the employee.

Below are examples of travel expenses that are taxable and reportable fringe benefits:

- Call-Back Mileage
- Overtime Mileage
- Overtime Meals
- Meals Less Than 24 Hours
- Long-Term Assignments One Year or More
- Private Aircraft Mileage
- Relocation

Fringe benefits are taxed at the following rates.

- Federal tax 27%
- Social Security 6.2%
- State tax 6%
- Medicare 1.45%

If you have any questions or require further information, please call Gilbert Petrissans at (916) 227-9079/8-498-9079 or Siu San Wong at (916) 227-9330/8-498-9330.

For individuals with sensory disabilities, documents may be obtained in alternative formats. To obtain such services, please e-mail Gilbert Petrissans at Gilbert_Petrissans/HQ/Caltrans/CAGov@DOT or Nancy Ledesma at Nancy_Ledesma/HQ/Caltrans/CAGov@DOT. TTY users may also call (711) or 1-800-735-2929.

Happy Travels.



Cal T. Rans
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