

CALTRANS TRAVEL TIP 2002-02
SOUTHWEST AIRLINES
(August 06, 2002)

This note has been approved by Cindy McKim, Chief of the Division of Accounting, to be sent to All Caltrans E-Mail Users by the Travel Policy Section. The Caltrans Travel Tip is intended to communicate the Department's travel policies quickly and efficiently to all Caltrans employees.

Southwest has been in the news recently for requiring customers who occupy two seats to purchase both seats. Many questions have arisen as a result of the news. To address its customers concerns, Southwest has put together a question and answer document relating to the additional seat policy. For your convenience, the link to the document is noted below.

http://www.Southwest.com/about_swa/press/additional_seat.html

If you believe you may be affected by Southwest's policy, please contact Nancy Ledesma at (916) 227-9092/8-498-9092 or Gilbert Petrissans at (916) 227-9079/8-498-9079 for assistance.

For individuals with sensory disabilities, documents may be obtained in alternate formats. To obtain such services, please e-mail Gilbert Petrissans at Gilbert_Petrissans/HQ/Caltrans/CAGov@DOT or Nancy Ledesma at Nancy_Ledesma/HQ/Caltrans/CAGov@DOT. TYY users may also call (711) or 1-800-735-2929.

Happy Travels.



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