Announcement
01/27/2015

Announcement:
DLA LPP 15-01 “Consultant Selection” was posted to the Local Assistance LAPM website on January 23, 2015 at http://www.dot.ca.gov/hq/LocalPrograms/lpp/lpp1r1.htm

Background:
The Division of Local Assistance produced the “Process Review of the Local Agency A&E Consultant Selection and Procurement” report in July 2014. One of the report’s recommendations was to improve the LAPM Chapter 10 with added guidance and streamlined Exhibits.

Change:
This LPP incorporates process flow charts; clarifies existing information and provides added guidance; provides a more comprehensive and simplified checklist; and improves and removes duplicate Exhibits in LAPM Chapter 10 “Consultant Selection”.

LAPM Chapter 10 and the following Exhibits are replaced in their entirety:

10-A: A&E Consultant Audit Request Letter and Checklist
10-B: Suggested Consultant Evaluation Sheet
10-C: Consultant Contract Reviewers Checklist
10-H: Sample Cost Proposal (Example #1 thru #3)
10-K: Consultant Certification of Contract Costs and Financial Management System
10-R: A&E Sample Contract Language

The following Exhibits have been deleted:

10-D: Consultant Contract Outline
10-E: Sample Payment Clauses
10-F: Certification of Consultant, Commissions & Fees
10-L: Local Agency Certification of Cost Analysis
10-P: Non Lobbying Certification for Federal Aid Contracts
10-V: Non Discrimination Clause

Impacts:
This LPP applies to all Local Assistance Federal-aid projects utilizing Architectural and Engineering consultants.

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