

California Local HSIP Advisory Committee

Meeting Minutes
Friday, July 22, 2015
1:00 pm – 4:00 pm

California State University, Sacramento (CSUS)
Napa Hall Room 2004
3000 State University Drive
Sacramento, CA 95819

Attendees: John Hoole, Tom Mattson, Robert Peterson, Philip Chu, Lisa Davey-Bates, Stephanie Holloway, Ross McKeown, Bob Goralka, Garin Schneider, Rick Tippet, Dean Lehman, Chiu Liu, Greg Tom, Michelle Gianini, Susan Herman, Ken Kochevar

Time	Topic	Lead(s)
1:00	Welcome and introductions New committee members—Chiu Liu and Philip Chu	John Hoole
1:07	HSIP Cycle 7 Rollout Update <ul style="list-style-type: none">• Minimum/Maximum Funding Limits• Fund Complete Project with HSIP dollars• 100% Federally Eligible Safety Countermeasures• Webinar 5/21/15 (posted)• Call for Projects closes July 31, 2015• Q & A, Issues with Cycle 7 Crash rates may be considered in future HSIP cycles. Funding for Proactive HSIP will be discussed at future Committee meetings.	Greg Tom
2:00	Local HSIP PE and CON Deadlines Under the previous method, deadlines varied by project, and there were no deadlines for CON authorization or for the construction itself. Under the new method, deadlines will run on an annual schedule: <ol style="list-style-type: none">1. October 1, 2015 - HSIP announced2. January 1, 2016 - programming occurs3. September 30, 2016 (federal fiscal year end) - PE authorized or red-flagged4. September 30, 2019 - CON authorized or red-flagged5. If CON is not authorized by the September 30, 2019 deadline, the local agency must commit to construction authorization by January 1, 2021 or re-scope the project with concurrence from Division of Local Assistance. Otherwise, funds will be de-obligated after January 1, 2021.	John Hoole

	The Committee voted unanimously to approve the above timeline and to include it when HSIP awards are announced.	
2:45	<p>Local HSIP Project Delivery status</p> <p>Presented Delayed HSIP Projects List for Cycles 0-4. The following HSIP deadlines for CON authorization will be enforced. Projects that do not meet these deadlines will be de-obligated.</p> <ul style="list-style-type: none"> • HSIP Cycles 0, 1, 2 projects – September 30, 2015 • HSIP Cycle 3 projects – December 31, 2015 • HSIP Cycle 4 projects – March 31, 2016 <p>Asked Committee members to outreach to local agencies with delayed projects on this list.</p>	John Hoole
2:55	<p>Presented June 9, 2015 FHWA <i>Roadside Safety Hardware Letter</i> and May 26, 2015 memo and technical brief: <i>Selection, Installation, and Maintenance of W-Beam Guardrail End Terminals</i></p> <p>With any roadway upgrade, agencies should document installation of new guardrail end treatments. In future meetings, the Committee will discuss guardrail upgrade as an HSIP proactive safety measure.</p>	Ken Kochevar
3:10	<p>Presented <i>Systemic Safety Analysis Report (SSAR) Program</i> for final feedback</p> <p>SSAR will roll out August 15, 2015 with \$5 million programmed. Allocation can increase depending on number of applications. Applications will be due to DLAE's September 30, 2015.</p>	Robert Peterson
4:05	<p>Roundtable</p> <ul style="list-style-type: none"> • The FY 2015 Senate Highway Reauthorization Plan (DRIVE Act) calls for \$277.4 billion in total highway investment, a \$32 billion increase compared to maintaining FY 2015 funding. • Discuss scheduling Committee meetings on Thursdays after TCC; airport vs CSUS; keep once every 2 month schedule and 3-hour time block 	
4:15	End of Meeting	
Next Meeting: TBA (was Wednesday, September 23, 2015—scheduling conflict)		
<u>Future Agenda Topics</u>		
<ul style="list-style-type: none"> • Toll credit for early delivery of construction RFA within two years of FTIP programming. • Summary of applications for HSIP Cycle 7. • Develop Proactive Local HSIP. • Review data on OA carryover due to under-delivery in previous cycles. • Consider guardrail upgrade as an HSIP proactive safety measure. • Explore whether ADA compliance costs should be excluded from B/C calculations for future HSIP Cycles 		