



California Freight Advisory Committee Charter

Amended August 2022

<p>Background</p>	<ul style="list-style-type: none"> • The California Freight Advisory Committee (CFAC) is a permanent statewide advisory committee. • Established by the California Department of Transportation (Caltrans) under the direction and collaboration with the California State Transportation Agency (CalSTA). • Created per Federal and State legislative requirements.
<p>Purpose, Roles and Responsibilities</p>	<p>The CFAC serves as a forum for expanded collaboration by:</p> <ul style="list-style-type: none"> • Participating and providing input for the development and updates of the California Freight Mobility Plan (CFMP) and other state freight-related plans. • Serving as a statewide advisory forum for the discussion of freight-related topics. • Helping to coordinate regional freight priorities with other organizations. • Advising the State on key freight-related decisions, priorities, issues, projects, and funding needs from both statewide and regional perspectives. <p>The CFAC:</p> <ul style="list-style-type: none"> • Is entirely advisory in nature and has no governmental powers in and of itself. • Shall only release information to the public at the approval of Caltrans. • Supports Caltrans' goals: 1) Safety First; 2) Cultivate Excellence; 3) Enhance And Connect The Multimodal Transportation Network; 4) Strengthen Stewardship And Drive Efficiency; 5) Lead Climate Action; and 6) Advance Equity And Livability In All Communities. • Aligns with the goals and strategies identified in federal freight legislation.



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Desired Goals	<p>Expanding on the purpose, roles, and responsibilities, the CFAC will also provide advice to:</p> <ul style="list-style-type: none">• Identify State freight network and identify priority gateways and corridors.• Establish the role of California in the national distribution of freight.• Encourage public/private partnership agreements for investments in the State's freight network.• Make planned infrastructure investments and fulfill current environmental commitments while maximizing our position in leveraging future federal funding for freight projects.• Streamline the project delivery process wherever possible for freight related projects across all modes.• Make recommendations to improve the statewide freight transportation system to mitigate and reduce impacts of the system on neighboring communities, improve air quality, and reduce greenhouse gases.• Create a resilient freight sector by increasing its ability to prevent, withstand, and quickly recover from major disruptions.• Engage stakeholders in the private sector, local/regional governments, and advocacy groups to advise the State throughout the process of developing a state freight mobility plan.
Members	<ul style="list-style-type: none">• Permanent State advisory group, chaired by Caltrans.• Consistent with Federal guidance, the CFAC members represent a diverse cross-section of public and private sector freight stakeholders, including but not limited to ports, freight railroads, shippers, carriers, freight-related associations, third-party logistics providers, the freight industry workforce, the transportation department of the State, metropolitan planning organizations, local governments, the environmental protection department of the State, the air resources board of the State, economic development agencies of the State, and not-for-profit organizations or community organizations.• CFAC member organizations are selected with the intent of providing a fair balance of representation broadly across all regions of California, freight modes, and perspectives. Each member must demonstrate experience in one or more of the following categories:<ul style="list-style-type: none">• General business and financial experience• Experience or qualifications in the areas of freight transportation and logistics• Experience in transportation planning• Experience representing employees of the freight industry• Experience representing a State, local government, or metropolitan planning organization• Experience representing the views of a community group or not-for-profit organization



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	<ul style="list-style-type: none"> CFAC members are expected to act in a manner which does not impede the Committee’s discussion or negatively impact their ability to come to an agreement on freight recommendations. CFAC members are expected to participate in active sub-working groups of the committee. At their discretion, Caltrans’ Deputy Director of Planning and Modal Programs reserves the right to add or remove members of the CFAC in order to maintain or enhance the productivity of the group. Furthermore, membership shall be withdrawn from any agency that does not have a member or alternate in attendance for five (5) consecutive meetings. Caltrans shall send a Participation Reminder of such withdrawal to any member agency that that does not have a member or alternate in attendance for three (3) consecutive meetings.
Meeting Requirements	<p>The CFAC meetings are:</p> <ul style="list-style-type: none"> Open to the public. Scheduled to meet a minimum of two times per year. Subject to the Bagley-Keene Act. Held virtually and/or at various locations around the state Publicly announced and meeting materials are available on the CFAC website. Members should attend in person, or by remote options (such as via web or teleconference etc.) when travel is not feasible. To help track attendance, members should sign in when attending in person, or inform the organizer when attending remotely. <p>Notes:</p> <ul style="list-style-type: none"> Remote meeting attendance, such as video webcast by internet access, may be available to members when travel is not possible.
Reporting Structure Input to Board	<ul style="list-style-type: none"> The CFAC is sponsored by Caltrans. By delegation, the CFAC will be chaired by the Deputy Director of Planning and Modal Programs, Caltrans. The Deputy Director may designate an alternate from Caltrans when they are not available.
Amendment	<ul style="list-style-type: none"> Caltrans’ Deputy Director of Planning and Modal Programs shall have the right to change this charter. The CFAC may at any time request the Deputy Director of Planning and Modal Programs to change this charter. The Deputy Director of Planning and Modal Programs will assess the merit of the request. If the Deputy Director of Planning and Modal Programs believes a change is necessary that was not requested by the CFAC, the Deputy Director of Planning and Modal Programs shall seek the CFAC’s recommendation regarding the change.