

LOCAL AGENCY PROJECT ADVERTISING CHECKLIST

Project: _____
DIST-----CO-----RTE-----PM-----Agency

Federal Project # _____

Location: _____

Limits: _____

YES **NO** **NOT APPLICABLE**

PS&E Review

Are the following complete?

- Mitigation commitments incorporated
- Right of Way Certification
- Design
- Traffic (Electrical/Signing/Striping)
- Materials
- Landscaping
- Hydraulics
- Permits
- Bridge Plans

Are all encroachments permits obtained?

Are design exceptions approved?

Is material testing and sampling arranged?

DBE Contract Goal Included?

Is there force account work for this project?

Is agency furnished material approved?

Are the federal funds for construction authorized?

Has a fund allocation been approved by the
California Transportation Commission (if required)?

Have a complete set of Plans and Special Provisions been
sent to the Caltrans District Local Assistance Engineer
(two copies if structures (bridges) are involved)?

How long is the advertisement period? _____

Reviewed by: _____

(Name of Local Agency Representative)

Title: _____

Date: _____

Distribution: Local Agency Project File