

DEPARTMENT OF TRANSPORTATION

DIVISION OF CONSTRUCTION

DISTRICT XX

ADDRESS

CITY, STATE ZIP

PHONE XXX-XXX-XXXX

FAX XXX-XXX-XXXX

TTY 711

www.dot.ca.gov

*Making Conservation
a California Way of Life.***NOTICE OF COMPLAINT CLOSED—CONTRACTOR**

[Date]

[Prime]

[Contractor's Name]

[Address]

[City, ST ZIP]

Dear [Prime Contractor's Name]:

The Labor Compliance Program for the California Department of Transportation (Caltrans) has completed its investigation of the complaint(s) received against subcontractor [Subcontractor's Name] on Caltrans contract number(s) [Contract #(s)]. The Labor Compliance Program concludes the following:

- Prevailing wage violations were found, and restitution was received on [Date]. Please release any funds withheld from the affected subcontractor for this issue.
- No prevailing wage violations were found related to this complaint.

If you have questions, please contact [Labor Compliance Officer's Name] at [Phone Number].

Sincerely,

[NAME IN ALL CAPS]

(District # or Region Labor Compliance Manager or Officer)

c: [Name, Title, Office]

(These names appear on the original letter and all copies of the original letter. Anyone mentioned in the body of the letter should be listed in the copies.)