

DEPARTMENT OF TRANSPORTATION

DIVISION OF CONSTRUCTION

DISTRICT

ADDRESS

CITY, STATE ZIP

PHONE

FAX

TTY 711

www.dot.ca.gov



*Making Conservation
a California Way of Life.*

NOTICE OF APPRENTICESHIP REFERRAL

[Date]

CA Department of Industrial Relations
Division of Apprenticeship Standards—Public Works Unit
P.O. Box 420603
San Francisco, CA 94142-0603
FAX: 415-703-5218

The Labor Compliance Program for the CA Department of Transportation advises the Division of Apprenticeship Standards of the following:

- A written complaint has been received, alleging the following:
[Clear and concise statement of facts]
- Suspected violation/violations of the following apprenticeship requirements:
 - Labor Code section 1777.5(g) ratio violation.
 - Apprentices must work with or under the direct supervision of a journeyman at all times per Title 8 of the CA Code of Regulations section 230.1(c).

Information regarding the contract and the affected contractor/contractors is listed below:

Contract Number: [Contract number/numbers]

Description of Contract: [Describe Work.]

Location: [Describe Location.]

[Prime Contractor's Name]

[Address]

[City, State ZIP]

[Subcontractor's Name] (Delete if not applicable)

[Address]

[City, State ZIP]

Mr./Ms./Honorable Full Name

Date

Page 2

For additional information, please contact [[Labor Compliance Officer's Name](#)] at [[phone number](#)].

Sincerely,

[[NAME IN ALL CAPS](#)]

[District number/Region Labor Compliance Manager or Officer]

Attachment: ([Attach a copy of the complaint for issues other than wage rate enforcement](#))